

Building Application Checklist – BA1 Certified Application

Approval and Forms	Further Information	Attached	
		Yes	N/A
Development Approval	A development approval is separate to a building permit and the proposed development may require a development approval and building permit.	<input type="checkbox"/>	<input type="checkbox"/>
Heath Approval- (Septic Tank/Leach Drain)	Health approval for a septic system is required prior to lodgement of a building application. https://www.health.wa.gov.au/Articles/A E/Apply-to-install-a-wastewater-system	<input type="checkbox"/>	<input type="checkbox"/>
BA1 Form	These application forms are available from the website, please click on the link https://www.boyupbrook.wa.gov.au/services/building-services/building-services.aspx www.boyupbrook.wa.gov.au or from the front counter at the Shire's Administration Office	<input type="checkbox"/>	<input type="checkbox"/>
Fees	Refer to the Shire's "Building Services Fees and Charges" information sheet attached.	<input type="checkbox"/>	<input type="checkbox"/>
Building Construction Industry Training Fund (BCITF) levy payment form or receipt	Required for building works with a value greater than \$20,000 . https://cdn.bunbury.wa.gov.au/wp-content/uploads/2024/01/BCITF-Levy-Fund-Form.pdf	<input type="checkbox"/>	<input type="checkbox"/>
Required Documents	One Copy of all documents required	Yes	N/A
BA3 Certificate	BA3 – Certificate of Design Compliance (CDC)	<input type="checkbox"/>	<input type="checkbox"/>
Plans & Specifications	A copy of each technical certificate relied on by the building surveyor.	<input type="checkbox"/>	<input type="checkbox"/>
Home Indemnity Insurance	If residential building work value over \$20,000 the builder must provide the Home indemnity Insurance, not applicable to owner builders.	<input type="checkbox"/>	<input type="checkbox"/>