



Assessments Commence From:

31 October 2024

Compliance Due By:

30 November 2024

FIRST AND FINAL NOTICE

Firebreak & Fire Hazard Reduction Notice

Important: The works outlined below must be completed by 30 November each year and maintained in this state up to and including 1 April each year. If an owner or occupier fails to comply with these requirements, he or she may be issued with an infringement notice (penalty \$250) or prosecuted (maximum penalty \$5,000).

Any Fire Information & Firebreak Notice previously published by the Shire of Boyup Brook in the Government Gazette or in any locally circulated newsprint is hereby revoked.

Notice to all owners of land within the Shire of Boyup Brook

Pursuant to Section 33 of the *Bush Fires Act 1954*, the Shire of Boyup Brook (Shire) gives written notice to act as specified in this notice to land that you own and/or occupy, and with respect to any matter which is upon the land that you own and/or occupy within the Shire. Failure or neglect to comply with this notice is an offence and can result in a penalty of up to \$5,000. The Shire advises that its officers, servants, workmen, contractors, vehicles, machinery, and appliances (as the officers deem fit) may carry out the requisitions of this notice that are not complied with by the date specified above, and any costs and expenses incurred may be recovered from you as the owner and/or occupier of the land.

Townsite Land

On all land located within a town site (except for land zoned Rural and Special Rural as shown in the Shire of Boyup Brook Town Planning Scheme No 2 (**Scheme**)), you must -

- a. where the area of land is 2023m² or less, clear and maintain the land free of all inflammable matter greater than 50mm in height, except living trees and cultivated plants, shrubs and lawns; and, that are no greater than 5cm in height.
- b. where the area of the land is in excess of 2023m², clear and maintain a 3.0m wide bare earth firebreak immediately inside all external boundaries of the land or immediately surrounding all buildings on the land by removing all inflammable matter and vegetation within the 3.0m wide firebreak between the ground and 4m above the ground.

Special Rural Land

On all land zoned Special Rural under the Scheme, you must -

- a. clear and maintain a 3.0m wide bare earth firebreak immediately inside all external boundaries of the land by removing all inflammable matter and vegetation within the 3.0m wide firebreak between the ground and 4m above the ground; and
- b. clear and maintain a 10m wide bare earth firebreak around all buildings and fuel storage areas by removing all inflammable matter and vegetation within the 10m wide firebreak between the ground and 4m above the ground or a 20m building protection zone.

Rural Land

On land zoned Rural under the Scheme, you must comply with either paragraph 1 or paragraph 2 below -

1. You must;
 - a. clear and maintain a 3.0m wide bare earth firebreak break immediately around all buildings, homesteads, hay sheds, fuel storage areas, caravans, and mobile accommodation by removing all inflammable matter and vegetation within the 3.0m wide firebreak between the ground and 4m above the ground; and
 - b. clear and maintain a second 3.0m wide bare earth firebreak break around all buildings, homesteads, hay sheds, fuel storage areas, caravans and mobile accommodation located not less than 20m nor more than 100m from the firebreak in paragraph (a) above by removing all inflammable matter and vegetation within the second 3.0m wide firebreak between the ground and 4 metres above the ground.

OR

2. You must, as an alternative to the two-firebreak system described in paragraph 1, clear a 10m wide bare earth firebreak immediately around all buildings, homesteads, hay sheds, fuel storage areas, caravans and mobile accommodation by removing all inflammable matter and vegetation within the 10m firebreak between the ground and 4m above the ground.

AND

3. For Rural land (of less than 40ha) adjacent to Special Rural properties, you must clear and maintain a 3.0m wide bare earth firebreak immediately inside all external boundaries of the land by removing all inflammable matter and vegetation within the 3.0m wide firebreak between the ground and 4m above the ground. the ground and 4m above the ground.

Plantations & Harvested Plantations

A plantation is defined as an area exceeding 3ha within a town site, or an area exceeding 20ha within a rural area, of trees planted for commercial purposes. The plantation will cease once the stumps are removed and the area is returned to agricultural production.

Up until the first harvest following the first planting of a plantation, the firebreak requirements for the plantation are those that applied for the fire season in which the plantation was approved by Council under the Scheme.

Further plantings and post-harvest or coppice regrowth or until all stumps are removed will be subject to the then current firebreak requirements for each year.

Subject to the above, on all land on which there is a plantation, you must –

- a. clear a 15m wide bare earth firebreak immediately inside all external boundaries of the land by removing all inflammable matter and vegetation to a height of 5m;.
- b. ensure all inflammable matter and vegetation greater than 5m above the ground is separated by no less than 10m.
- c. where a plantation is divided into compartments –
 - i. if the compartments do not exceed 30ha, a 6m wide bare earth firebreak between compartments must be cleared by removing all inflammable matter and vegetation within the 6m firebreak and between the ground and 5m above the ground; and



- ii. if compartments exceed 30ha, a 10m wide bare earth firebreak between compartments must be cleared by removing all inflammable matter and vegetation within the 10m wide firebreak and between the ground and 5m above the ground;
- d. clear a 50m wide bare earth firebreak around all buildings and fuel storage areas by removing all inflammable matter and vegetation within the 50m firebreak and between the ground and 5m above the ground; and
- e. where power lines pass through the plantation, clear firebreaks in accordance with Western Power specifications (consult Western Power – phone 13 10 87).

Blue Gum Trash Heaps

A permit will be required for burning of tree plantation waste at any time throughout the year. Permits will only be issued by the Chief Bush Fire Control Officer and burning of blue gum trash heaps to be completed by 31st of August annually. All trash heaps are required to be pushed out and levelled by the 31st of October of that year.

Additional Works

Where a property is affected by an approved bushfire management plan, property owner and/or occupier must still comply with all requirements in this notice and with ALL additional requirements outlined within that plan. You may be required to carry out further bushfire property preparedness works on your land to reduce any fire hazards considered necessary by a Fire Control Officer. If required, these will be outlined in a 'work order' and sent to the address of the owner.

Emergency Management Plans and Shire Approved Treatment Plans

All properties and/or land subject to a Bushfire Management Plan or an approved Bushfire Attack Level assessment (BAL), as a result of subdivision, development application or a Shire approved treatment plan, must comply with the listed requirements in their entirety. Compliance with any additional plans does not constitute compliance with this Notice.

Environmental Conditions

Any property subject to environmental value such as, but not limited to, Threatened Ecological Communities (TEC), Bush Forever sites, Declared Rare Flora and Fauna (DRF) sites should seek further information about what can or cannot be done prior to carrying out requirements under this Notice. Please contact the Shire's Emergency Services Team.

Fuel Dumps and Depots

Remove all flammable material within 10 metres of fuel dumps, fuel ramps or where fuel drums, whether containing fuel or not, are stored.

Haystacks

Clear and maintain a firebreak surrounding any haystack on the land, within 60 metres of the haystack.

Wood/Solid Fuel BBQs and Pizza Ovens

The use of wood/solid fuel BBQs and pizza ovens is permitted except for on days where the fire danger rating is HIGH or above. The use of any wood/solid fuel BBQ or pizza oven is prohibited during a TOTAL FIRE BAN.

Campfires and Firepits

Campfires and firepits are NOT permitted at any time during the PROHIBITED Burning Period or at any other time where the fire danger rating is HIGH or above. Campfires and Firepits cannot be lit



before 6pm, no more fuel can be added after 11pm, must be fully extinguished by midnight, must not be left unattended, must have an available method of extinguishment with you while burning and may not be lit on public land, unless purpose-built campfire pits have been provided by the owner of the land and permission to use them has been given.

Variation to the Fire Hazard Reduction Notice

If you consider it impractical to meet a requirement/s of this Notice, you may apply to the Shire in writing for a variation no later than 1 October 2024. Note: A variation is not an exemption but an application to employ other methods of property preparedness to land that you own and/or occupy. If your application is not granted you must comply with all requirements outlined in the Fire Hazard Reduction Notice 2024/2025. Variation request application forms are available before 1 October 2024 on the Shire's website at: www.boyupbrook.wa.gov.au/services/emergency-services/bushfire-control Any owner and/or occupier who engages a contractor to undertake works on their behalf is responsible for ensuring that the completed works meet the requirements of this Fire Hazard Reduction Notice.

DEFINITIONS

Fire Break: A strip of land free of all flammable material with the intention of minimising the spread or extension of a bushfire and provide safe access on the property for emergency vehicles and other firefighting operations.

- ✓ Clearance must be no less than 3-metres wide and 4-metres in height inside and along all boundaries (including boundaries adjacent to roads, rail and drain reserves and all public open space reserves).
- ✓ Must not be more than 4-metres wide (further width extensions may be considered upon written application for approval to the Shire).
- ✓ Maintained, reticulated living lawns are lawns considered to be kept completely green. Driveways may be acceptable in conjunction with, or in lieu of, mineral earth fire breaks. Contact the Shire's Emergency Services Team for further assistance.
- ✓ Must have a corner turning radius of up to 10 metres.
- ✓ Must be a mineral earth break with a continuous trafficable surface for a 4WD vehicle, be clear of any obstructions and must not terminate in a dead end.

Fuel Load: This can be live and dead vegetation that accumulates over time. This Notice refers only to dead vegetation.

Fine fuels include: Leaf litter, grasses, twigs (up to 6mm diameter), bark etc.

Heavy (coarse) fuels include: Branches, logs, stumps etc.

- ✓ A fuel load depth of 15mm (fine fuels) to the mineral earth is indicative of approximately 8 tonne per hectare. The more fuel load, the higher the flame height and increased fire intensity.
- ✓ Mulch piles, stored firewood and burn piles can contribute to fuel loading on land and must be stored safely away from assets, removed from the property, or actioned as directed by a Fire Control Officer.

If you require any further information, please contact the Shire of Boyup Brook Emergency Services Team on (08) 9765 1200, email shire@boyupbrook.wa.gov.au or visit www.boyupbrook.wa.gov.au/services/emergency-services/bushfire-control

Leonard Long

Chief Executive Officer

Shire of Boyup Brook - BFAC AGM 2024

25 June 2024, 7pm.

CHIEF BUSHFIRE CONTROL OFFICER REPORT

* Roughly 30 fire incidents reported for the season due to a range of reasons: harvesters, slashers, baler, pole top, motorbike, electrical, lightning, combustion, escaped permitted burns etc.

*There was 12 harvest and movement of vehicle bans. This was probably more than usual, but probably a sign of things to come. Thanks for everyone's patience in this regard.

*A couple of communication issues with the WAERN signal. Dave was able to get these sorted.

*Water supply and availability was a major issue and probably will be going forward. There is work being done in this area.

*Permitted burning started on the 11th of March. A few mixed reviews, however, we believe it was the right decision with limited incidents.

*Work is still ongoing with the MAF program. A few things to work out, but overall, a success. Thanks to those who have put the effort in at short notice to mixed results. We realize in some cases it wasn't ideal, but it was appreciated.

*Thanks:

Tristan Mead for his service as hotel x-ray for 4 years and continued service in the x-ray team.

Brad Fairbrass for his service as weather officer.

Donna Forsyth for her work on the MAF program.

All the People who put up their hands for senior positions within brigades. Our system doesn't work without your support.

Thanks, Ben Thompson, BBCFCO



Boyup Brook BFAC Meeting – Boyup Brook – 25th June 2024.

Forest Products Commission Report (June 2024)

- Bryce Edwards joined the FPC Fire Protection team in recent months, and he will be looking to coordinate the FPC Training needs and oversee maintenance of the FPC's Fire fleet. Bryce has extensive experience in BFBs has spent a couple of years in DBCAs' Manjimup fire structure. Bryce is based in FPC's Manjimup office and can be contacted on 0429 562485. Bryce is keen to help establish the partnerships critical to the community fire mitigation and suppression measures around the FPC's plantation estate.
- FPC continues to establish new softwood plantations through the Boyup Brook and adjacent shires as pt of the WA governments \$350M softwood investment program.
 - *As of June 2024, FPC has 5,046 ha plantations within the Boyup Brook Shire across 19 properties/plantations.*
 - *4,671 ha softwood plantings (FPC owned & Sharefarm partnerships)*
 - *277 ha hardwood plantings (Sharefarm partnerships)*
 - *98 ha WA Sandalwood (Sharefarm partnerships)*

With recent property acquisitions and further interest being expressed from some landowners FPC anticipate the softwood estate will continue expand within the shire in coming years, primarily on the western/southern edges of the Shire.

New FPC Plantations – Update

- The new FPC Wilga 2 plantation on the edge of the Wilga townsite on the ex-Manuka Honey (Affleck's) site is currently under establishment. FPC have been liaising closely with community members, DFES Bushfire Risk managers and the local FCO during to setup of this site with some additional easements being created adjacent to the townsite.
 - *FPC have also approached DBCA Blackwood to negotiate some additional community protection burning in Hunt block alongside this new plantation in coming seasons while the risk to plantation is minimal.*
 - *Once established trees are big/old enough @ Yr 3 FPC will be keen to reintroduce livestock (sheep) onto this property to reduce the grass fire risk. There may be some areas that could also be grazed earlier with additional temporary fencing installed.*
- The McAlinden 2 Water Corporation property will have the remaining 141ha established this winter along with FPC' recently acquired McAlinden 1 (ex Woodings) property. Once these areas are established it will see close to 4,000ha of p radiata established in the NW corner of the shire across 6 different properties.
 - *The FPC will be keen to forward station one of its Heavy Fleet/Trucks to the Water Corporation sheds again in future years as agreed with the Shire MOU in 2022.*
- As the FPC's plantation area expands along with other private softwood plantations emerging in the area there are ongoing discussions within the FIFWA plantation growers' group to develop a coordinated bushfire mitigation and response protocol with the local landowners & FCO.
- Given the recent dry summers and ongoing limitations of reliable water sources to support fire response in many areas FPC has commenced establishment of 50-80,000 Lt water tanks in strategic locations to provide first responders and incoming resources with safe access to

reliable water points in the area. Brigades will be encouraged to get familiar with these tanks as they are established to ensure their appliances can access water in an emergency.

- FP will also be identifying/maintaining those existing dams on the properties that will remain reliable water source and safely accessible during the summer months

The 80,000L tank recently installed on edge of McAlinden Rd (Entry - Water Corporation property)



- There are 3 new properties also being established this winter in the Benjinup/Nolljaup brigade areas on a couple of ex hardwood plantation sites and a partially planted site. Grazing of these sites around Yr 3 is also a possibility and will be advertised once external fencing is inspected and suitable to retain stock.
- The final area being setup for planting is in the Chowerup 2 area on Pretty Gully Rd. FPC staff have been liaising with the CBGCO, neighbour's and local FCO during site preparation works and it is hoped this area will be fully established this winter.
- Once all new plantings are completed FPC final areas will be captured, and the associated Fire Operation maps will be developed. These maps will be forwarded to the CBFCO and local FCO's and laminated copies placed at key entry points to the plantation for emergency fire response needs.
- FPC has recently put 32 operational staff through the DFES Plantation Fire Fighting training in Collie and Bridgetown. This course provided FPC's experience plantation staff to share their knowledge with the younger staff who have joined FPC in recent years and are keen to be involved with fire management responsibilities. The course also provided some DFES staff and opportunity to sit in and learn more about the plantation mitigation measures and meet FPC staff who will be assisting local fire response structures in coming years.
 - *FPC is looking to maintain 40-45 operational staff across 4-5 workcentres to meet obligations to the new plantation estate and provide ongoing support to DBCA in those districts where FPC manages over 30,000ha of traditional pine plantations.*
- The extreme dry seasonal conditions have impacted several plantations across the Southwest Native Forest / Plantations areas with drought symptoms being observed in several areas. FPC will be using contracted satellite imagery to establish the impact on the entire softwood estate. Some areas of 4-5yo pines in the Bowelling/McAlinden area were

impacted and the scale of long-term impact is being determined once all areas are field checked for severity of the drought.

- FPC is currently looking to establish formal fire suppression rates with some Industry operational contractors who have expressed interest in providing resources and equipment to support the local brigade networks in protecting the FPC's new softwood estate. Engagement of these contractors will be via the FPC Fire Duty officer, and all operators must have completed the DFES *Rural Fire Awareness* online training as pt of the requirements.
- The FPC Community Fire Grants closed for this season recently and applicants will be notified of outcomes shortly. There were 34 applications for over \$200,000 equipment / training across 10 Shires, so some LG's may miss funding this round but will be considered for the next round later this year if application has met criteria.

Should anyone require any additional information into FPC's activities and fire protection mitigation measures please feel free to contact myself. FPC like all Shires and Plantation managers are keen to see the revised DFES *Guidelines for Plantation Fire Protection* due out later this year from the RFD.

Kind Regards

Greg Hodgson

Manager Fire Protection

Forest Products Commission

Level 2, 61 Victoria Street, Bunbury WA 6230 Phone: (08) 9725 5246 | Mobile: 0429 206600

| Email: greg.hodgson@fpc.wa.gov.au

Web: www.fpc.wa.gov.au | www.facebook.com/fpcwa | www.twitter.com/fpcwa

Shire of Boyup Brook – BFAC AGM 2024

25 June 2024, 7pm

PF OLSEN REPORT: Representative – Stewart Tutton.

Summary of meeting points:

1. 2,500 ha of plantation managed by PF Olsen in Boyup Brook
 - a. Will reduce further as ownership changes.
2. 2,500 ha of agricultural crops in Boyup Brook
3. Undertaking fire risk mitigation project for extent of our asset
4. Need to vary our management to suit the individual objectives of Shires that can vary.

Firebreak notice points

1. We note that the proposed firebreak notice does not align on a number of points with DFES notes provided. Specifically, unambiguous wording and clear definitions on inflammable material or mineral earth break
2. DFES guidelines speak to 15m external firebreaks there is no definition as to what external means?
 - a. It may be interpreted as external boundary of property or plantation.
 - b. In the case where we have converted plantation to an agricultural crop, we have looked to maintain a 6m break on the boundary between the crops and trees. If we re-established these areas in trees, we would comply with a 6 metre break.
 - c. External breaks on properties have been maintained as established.
3. Mineral earth breaks are not practicable while breaks on which fire suppression activities can be undertaken (minimal fuel level and clear access) are more than practicable.

Shire of Boyup Brook – BFAC AGM 2024

25 June 2024, 7pm

Bunbury Fibre Exports: Representative – Rayna Barr.

1. Current pine Plantations along Condinup Road
2. Current holdings in the shire = 1100ha all but 90ha of that on Condinup Road.
3. Thanks to those on local brigades who attended to help put out fires and help with the heap burns.
4. Maps available onsite – tank attachment lists etc.
5. No heavy units onsite as yet – they have sights set on purchasing one this season for the area.
6. They have one property waiting for a tank – waiting on specs for attachments etc from Dave/Tristan.

Q. Mat Francke to Rayna:

How do you work out how much water at a minimum should be sitting there for each plantation?

A. Rayna Barr

50,000L per plantation – area of plantation not specified.

A. Greg Hodgson

Placement of the water sources is integral. If you can't get to the water because it is too dangerous, it doesn't matter how much is there. Maps should only show water sources accessible on the boundaries of plantations as it is not safe to enter a burning plantation.

(Notes by – ESO)

Shire of Boyup Brook - BFAC AGM 2024

25 June 2024, 7pm.

DBCA Report – Donnelly District: Representative – Stephen Mills

1. Thanks to Tonebridge brigade members for support during last fire season
2. Prescribed Burns – Green Group. Spring/Autumn
 - a. Top of Kirup area
 - b. Tonebridge
 - c. Dwalganup
3. Govt providing a million dollar boost
 - a. inc. people for manning units
 - b. 8 new fire trucks/units
4. Major issue for DBCA is filling current trucks with operators/seasonal casuals. Please put the word out there.

Boyup Brook Shire BFAC Meeting, 25th June 2024 DBCA, Parks and Wildlife, Wellington District Report

1. Prescribed Burning Autumn 2024

Wellington District 4 Burns Commenced/Continued.

Approx. 20,022 ha total.

Standard Prescribed Burns (high percentage of area burnt) - 122 ha treated.

Large Scale Mosaic Prescribed Burns (low percentage of area burnt) – 19,820 ha treated.

WTN_128 Roseneath Sherwood (Continuing) – 122 ha.

WTN_131 WTN NE Cell 1 Ross (Continuing) – 80 ha (edging).

WTN_134 WTN NE Cell 4 Stockyard (Continuing) – 10,822 ha.

WTN_136 WTN NE Cell 6 Bednall (Continuing) – 8,998 ha.

2. Prescribed Burning Planned 2024-25

The District has recently completed initial scheduling/ planning for the 2024-25 season. Incomplete burns from Autumn and new burns have been reviewed and re-allocated.

3. Bushfires

145 bushfires recorded for the District (none in Boyup Brook Shire).

Thank you to the Brigades for all your efforts with your local fires and the continued collaboration with Departmental and DFES fires.

4. Staff/ Staff Changes

District Fire Coordinator Collie – Allan Madgwick (acting) currently on leave. Permanent position appointment process nearing completion. Details TBC

Fire Operations Officer Harvey – Darren Harvey (0428 552 793).

Fire Operations Officer Collie – Afie Jazreen (acting) (0437 806 867).

Assistant Fire Operations Officer Collie – Vacant.

Assistant Fire Operations Officer (FMDP) – Temporary appointment process nearing completion. Details TBC.

Recent recruitment processes are being finalised and will increase district capacity.

End of Report.

Afie Jazreen

A/Fire Operations Officer

Wellington District - Collie

Parks and Wildlife Service | Department of Biodiversity, Conservation and Attractions

M: 0437 806 867 | E: afie.jazreen@dbca.wa.gov.au

147 Wittenoom St, Collie - 6225



Shire of Boyup Brook BFAC DFES Report – June 2024

Operations

The fire season over the 2023-24 year was extended, commencing earlier than usual and finishing late May 2024. The lack of rainfall played a significant role in the fire season duration, and water deficiencies saw an escalation of resources dispatched early to ensure fires did not escalate beyond local control. As a result, there were only two Level 2 fires in the LSW last fire season, being in Nannup and Northcliffe.

Total Fire Ban triggers were reached and imposed on 11 occasions during the bush fire season in the Shire of Boyup Brook.

DFES provided a 2.4 to the Boyup Brook Shire for the duration of the fire season that was based in Benjinup Brigade. The vehicle was changed over from the Light Tanker provided in previous years as a response to increased firefighting capability within the area.

Training and Exercises

Rural Fire Awareness and Plantation Firefighting Courses were both run in Boyup Brook Shire over the last 12 months. The Rural Fire Awareness course is now also available to be completed online via <https://eacademy.dfes.wa.gov.au/?client=externaltenant>

Water Bomber reloader and Ground Controller refresher training was also conducted in Boyup Brook airstrip in October 2023.

Mitigation

DFES carried out two burns in the Boyup Brook Shire last financial year, one in Tonebridge and one in Wilga. Local Brigades assisted with both burns, which totalled 8 ha focused on property protection.

Community Preparedness

DFES Lower South West Region has been developing the use of virtual reality for residents to understand being in the impact zone of a fire to help them determine if they prepared to stay and defend their property during a fire or if they should leave in the event of a fire. Sessions have been run in Boyup Brook to assist with the development and evaluation. Our appreciation to those who have assisted with this project.

Chris Sousa
District Officer Nelson
0447 362 006

Fire Breaks and Fire Hazard Inspections

1. The Firebreak and Fire Hazard Notice will be sent to Landowners/occupiers with the rates notice in July/August.
2. From the 31 October, the Authorised Officer and Bushfire Brigade Capt/Deputy will undertake inspections within the brigade locality and note those properties that do not comply. A friendly reminder will be sent to these landowners/occupiers to ensure that they are aware of their requirements to comply with s.33, Bushfire Act 1954.
3. Fire Break and Fire Hazard inspections are to be carried out by the Authorised Officer and Chief Bushfire Control Officer or a member of the XRay team as from 30 November each year and to be completed no later than 7 December each year.
4. If the inspected property Fire Break is found not to comply with s.33, Bushfire Act 1954, the Authorised Officer is to take the following action:
 - a. Consultation: If the Chief Bushfire Control Officer or a member of the X-Ray team, confirm (in writing) that the Fire Break is acceptable the matter is considered closed. They have the final decision.
5. If following the joint inspection by the Authorised Officer and Chief Bushfire Control Officer or a member of the X-Ray team the Fire Break is found not to be compliant after 30 November, the Authorised Officer is to take the following action:
 - a. Within 48 hours, contact the landowner/occupier to discuss the non-compliant Firebreak/Fire hazard and advise the property owner how to become compliant requesting that compliance is achieved with 7 days from date of the work order. A Formal *Work-Order* signed by the CEO is to be then posted to the landowner/occupier – registered post.
 - b. On expiry of the 7 days from date of the Work Order the Authorised Officer is to undertake a further inspection and if found that the property owner has still not brought the firebreak or fire hazard into compliance, the Authorised Officer will provide the CEO with the following:
 - i. Copy of all correspondence to the landowner/occupier requesting compliance to s.33, Bushfires Act, 1954.
 - ii. Photos of the non-compliant Fire Break/Fire hazard.
 - iii. Copy of the written advice from the Chief Bushfire Control Officer or a member of the X-Ray team that the Fire Break is non-compliant; and
 - iv. A copy of the *Work Notice* requesting the property owner bring the Fire Break into compliance within 7 days.
 - v. Quote from Shire Contractor for works to be completed.
6. CEO to authorise the commencement of prosecution of landowners/occupiers who have failed to comply with the Firebreak and Fire Hazard Notice, and for the commencement of work as stated in the sent *Work Order Notice*.
7. Authorised officer to hand over scope of works as per the work order to Shire Contractor and to manage completion of task.
8. Authorised officer to package all the information required for McLeod's Attorneys attention **Tim Bennetts** to commence legal action against the property owner.
 - a. Authorised officer to get quote from legal team and do up a purchase order.

Shire of Boyup Brook – BFAC AGM 2024

25 June 2024, 7pm

Shire of Boyup Brook, Interim Emergency Services Officer Report – Donna Forsyth

1. Taken over the role since May 2024, although I have been working on MAF since February.
2. Please look at the updated Brigade contacts booklet and ensure your brigade information is correct. Final Printing will occur in late August and Early September.
3. Current ESL spending status is 97% expenditure. Majority of funds going on Servicing operational fleet and trailers, PPE and operational equipment and Insurance. Purchasing has closed for this financial year.
4. I am not sure what items were requested on the LGGS – ESL for the 2024/25 season or the amount allocated. There was a \$11K underspend on the 22/23 ESL so that will affect the allocated amount for 24/25. Could any required items or previously ordered items please be resent as I do not have access to or time to sort through all Roz's paperwork.
5. MAF 23/24 is almost complete. All mechanical and chemical works have been completed and invoices for work submitted to finance dept. Burn windows were small as the state of the area was too dry for earlier burns in May and June rains left the ground too wet for significant burns. Burns were completed in Dinninup, McAlinden and in town at the Waste Transfer Station and the Hot-rod track. Opportunity to complete burns under the 23/24 MAF program has now closed.
6. Chris Doherty Report is also attached for some statistical Data from BRMS system.
7. Currently working with DWER to develop a Strategic Water Source report. It has already highlighted our lack of non-potable water for emergency use.
8. Currently working with OBRM to develop our Bushfire Risk Management Plan. With the upgrade of the Guidelines, OBRM have asked if they could assist us with our plan update and use the final document as an exemplar for other small SW shires. This will mean a visit to the shire and a good opportunity for the Shire to show our at-risk areas and concerns for the future.
9. I will be applying for the Emergency Services position when it is advertised.
10. Thank you to the Xray team for their help and understanding during the last 2 months as I moved into the ESO role. Thank you to Jason, Celina and Chris Doherty for helping us get the 23/24 MAF program over the line.

Bushfire Risk Mitigation Coordinator

Report

June July 2024

Shire of Boyup Brook

Shire of Boyup Brook



MAF Application

- Grant agreement for Round 1 2024/25 awaiting approval.
- New Round will not begin until previous Round acquitted, and all agreements signed.
- No rollover of treatments to be made.

Mechanical Treatments/ Fire Access Tracks R1 23/24

- Mechanical Works 9 of completed.
- Post Treatment Pictures Uploading

Planned Burns R1 23/24

- 11 Planned Burns
- Post Treatment evidence being gathered and uploaded.

Chemical Treatments R1 23/24

- 8 treatments completed.
- Invoices and post treatment evidence being uploaded.

MAF Acquittal R1 23/24

- Due Wednesday 17 July 2024 12.00 cut off.
- Audited by BRMC

Tasks addressed over the month for Shire.

- Provide evidence of expenditure on treatments
- Identification of treatments that require variation for Acquittal.
- Compliance with section 8.5 and section 8.6 of MAF GP Version 6 Guidelines LGs are not permitted to announce the status of their MAF grant applications until after a Ministerial media release for the grant round has occurred

MC priorities for Shire for next month

- Aid shire employee with Acquittal and variations.
- Onsite inspections of treatment work conducted to file Acquittal completion reports.
- Desktop audit on old treatments for archive or Scheduling dates
- Risk assessment and identification of new treatment areas ongoing.
- Treatment visits with shire employed mitigation staff.
- Internal team meeting with mitigation staff on lessons learned and process streamline for upcoming MAF round process.

Bushfire Risk Mitigation Coordinator

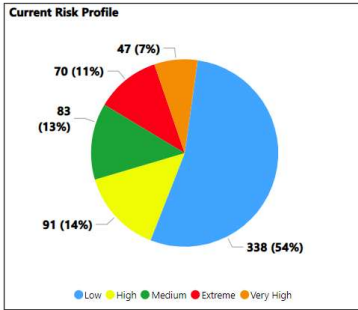
Report

June July 2024

Shire of Boyup Brook

Boyup Brook Risk Profile

Local Government
Boyup Brook



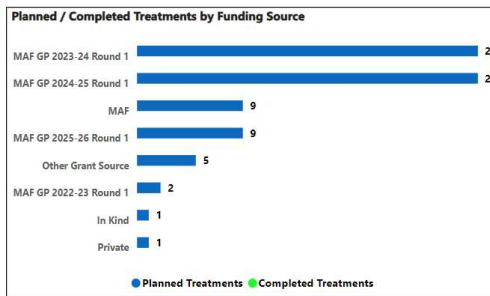
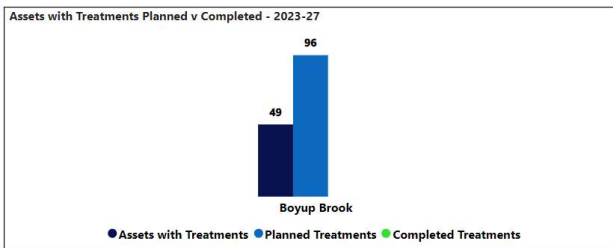
Planned Treatments 2023-24
31

Planned Treatments 2024-27
65

Completed Treatments 2023-24
(Blank)

Overdue Treatments
36

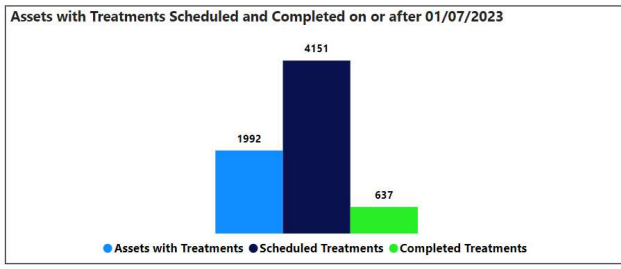
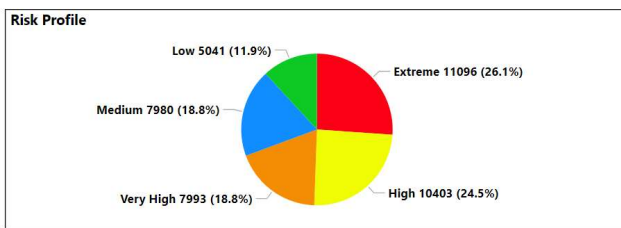
| Treatment Type | Planned Treatments |
|-----------------------------|--------------------|
| Chemical Works | 23 |
| Fire Access Road / Track(s) | 2 |
| Firebreak(s) | 7 |
| Mechanical Works | 28 |
| Planned Burning | 36 |
| Total | 96 |



| Asset Category | Extreme Risk Rating | Very High Risk Rating | High Risk Rating | Medium Risk Rating | Low Risk Rating |
|------------------|---------------------|-----------------------|------------------|--------------------|-----------------|
| Human Settlement | 65 | 107 | 52 | 79 | 331 |
| Economic | 5 | 11 | 18 | 9 | 8 |
| Environmental | 0 | 0 | 20 | 3 | 0 |
| Cultural | 0 | 0 | 3 | 2 | 12 |

Risk Profile of Local Governments with recorded data in state

| Number of LGs with data in BRMS | TOTAL Assets recorded | TOTAL Assets with a Risk Assessment | TOTAL Significant Risk Assets (Extreme, Very High and High Risk Rating) |
|---------------------------------|-----------------------|-------------------------------------|---|
| 130 | 42789 | 42509 | 29500 |



| Treatment | Scheduled Treatments | Completed Treatments |
|--|----------------------|----------------------|
| Access - Install Fencing | 17 | 4 |
| Access - Install Gates | 42 | 10 |
| Asset Fire Protection / Defence System | 6 | 0 |
| Bushfire Program | 8 | 0 |
| Bushfire Ready Group | 5 | 0 |
| Chemical Works | 1011 | 173 |
| Chemical Works - Hand spraying | 6 | 0 |
| Create Fire Access Road / Track(s) | 13 | 2 |
| Evacuation / Relocation Planning | 4 | 0 |
| Fire Access Road / Track(s) | 288 | 36 |
| Fire Management Plan / Pre-incident Plan | 6 | 0 |
| Firebreak(s) | 194 | 9 |
| Hydrant(s) | 1 | 0 |
| Install Firebreaks | 27 | 2 |
| Mechanical Works | 1629 | 334 |
| Mechanical Works - Forestry Mulching | 1 | 0 |
| Non Specific Community Engagement Activity | 2 | 0 |
| Planned Burning | 888 | 67 |
| School - Aged Education Program | 1 | 0 |
| Water Point / Tank / Bore | 4 | 0 |
| Total | 4151 | 637 |