

MINUTES

ORDINARY COUNCIL MEETING HELD ON

Thursday 16 December 2021

Commenced at 6.00pm

Shire of Boyup Brook Council Chambers, Boyup Brook

Dale Putland
Chief Executive Officer

16 December 2021

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1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

We acknowledge and pay our respects to the traditional custodians of the land on which we meet and work.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

PRESENT:	Shire President	Richard Walker
	Deputy Shire President	Helen O'Connell
	Councillor	Sarah Alexander
		Steele Alexander
		Philippe Kaltenrieder
		Darren E King
		Kevin J Moir
		Adrian Price
		Charles Caldwell
	Chief Executive Officer	Dale Putland
	Manager Works & Services	Wayne Butler
	Acting Executive Assistant	Heather Aldridge

LEAVE OF ABSENCE: Nil

APOLOGIES: Nil

MEMBERS OF PUBLIC: John Imrie
Malcolm Armstrong
Brad Barr – Westpine

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

Nil

5. PETITIONS/DEPUTATIONS/PRESENTATIONS/REPORTS

Malcolm Armstrong representing the Country Music Club of Boyup Brook presented a 10 minute power point presentation outlining what the club puts back into the community and how important their role and community members are to the Shire of Boyup Brook.

6. DISCLOSURE OF INTEREST

Nil

7. CONFIRMATION OF MINUTES

7.1 Ordinary Council Minutes – 25 November 2021

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 7.1

MOVED: Cr Helen O’Connell

SECONDED: Cr Philippe Kaltenrieder

That the minutes of the Ordinary Council Meeting held on Thursday 25 November 2021 be confirmed as an accurate record.

CARRIED 9/0

Res 21/12/181

8. PRESIDENTIAL COMMUNICATIONS

- 1 December attended a meeting at 11.00am with Jane Kelsbie, Member for Warren Blackwood and David Gill from Forest Products Commission in Denmark.
- 3 December attended the Community Christmas Party held in the Music Park.
- 7 December attended a Warren Blackwood Alliance of Councils Meeting at the Shire of Boyup Brook’s St John Ambulance Sub-Centre.
- 16 December attended a Blackwood Biosecurity Inc meeting.

9. COUNCILLOR QUESTIONS ON NOTICE

Nil

10.1 MANAGER OF WORKS AND SERVICES

Nil

10.2 FINANCE

10.2.1 List of Accounts paid in November 2021

Location:	<i>Not applicable</i>
Applicant:	<i>Not applicable</i>
File:	<i>FM/1/002</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>06/12/2021</i>
Author:	<i>Ben Robinson – Finance Manager</i>
Authorising Officer:	<i>Dale Putland – CEO</i>
Attachments:	<i>Yes – List of Accounts Paid in November</i>

SUMMARY

In accordance with the *Local Government (Financial Management) Regulations 1996* the list of accounts paid in November 2021 are presented to Council.

BACKGROUND

This report presents accounts/invoices received for the supply of goods and services, salaries, and wages, and the like which were paid during the period 01 to 30 November 2021.

COMMENT

The attached listing represents accounts/invoices the shire paid by cheque or electronic means during the period 01 to 30 November 2021.

CONSULTATION

Nil

STATUTORY OBLIGATIONS

Local Government (Financial Management) Regulations 1996, Regulations 12 and 13 apply and are as follows:

12. Payments from municipal fund or trust fund

(1) A payment November only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO; or

(b) otherwise, if the payment is authorised in advance by a resolution of the council.

- (2) *The council must not authorise a payment from those funds until a list prepared under regulation 13(2) containing details of the accounts to be paid has been presented to the council.*

13. *Lists of accounts*

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —*
- (a) *the payee's name;*
 - (b) *the amount of the payment;*
 - (c) *the date of the payment; and*
 - (d) *sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing —*
- (a) *for each account which requires council authorisation in that month —*
 - (i) *the payee's name;*
 - (ii) *the amount of the payment; and*
 - (iii) *sufficient information to identify the transaction;**and*
 - (b) *the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
- (a) *presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) *recorded in the minutes of that meeting.*

POLICY IMPLICATIONS

Council's *Authority to Make Payments Policy* has application.

BUDGET/FINANCIAL IMPLICATIONS

Account payments accorded with a detailed 2021-22 Annual Budget

STRATEGIC IMPLICATIONS

Nil

VOTING REQUIREMENTS

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.2.1

MOVED: Cr Darren E King

SECONDED: Cr Charles Caldwell

That at its December 2021 ordinary meeting Council receive as presented the list of accounts paid in November 2021, totalling \$655,914.16 from Municipal account, \$40,713.40 from Police Licensing account and \$11.62 from Boyup Brook Early Learning Centre account, as represented by:

Municipal Cheques	20541 - 20543	\$ 240.00
Municipal Electronic Payments	EFT11542 – EFT11686	\$ 438,745.44
Municipal Direct Payments		\$ 216,928.72
Police Licensing Payments		\$ 40,713.40
BBELC Payments		\$ 11.62

CARRIED 9/0

Res 21/12/182

10.2.2 30 November 2021 Statement of Financial Activity

Location:	<i>Not applicable</i>
Applicant:	<i>Not applicable</i>
File:	<i>FM/10/003</i>
Disclosure of Officer Interest:	<i>None</i>
Date:	<i>8 December 2021</i>
Authors:	<i>D Long – Finance Consultant</i>
Authorizing Officer:	<i>Dale Putland – Chief Executive Officer</i>
Attachments:	<i>Yes</i>

SUMMARY

The Monthly Financial Report for 30 November 2021 is presented for Council's consideration.

BACKGROUND

The Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 require local governments to prepare monthly reports containing the information that is prescribed.

The Regulations require local governments to prepare annual budget estimates and month by month budget estimates so that comparatives can be made to Year to Date (YTD) Actual amounts of expenditure, revenue and income, and materials variances can be commented on.

COMMENT

The Shire prepares the monthly financial statements in the statutory format along with other supplementary financial reports consisting of:

- (a) Statement of Comprehensive Income by Function/Program;
- (b) Statement of Comprehensive Income by Nature/Type;
- (c) Statement of Financial Activity;
- (d) Summary of Net Current Asset Position;
- (e) Statement of Explanation of Material Variances;
- (f) Statement of Financial Position;
- (g) Statement of Cash Flows;
- (h) Detailed Operating and Non-Operating Schedules;
- (i) Statement of Cash Back Reserves; and
- (j) Loan Borrowings Statement.

At its budget meeting, Council adopted a material variance threshold of \$10,000 or 10%. For interpretation purposes, this means any variance at Function/Program level that is greater than 10% and exceeds \$10,000 in value is reported on and commentary is provided to explain the YTD budget estimate to YTD actual variance. The material variance is shown on the Statement of Financial Activity, in accordance with the *Local Government (Financial Management) Regulations 1996*.

The material variance commentary is now provided in a separate statement, called the Statement of Explanation of Material Variances. This statement categorises the variance commentary according to reporting Functions/Programs and groups the variances by Operating Revenue, Operating Expenditure, Non-Operating/Capital Revenue, and Capital Expenditure.

The Statement of Financial Activity as at 30 November shows a closing surplus of \$4,447,437.

CONSULTATION – Nil

STATUTORY OBLIGATIONS

Local Government Act 1995

Section 6.4—Specifies that a local government is to prepare such other financial reports as are prescribed.

Local Government (Financial Management) Regulations 1996:

Regulation 34 states:

- (1) A local government is to prepare each month a statement of financial activity reporting on the sources and applications of funds, as set out in the annual budget under regulation 22(1)(d) for that month in the following detail:
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c);
 - (b) budget estimates to the end of month to which the statement relates;
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates;
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c);
 - (e) the net current assets at the end of the month to which the statement relates.

Sub regulations 2, 3, 4, 5, and 6 prescribe further details of information to be included in the monthly statement of financial activity.

POLICY IMPLICATIONS – Nil

BUDGET/FINANCIAL IMPLICATIONS

As presented in the attached reports.

STRATEGIC IMPLICATIONS – Nil

VOTING REQUIREMENTS

Simple Majority

MOVED INTO COMMITTEE

MOVED: Cr Helen O'Connell

SECONDED: Cr Steele Alexander

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.1 to allow members free discussion on the matter.

CARRIED 9/0

Res 21/12/183

MOVED OUT OF COMMITTEE

MOVED: Cr Philippe Kaltenrieder

SECONDED: Cr Darren E King

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 9/0

Res 21/12/184

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.2.2

MOVED: Cr Philippe Kaltenrieder

SECONDED: Cr Helen O'Connell

That Council receive the Monthly Financial Report for 30 November 2021, as presented.

CARRIED 9/0

Res 21/12/185

10.3 PLANNING

10.3.1 Local Planning Policy – Tree Plantations Shire of Boyup Brook

Location:	<i>Shire of Boyup Brook.</i>
Applicant:	<i>Shire of Boyup Brook.</i>
File:	<i>CM/43/001</i>
Disclosure of Officer Interest:	<i>None.</i>
Date:	<i>13 December 2021</i>
Author:	<i>A. Nicoll, Town Planner.</i>
Authorizing Officer:	<i>Dale Putland, Chief Executive Officer.</i>
Attachments:	<i>Draft Local Planning Policy – Tree Plantation</i>

SUMMARY

To request that Council adopt the attached Tree Plantation Policy for advertising for a period of 60 days prior to consideration for formal adoption by Council.

The purpose of the Tree Plantation Policy is to provide guidance to the Shire and applicants in determining the suitability of proposals for plantations in the Shire of Boyup Brook.

The objectives of the Tree Plantation Policy are to:

1. To ensure that Boyup Brook's economic and social wellbeing are not jeopardised by loss of population caused by the introduction of large-scale plantations.
2. To ensure that plantations are suitably equipped and have adequate measures to respond to fire outbreaks to prevent harm to the Boyup Brook community.

The policy seeks to protect the use of land for broadacre agriculture, by promoting plantations that are planted in blocks of 20ha or less and that are integrated into broadacre farming operations.

BACKGROUND

The Federal and State Governments encourage plantations and tree planting generally for Carbon Reduction and for employment and environmental benefits. The Federal and State Governments plan to expand Australia's timber plantations by securing private agricultural land for broadacre plantations.

The Shire of Boyup Brook is genuinely concerned that the introduction of additional extensive tree plantations into the Shire or replacement of existing bluegum plantations

will have predictable adverse social, environmental and economic impacts on the Boyup Brook community.

Hence the Shire's *Local Planning Scheme No.2* states:

5.2.4 With a view to protecting the agricultural base of the District, Council shall discourage the wholesale planting of broadacre rural holdings for plantations and shall instead, encourage the diversification of rural activities.

Recently, tree farming corporations have made inquiries on the position of the Council on the scheme standard 5.2.4, which discourages the wholesale planting of broadacre rural holdings for plantations.

To provide additional clarity to applicants and assist Council in determining the suitability of proposals for tree plantations in the Shire of Boyup Brook, it is recommended that Council adopt a formal Tree Plantation Policy.

COMMENT

The draft Tree Plantation Policy has been prepared for the Council to adopt for final preparation and advertising. Post advertising, the policy will be presented to the Council for final review and adoption.

The draft Tree Plantation Policy reinforces the *Local Planning Scheme No.2* position, which is to discourage the wholesale planting of broadacre rural holdings for plantations and instead, encourage the diversification of rural activities.

The policy expands on the scheme position by outlining how the diversification of the rural activities should occur. The Policy recommends that trees are planted in areas of 20ha blocks or less and that sufficient area is maintained between the planted blocks for broadacre farming. The Policy also seeks to ensure that adequately trained and equipped firefighting personnel and equipment are stationed on site.

It is recommended that the Shire Council approve the preparation and advertising of the Tree Plantation Policy to provide guidance to developers on the intent of the scheme position (clause 5.2.4), and ensure that the social, environmental and economic attributes of the municipality are maintained.

STATUTORY OBLIGATIONS

The *Planning and Development (Local Planning Schemes) Regulations 2015, Division 2 — Local planning policies* states:

3. Local planning policies

(1) The local government may prepare a local planning policy in respect of any matter related to the planning and development of the Scheme area.

(2) A local planning policy —

(a) may apply generally or in respect of a particular class or classes of matters specified in the policy; and

(b) may apply to the whole of the Scheme area or to part or parts of the Scheme area specified in the policy

(3) A local planning policy must be based on sound town planning principles and may address either strategic or operational considerations in relation to the matters to which the policy applies.

(5) In making a determination under this Scheme the local government must have regard to each relevant local planning policy to the extent that the policy is consistent with this Scheme.

The *Code of Practice for Timber Plantations in Western Australia* defines 'plantation' as follows:

Plantation: a stand of trees of ten hectares (or as defined by the Local Government Authority), or larger, that has been established by sowing or planting of either native or exotic tree species selected and managed intensively for their commercial and/or environmental benefits. A plantation includes roads, tracks, and firebreaks.

POLICY IMPLICATIONS

Local Planning Scheme No.2

The Shire's *Local Planning Scheme No. 2*, states:

3.3.4 'Plantation' is a use which Council, in exercising the discretionary powers available to it, may approve under this Scheme.

Schedule 1

plantation has the same meaning as in the Code of Practice for Timber Plantations in Western Australia (2006) published by the Department of Conservation and Land Management and the Australian Forest Growers.

5.2.3 Council, in considering the granting of approval to plantations in the Rural Zone will take into account the landscape and amenity of the area and may refuse to grant approval for the planting of tree species which it does not consider to be appropriate for the area.

5.2.4 With a view to protecting the agricultural base of the District, Council shall discourage the wholesale planting of broadacre rural holdings for plantations and shall instead, encourage the diversification of rural activities.

5.18 PLANTATION

In addition to those other matters contained in Clause 5.2, Council shall, in considering applications for 'Plantations', have regard to –

- a) *The Code of Practice for Timber Plantations in Western Australia;*
- b) *Council's Firebreak Order; and*
- c) *FESA's Guidelines for Plantation Fire Protection*

State Planning Policy 2.5: Rural Planning

State Planning Policies provide the highest level of planning policy control and guidance in Western Australia. Prepared under Part 3 of the Planning and Development Act 2005. Relevant sections of *State Planning Policy 2.5: Rural Planning* are set out below:

4 POLICY OBJECTIVES

The objectives of this policy are to:

- (a) support existing, expanded and future primary production through the protection of rural land, particularly priority agricultural land and land required for animal premises and/or the production of food;*
- (b) provide investment security for existing, expanded and future primary production and promote economic growth and regional development on rural land for rural land uses;*

5. POLICY MEASURES

The WAPC seeks to protect and preserve rural land for rural purposes including primary production, basic raw materials, regional facilities, and protection of biodiversity and landscape. Rural land accommodates a diverse range of land uses, primarily associated with primary production. There are also rural areas with suitable soils, climate, water (rain or irrigation) and access to services such that the land is considered to be high quality agricultural land. The intent of this policy is therefore to protect rural land and encourage a diversity of compatible rural land uses

5.1 Protection of rural land and land uses

The WAPC will seek to protect rural land as a State resource by:

- (a) requiring that land use change from rural to all other uses be planned and provided for in a planning strategy or scheme;*
- (b) retaining land identified as priority agricultural land in a planning strategy or scheme for that purpose;*
- (c) ensuring retention and protection of rural land for biodiversity protection, natural resource management and protection of valued landscapes and views;*
- (d) protecting land, resources and/or primary production activities through the State's land use planning framework*
- g) comprehensively planning for the introduction of sensitive land uses that may compromise existing, future and potential primary production on rural land; and*

(h) accepting the impacts of well-managed primary production on rural amenity.

5.6 Tree farming

(a) tree farming is supported and encouraged on rural land as a means of diversifying rural economies and providing economic and environmental benefit;

(b) tree farming should generally not occur on priority agricultural land;

(c) tree farming should generally be a permitted use on rural land, except where development of a tree farm would create an extreme or unacceptable bushfire risk or when responding to specific local circumstances as identified in a strategy or scheme;

(d) local governments should manage the location, extent and application requirements for tree farming in their communities through local planning strategies, schemes and/or local planning policies;

(e) in planning for tree farming, local government considerations should include but are not limited to, potential bushfire risk, environmental and economic factors, water availability and recharge, visual landscape impacts, transport impacts of tree farming (where harvesting is proposed), planting thresholds, appropriate buffers, and location relative to conservation estates and sensitive land uses;

(f) where tree farm proposals are integrated with farm management for the purpose of natural resource management and occupy no more than 10 per cent of the farm, the proposal should not require local government development approval; and

(g) the establishment of tree farms does not warrant the creation of new or smaller rural lots

CONSULTATION

Consultation has been undertaken with the Chief Bushfire Officer and one other member of the Shire Bushfire X-ray team.

The *Planning and Development (Local Planning Schemes) Regulations 2015, Division 2 — Local planning policies* states:

(1) If the local government resolves to prepare a local planning policy the local government must, unless the Commission otherwise agrees, advertise the proposed policy as follows —

(a) publish in accordance with clause 87 the proposed policy and a notice giving details of —

(i) the subject and nature of the proposed policy; and

(ii) the objectives of the proposed policy; and

(iii) how the proposed policy is made available to the public in accordance with clause 87; and

(iv) the manner and form in which submissions may be made; and

(v) the period for making submissions and the last day of that period;

(b) if, in the opinion of the local government, the policy is inconsistent with any State planning policy, give notice of the proposed policy to the Commission;

(c) give notice of the proposed policy in any other way and carry out any other consultation the local government considers appropriate.

(2) The period for making submissions specified in a notice under subclause (1)(a)(v) must not be less than the period of 21 days after the day on which the notice is first published under subclause (1)(a).

(3) After the expiry of the period within which submissions may be made, the local government must —

(a) review the proposed policy in the light of any submissions made; and (b) resolve to —

- (i) proceed with the policy without modification; or*
- (ii) proceed with the policy with modification; or*
- (iii) not to proceed with the policy.*

4. Procedure for making local planning policy

(4) If the local government resolves to proceed with the policy, the local government must publish notice of the policy in accordance with clause 87.

(5) A policy has effect on publication of a notice under subclause (4).

(6) The local government must ensure that an up-to-date copy of each local planning policy made under this Scheme that is in effect is published in accordance with clause 87.

(7) Subclause (6) is an ongoing publication requirement for the purposes of clause 87(5)(a).

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.3.1

MOVED: Cr Philippe Kaltenrieder

SECONDED: Cr Steele Alexander

1. That Council in accordance with Division 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, resolves to:
 - a) Prepare the Tree Plantation Policy (as amended by Council); and
 - b) Advertise the Tree Plantation Policy, in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015*, clause 87 for a period of 60 days to allow sufficient time for consultation with the local community and other key stakeholders.

CARRIED 9/0

Res 21/12/186

10.4 CHIEF EXECUTIVE OFFICER

10.4.1 Development Assessment Panels – Local Government Nominations

Location:	<i>N/A</i>
Applicant:	<i>Nil</i>
Disclosure of Officer Interest:	<i>Nil</i>
Date:	<i>12 November 2021</i>
Author:	<i>Maria Lane – Executive Assistant</i>
Authorizing Officer:	<i>Dale Putland – Chief Executive Officer</i>
Attachments:	<i>Nomination Form</i>

SUMMARY

Correspondence has been received from the Director General, Development Assessments Panels requesting nominations of Councillors to become Development Assessment Panel (DAP) Members and Alternate (Deputy) Members.

Nominations were to be received by the Minister for Planning by 19 November 2021, however the Shire has been granted an extension to the end of December.

BACKGROUND

A Development Assessment Panel (DAP) is an independent decision-making body comprised of technical experts and elected local government members. These panels determine development applications made under local and region planning schemes, in the place of the original decision maker.

The DAP system came in to operation on 1 July 2011 in order to determine development applications that meet a certain threshold value. Each DAP comprises five members – three specialist members, one of which is the presiding member and two local government members.

Under Regulation 26 of the Planning and Development (Development Assessment Panels) Regulations 2011, the Shire of Boyup Brook is requested to nominate four elected members, comprising two 'Local Members' and two 'Alternative Local Members'. Appointments of current local government DAP members expire on 26 January 2022 and members whose term will be expiring will be eligible for re-consideration at this time.

Following receipt of all local government nominations, the Minister for Planning will consider and appoint all nominees for a two-year term, expiring on 26 January 2024. All appointed local members will be placed on the local government member register and advised of DAP training dates and times. It should be noted that training is a mandatory requirement before members can sit on a DAP and determine applications. Local

government representatives who have previously been appointed to a DAP and have received training are not required to attend further training.

Local government elections may result in a change to local DAP membership if current Councillors, who are DAP members, are not re-elected. In this instance the local government will need to re-nominate for the Minister's consideration and appointment.

COMMENT

Nil

STATUTORY OBLIGATIONS

Section 26 of the Planning and Development (Development Assessment Panels) Regulations 2011 state the following:

1. The Minister must cause to be established and maintained a register of local government members of DAPs.
2. Subject to sub regulations (4), the register must include the names of 2 members of the council of each local government of a district for which a DAP is established.
3. Whenever it is necessary to include a member of a council of a local government on a local government register under sub regulation (2), the Minister must –
 - a) in writing, request the local government to nominate a member of the council of the local government for inclusion of the register; and
 - b) unless sub regulation (4) applies, include on the register the name of the person nominated.
4. If, within 40 days after the date on which the Minister makes a request under sub regulation (3) or such longer period as the Minister may allow, the local government fails to nominate a person for inclusion on the local government register in accordance with the request, the Minister may include on the register as representative of the local government a person who –
 - (a) is an eligible voter of the district of the local government; and
 - (b) the Minister considers has relevant knowledge or experience that will enable that person to represent the interests of the local community of that district.
5. For the purposes of sub regulation (4) (a) a person is an eligible voter of a district if that person is eligible under the *Local Government Act 1995* section 4.29 or 4.30 to be enrolled to vote at elections for the district.

POLICY IMPLICATIONS - Nil

BUDGET /FINANCIAL IMPLICATIONS

There are no budget implications for the Shire of Boyup Brook as DAP members are paid by the Development Assessment Panels for meeting attendance and training.

STRATEGIC IMPLICATIONS – Nil

VOTING REQUIREMENT

Simple Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 10.4.1

MOVED: Cr Charles Caldwell

SECONDED: Cr Steele Alexander

Council nominated two (2) Councillors, Cr Philippe Kaltenrieder and Cr Steele Alexander as members and two (2) Councillors, Cr Helen O’Connell and Cr Sarah Alexander as Alternate Members for the Development Assessment Panel (DAP) representing the Shire of Boyup Brook.

CARRIED 9/0

Res 21/12/187

11 LATE ITEM

11.1. Amendment to Fees and Charges

Location:	N/a
Applicant:	N/a
File:	
Disclosure of Officer Interest:	None
Date:	16 December 2021
Author:	Ben Robinson – Finance Manager
Authorizing Officer:	Ben Robinson – Finance Manager
Attachments:	N/A

SUMMARY

The purpose of this report is for the Council to ratify the reduction of several fees related to entry to the swimming pool and equipment hire.

BACKGROUND

The Shire President and CEO have endorsed an update to the following Fees & Charges for the 2021-22 year:

Section	Fee Description	Current Fee 2021/22	Proposed Fee 2021/22
Swimming Pool – Entry Fees	Adult Entry	\$6.00	\$5.50
Swimming Pool – Entry Fees	Spectator Entry	\$3.00	\$2.50
Swimming Pool – Entry Fees	Pensioner Card	\$4.00	\$3.50
Swimming Pool – Season Tickets	Family - Pension / Senior Card Holder - 1 Adult with all children attending school	\$142.50	\$81.50 plus \$5.00 for each child attending school
Swimming Pool - Other	Mat Hire	\$2.50	\$2.00

The changes to the entry fees and equipment hire, which cancel the planned increases to these fees, is proposed in order to keep pool entry as affordable as possible to the community. Furthermore, an amendment to the Season Tickets is proposed. This is to keep

it more in line with the Family Single Adult plus children and for there to be more consideration of pension families as currently there is only a \$9.50 reduction for pension.

COMMENT

Increases to pool entry fees are very sensitive due to the public swimming pool being a central fixture in the Boyup Brook community and social outings. Best practice management of public recreational facilities stipulates that entry fees strike a balance between subsidising overheads and encouraging an active and healthy lifestyle in regional local government areas.

CONSULTATION

Ongoing discussions between CEO and Shire President.

STATUTORY OBLIGATIONS

Nil.

POLICY IMPLICATIONS

Nil.

BUDGET/FINANCIAL IMPLICATIONS

Management expects that removing this increase would result in a negligible reduction to anticipated revenue from Fees & Charges over the 2021-22 financial year.

STRATEGIC IMPLICATIONS

Nil

SUSTAINABILITY IMPLICATIONS

- **Environmental**
Nil
- **Economic**
Nil.
- **Social**
Nil

VOTING REQUIREMENTS

Absolute majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 11.1**MOVED: Cr Steele Alexander****SECONDED: Cr Darren King**

That the Council agree to amend the 2021-22 Schedule of Fees and Charges, and reduce the proposed pool entry fees & equipment hire per the following schedule:

<u>Swimming Pool Entry Fees</u>		Amended Fee for 2021/22
Adult entry	\$6.00	\$5.50
Spectator entry	\$3.00	\$2.50
Pensioner Card	\$4.00	\$3.50
Child entry - under 1 year, up to 5 years - Free		
Child entry – Attending school	\$3.50	
School Group - Entry Fee (accompanying supervising teachers, parents FREE)	\$2.50	
Local School swimming carnivals - supervising teachers, parents	FREE	
Australia Day - Free Entry all day	FREE	
<u>Swimming Pool - Book 10 Tickets</u>		
Adult	\$42.50	
Child (Attending School) / Non swimmer	\$21.50	
Pensioner	\$21.50	
<u>Swimming Pool - Family Day Pass</u>		
Family (includes 2 adults and all children attending school)	\$11.00	
<u>Swimming Pool Season Tickets - eligible persons as identified on the Season Pass</u>		
Adult only	\$153.00	
Family, Single - Adult and 1 Child (Attending school)	\$153.00	
Family Single - Adult with all children attending school	\$153 plus \$5.00 for each child attending school	
Family (includes 2 adults and all children attending school)	\$274.00	
Family - Pension / Senior Card Holder - 1 Adult with all children attending school	\$142.50	\$81.50 plus \$5.00 for each child attending school
Child only - (Over 10 years of age and attending school)	\$81.50	
Single Pensioner / Senior	\$81.50	
Pensioner Couple - with Pension / Senior Cards	\$147.50	
<u>Vacation Swimming Lessons</u>		
Parent / Carer (non-swimmer) entry 7 Day pass	\$11.50	
Child (6 - 17 yrs) 7 Day Pass	\$11.50	
<u>Other</u>		
Private Hire - Available upon prior arrangements made with Swimming Pool Manager	\$94.50	
Mat Hire [maximum period = 1 hour]	\$2.50	\$2.00
Gym Equipment use	\$3.50	
Gym Equipment use - per season	\$82.00	
Use of Showers and no other swimming pool facilities	\$5.50	
Water Aerobics (entry not included)	\$7.00	Per Session
Water Aerobics - 10 class pass (entry not included)	\$63.00	10 Sessions
Private Swimming Lessons (Minimum Participants)	\$48.00	Minimum 4 participants
Concession will be given to holders of pension and senior cards (not health care cards)		

CARRIED 9/0**Res 21/12/188**

11.2 Budget Variation – Road Survey and ROMANS Update

Location:	<i>N/A</i>
Applicant:	<i>N/A</i>
File:	<i>Infrastructure - Roads</i>
Disclosure of Interest:	<i>Nil</i>
Date:	<i>15th December 2021</i>
Author:	<i>Carolyn Mallett – A/Deputy Chief Executive Officer</i>
Authorizing Officer:	<i>Dale Putland – Chief Executive Officer</i>
Attachments:	<i>Nil</i>

SUMMARY

This report is for Council to consider approving the re-allocation of \$50,000 from GL123610 Heavy Plant Purchases (Capital Expenditure) to GL 122120 Roman Road Data Pickup (Operating Expenditure) as a proposed budget variation which results in a nil net change. This is to provide additional funding to engage a consultant to perform the Infrastructure – Roads & Drainage Asset Revaluation 2021/22.

BACKGROUND

Additional funds are required to be allocated in the adopted Financial Budget 2021/22 to allow for the completion of a comprehensive Infrastructure – Roads & Drainage Asset Revaluation. The selected consultant provided the best value for money quote and is the only one to include a full road network Safety Audit and Safety Report. In addition, they are acknowledged nationally as the leading authority on Road Asset Management, Road Construction and Road Maintenance. However, as their quote was approximately \$50,000 higher than is provided for in the adopted budget, a reallocation of funds is required.

Following the recent purchase and trade of a Council Low Loader, the Depot were fortunate to negotiate savings on the trade. The re-allocation of funds from this account GL123610 Heavy Plant Purchases (Capital Expenditure) will allow for a nil effect budget variation.

Amendments to the Annual Budget will ensure that tight fiscal control is maintained on the Shire's finances.

COMMENT

The WA Local Government Grants Commission (WALGGC) provides untied General Purpose Grants, Special Projects and Road Grants each year. The Road grants are for preserving the road assets and are distributed according to the Asset Preservation Model. This model is used to assess the cost of maintaining a local government's road network and takes into account annual and recurrent maintenance costs and the costs of reconstruction at the end of a roads' useful life. Together with per capita statistics, it is critical that our Infrastructure

- Roads & Drainage asset values are updated to ensure the highest opportunity for WALGGC to accurately determine our annual grants.

CONSULTATION

Consultation has occurred between the Executive and Financial Consultant.

STATUTORY COMPLIANCE

Local Government (Financial Management) Regulations 1996
Local Government Act 1995

STATUTORY ENVIRONMENT

Local Government Act 1995 S 6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution; or*

(c) is authorised in advance by the mayor or president in an emergency.

** Absolute majority required.*

POLICY IMPLICATIONS

Nil

BUDGET/FINANCIAL IMPLICATIONS

It is recommended that the budget be amended to reflect the re-allocation of funds of \$50,000 from GL123610 Heavy Plant Purchases (Capital Expenditure) to GL 122120 Roman Road Data Pickup (Operating Expenditure) as a proposed budget variation.

There will be a Nil overall effect on the Shire budget.

STRATEGIC IMPLICATIONS

Prudent financial management of ratepayer's funds and improved opportunity to maximise Financial Assistance Grants funding.

VOTING REQUIREMENTS

Absolute Majority

COUNCIL DECISION & OFFICER RECOMMENDATION – Item 11.1

MOVED: Cr Helen O’Connell

SECONDED: Cr Charles Caldwell

That Council authorises the transfer of the sum of \$50,000 from the GL 123610 Heavy Plant Purchases (Capital Expenditure) to GL 122120 Roman Road Data Pickup (Operating Expenditure).

CARRIED BY ABSOLUTE MAJORITY 9/0

Res 21/12/189

12 COMMITTEE MINUTES

Nil

13 MOTION OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

14 URGENT BUSINESS BY APPROVAL OF THE PRESIDENT OR A MAJORITY OF COUNCILLORS PRESENT

Nil

15 CONFIDENTIAL MATTERS – BEHIND CLOSED DOORS

Nil

16 CLOSURE OF MEETING

There being no further business the Shire President, Cr Walker thanked all for attending and declared the meeting closed at 7.47pm.



Shire of Boyup Brook
Payments 01/12/2021 - 31/12/2021
(GST Inclusive Accordingly)

ATTACHMENT 10.2.1

Chq/EFT	Date	Name	Description	Amount
20544	17/12/2021	Shire of Bridgetown-Greenbushes	Bushfire Risk Mitigation Coordinator Jul-Sep2021	-2,608.08
20545	17/12/2021	Southern City Building Group	Refund CTF Levy Paid Twice BP62/21	-79.60
20546	17/12/2021	Water Corporation	Water Across Shire Facilities to 01/12/2021	-7,334.11
TOTAL MUNI CHEQUES to 31 December 2021				-10,021.79



Chq/EFT	Date	Name	Description	Amount
EFT11687	01/12/2021	A & L Printers	Councillor Business Cards	-337.00
EFT11688	01/12/2021	Ampol Petroleum Distributors Pty Ltd (previously Caltex Energy WA)	Fuel Nov2021	-7,465.36
EFT11689	01/12/2021	AusQ Training	Depot Staff - Traffic Management and Traffic Controller Training	-3,064.00
EFT11690	01/12/2021	Ben Robinson	Reimburse Travel Expenses FM Training	-174.32
EFT11691	01/12/2021	Blackwoods (Also Refer Protector Alsaf)	Depot PPE	-284.78
EFT11692	01/12/2021	Boyup Brook IGA	Rylington Park - Shearing School Catering Oct2021	-2,255.26
EFT11693	01/12/2021	Brickwood Construction Pty Ltd	LRCI Swimming Pool Upgrades - Repair Ablutions Door and Frame	-2,090.00
EFT11694	01/12/2021	Bridgetown Carpets & Floorcoverings	LRCI Swimming Pool Upgrades - Gym Flooring	-6,234.00
EFT11695	01/12/2021	Building and Construction Training Fund BCITF	BCITF Levy Collected Oct2021	-1,778.39
EFT11696	01/12/2021	DSAK Pty Ltd (Manjimup and Bridgetown Retravision)	Swimming Pool - Plants	-300.00
EFT11697	01/12/2021	Darren Long Consulting	Assistance with Audit, Financial Reporting, Budget and Amendments Oct2021	-9,968.75
EFT11698	01/12/2021	Department of Mines, Industry Regulation and Safety BSL	BSL Collected Oct2021	-1,392.54
EFT11699	01/12/2021	Fraser Trust (The Trustee For)	Rylington Park - Hay Baling	-4,958.80
EFT11700	01/12/2021	Great Southern Shearing Pty Ltd	Rylington Park - Shearer Training	-4,175.05
EFT11701	01/12/2021	Mark Stanton	Rylington Park - Shearer Training	-3,899.00
EFT11702	01/12/2021	Paul Hick	Rylington Park - Shearer Training	-4,241.05
EFT11703	01/12/2021	Sheridan's	Cr Caldwell Name Badge	-45.87
EFT11704	01/12/2021	Shire of Boyup Brook	BSL and BCITF Commission Oct2021	-76.25
EFT11705	01/12/2021	The Trustee for the Harley Trust (Harley Transport Pty Ltd)	Rylington Park Freight Nov2021	-2,246.20
EFT11706	01/12/2021	Top Gun Shearing Supplies (The Lawrence Family Trust t/as)	Rylington Park - Shearing Singlets	-2,533.00
EFT11707	01/12/2021	Total Tools Bunbury (Bunbury TT Pty Ltd t/as)	Expendable Tools	-2,988.65
EFT11708	01/12/2021	WALGA	FM Training	-990.00
EFT11709	01/12/2021	Winc Australia Pty Limited	Admin, Depot & BBELC Stationery	-986.82
EFT11710	03/12/2021	AFGRI Equipment Australia Pty Ltd	P146 Verti Mower - Parts	-230.00
EFT11711	03/12/2021	AT Plumbing & Gas	Council Chambers - Install Dishwasher	-365.69
EFT11712	03/12/2021	Australian Services Union	Payroll Deductions	-51.80
EFT11713	03/12/2021	Blackwood Plant Hire	LRCI Swimming Pool Upgrades - New Entrance Final Payment	-6,633.00
EFT11713	03/12/2021	Blackwood Plant Hire	Gravesite Preparation	-1,485.00
EFT11714	03/12/2021	Boyup Brook Bowling Club	Community Grant Funding 2021/22 - Clubhouse Electrical Maintenance	-3,000.00
EFT11715	03/12/2021	Boyup Brook Community Resource Centre	Medical Centre - Gazette Advertising Nov2021	-72.00
EFT11716	03/12/2021	Boyup Brook Medical Services	Pre-employment Medical - Grants Officer	-170.00
EFT11717	03/12/2021	Boyup Brook Tyre Service	P503 McAlinden Fast Fill Trailer - Parts	-95.00
EFT11717	03/12/2021	Boyup Brook Tyre Service	P223 Action 2010 Side Tipper Semi Trailer - Repairs	-99.00
EFT11717	03/12/2021	Boyup Brook Tyre Service	Workshop Consumables	-120.00
EFT11718	03/12/2021	Boyup Brook Working Horse Club Inc	Community Grant Funding 2021/22 - Equipment	-1,000.00
EFT11719	03/12/2021	Boyup Concrete	LRCI Flax Mill Caravan Park Upgrades - Camp Kitchen Slab	-8,668.00
EFT11720	03/12/2021	Bridgetown Carpets & Floorcoverings	LRCI Swimming Pool Upgrades - Flooring	-948.00
EFT11721	03/12/2021	Bridgetown Muffler & Towbar Centre	P229 and P231 Mitsubishi MR Triton GLX Utes - Service Kits	-286.00
EFT11722	03/12/2021	Central Regional TAFE	Ranger Training - ROCS 1&2 Nov2021	-834.90
EFT11723	03/12/2021	Crescent Conveyancers (t/f The Asplin Family Trust t/as)	34 Bridge St - Settlement and Balance of Purchase Price	-149,438.19
EFT11723	03/12/2021	Crescent Conveyancers (t/f The Asplin Family Trust t/as)	32 Bridge St - Settlement and Balance of Purchase Price	-68,408.19
EFT11724	03/12/2021	Elliott's Small Engines (NF & GA Elliott t/as)	P146 Small Plant - Parts	-219.90
EFT11725	03/12/2021	Erlanda and Mark Deas	Rylington Park - Reimburse Mower Shaft Service	-430.10
EFT11726	03/12/2021	Focus Networks	Monthly Managed IT Services Nov2021	-748.33
EFT11726	03/12/2021	Focus Networks	Microsoft Office 365 ProPlus Monthly Subscription Dec2021	-19.14
EFT11727	03/12/2021	G&M Detergents	Swimming Pool Hygiene Service Agreement Nov2021-Apr2022	-246.00
EFT11727	03/12/2021	G&M Detergents	Swimming Pool - Cleaning Supplies	-217.80
EFT11728	03/12/2021	Hales Electrical	Swimming Pool - Repair Main Pool Pump	-280.50
EFT11729	03/12/2021	Helen Christine O'Connell	Reimburse Insurance Excess	-400.00
EFT11730	03/12/2021	Hope Community Fellowship Inc	Community Grant Funding 2021/22 - Safety Fence	-2,500.00
EFT11731	03/12/2021	IPEC Pty Ltd (Toll)	Freight Oct-Nov2021	-130.21
EFT11732	03/12/2021	Jennifer Coulston	Flax Mill Caravan Park Cleaning Nov2021	-760.00
EFT11733	03/12/2021	Kleenheat Gas - Wesfarmers Kleenheat Gas Pty	Various Shire Buildings - Annual Gas Cylinder Service Fees	-772.20
EFT11734	03/12/2021	Komatsu Australia Pty Ltd	Grader Service Kits	-390.97
EFT11735	03/12/2021	Manjimup Liquid Waste	Flax Mill Caravan Park - Septic Tank Pump Out	-480.00
EFT11736	03/12/2021	Marketforce Pty Ltd	Electors AGM Notice in The West Australian 15/10/2021	-371.78
EFT11737	03/12/2021	Masons South West Rubber Stamps	DoT Licencing - Self-Inking Stamps	-110.90
EFT11738	03/12/2021	Neverfail Springwater Limited	Medical Centre - Water	-86.45
EFT11739	03/12/2021	Officeworks Superstores Pty Ltd	Medical Centre Stationery	-71.85
EFT11740	03/12/2021	SAI Global Pty Ltd	OS&H Management Systems	-255.94
EFT11741	03/12/2021	Southern Forest Arts Inc	Creative Leadership Program - 2 Admin Staff	-500.00
EFT11742	03/12/2021	Star Track Express Pty Ltd	Freight Nov2021	-58.33
EFT11743	03/12/2021	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 15/11/2021	-5,385.61
EFT11744	03/12/2021	The Trustee for the Harley Trust (Harley Transport Pty Ltd)	Rylington Park Freight Nov2021	-471.24
EFT11745	03/12/2021	Wal's Welding, Fabrication and Repairs	P523 Isuzu Rural Fire Truck North Dinninup 2.4R - Parts	-660.00
EFT11745	03/12/2021	Wal's Welding, Fabrication and Repairs	VBFB Vehicles - Suction Pump Frames	-4,235.00
EFT11746	03/12/2021	Wilga Progress Association Inc.	Community Grant Funding 2021/22 - Hall Kitchen Upgrades	-1,000.00
EFT11747	03/12/2021	Euro Diesel Services Pty Ltd	P155 Bomag Multi Tyre Roller - Replacement Engine	-26,931.30
EFT11748	17/12/2021	AFGRI Equipment Australia Pty Ltd	P226 Ammann AP240 Multi Tyre Roller - Parts	-14.52
EFT11748	17/12/2021	AFGRI Equipment Australia Pty Ltd	Rylington Park - Gear Oil	-41.51
EFT11749	17/12/2021	Alan Parker	Refund Part Flax Mill Caravan Park Site Fees - Reduced Charge Due to Camp Kitchen Upgrades	-90.00
EFT11750	17/12/2021	Amity Signs	Rural Number Signs	-53.90
EFT11750	17/12/2021	Amity Signs	Traffic Warning Signs	-979.00
EFT11751	17/12/2021	Ampol Petroleum Distributors Pty Ltd (previously Caltex Energy WA)	Fuel Nov-Dec2021	-12,551.57
EFT11752	17/12/2021	Australia Post	Postage and Stationery Nov2021	-682.54
EFT11753	17/12/2021	Australian Services Union	Payroll Deductions	-51.80
EFT11754	17/12/2021	Australian Taxation Office	PAYG Oct2021	-56,031.00
EFT11755	17/12/2021	BBG Plumbing	Flax Mill Caravan Park - Toilet and Septic Repairs	-1,073.33
EFT11755	17/12/2021	BBG Plumbing	Swimming Pool - Ladies Toilet Roof Repair	-121.00



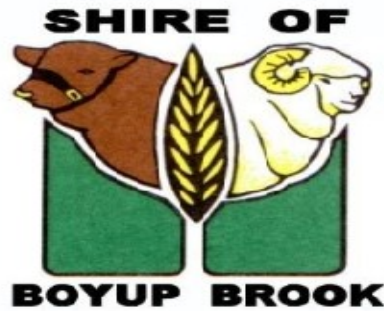
Chq/EFT	Date	Name	Description	Amount
EFT11756	17/12/2021	BOC Limited	Gas Cylinder Rental Nov2021	-60.12
EFT11757	17/12/2021	BT Equipment Pty Ltd t/a Tutt Bryant Equipment	P155 Bomag Multi Tyre Roller - Parts	-419.66
EFT11758	17/12/2021	Black Box Control Pty Ltd	Monthly Grader Tracking Service Dec2021	-115.50
EFT11759	17/12/2021	Blackwood Plant Hire	Foster Glen Road Tree Removal	-880.00
EFT11759	17/12/2021	Blackwood Plant Hire	RRG210 Boyup Brook-Arthur Rd - Gravel Push-up	-9,075.00
EFT11759	17/12/2021	Blackwood Plant Hire	Loader Hire	-330.00
EFT11759	17/12/2021	Blackwood Plant Hire	Grave Preparation	-1,485.00
EFT11759	17/12/2021	Blackwood Plant Hire	Cemetery - Sand for Backfill	-1,980.00
EFT11760	17/12/2021	Blackwoods (Also Refer Protector Alsaf)	Depot PPE	-94.40
EFT11760	17/12/2021	Blackwoods (Also Refer Protector Alsaf)	Traffic Cones x 200	-4,474.80
EFT11761	17/12/2021	Boyup Brook Co - Operative	Purchases Nov2021	-5,842.58
EFT11761	17/12/2021	Boyup Brook Co - Operative	Rylington Park - Crop Chemicals and Other Purchases Nov2021	-4,984.85
EFT11762	17/12/2021	Boyup Brook Community Resource Centre	Medical Centre - Gazette Advertising Dec2021	-324.00
EFT11762	17/12/2021	Boyup Brook Community Resource Centre	Boyup Brook Gazette Advertising Dec2021	-265.00
EFT11763	17/12/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Rylington Park - Agronomy Services Nov2021	-528.00
EFT11763	17/12/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	Admin Gardens - Reticulation Repairs	-5.94
EFT11763	17/12/2021	Boyup Brook Farm Supplies (Lakewood Downs Pty Ltd)	ESL Fire Trailers - Parts	-596.31
EFT11764	17/12/2021	Boyup Brook IGA	Purchases Nov2021	-638.07
EFT11765	17/12/2021	Boyup Brook Medical Services	BBELC - Pre-Employment Medical	-170.00
EFT11766	17/12/2021	Boyup Brook Pharmacy (Westphal Family Trust)	Medical Centre - Staff Gift	-48.47
EFT11767	17/12/2021	Boyup Brook Tourism Association Inc.	Tourist Centre - Shire Contribution to Electricity 12/10/2021-08/12/2021	-201.35
EFT11768	17/12/2021	Boyup Brook Tyre Service	P155 Bomag Multi Tyre Roller - Repairs	-489.00
EFT11768	17/12/2021	Boyup Brook Tyre Service	Rylington Park - Tractor Tyres	-5,149.00
EFT11769	17/12/2021	Brickwood Construction Pty Ltd	LRCI Swimming Pool Gym Upgrades - Balance Payment	-23,826.00
EFT11769	17/12/2021	Brickwood Construction Pty Ltd	Stronger Communities R6 Disability Access Grant - Admin Building Access Ramp Upgrades	-5,500.00
EFT11769	17/12/2021	Brickwood Construction Pty Ltd	Lesser Hall - Ceiling Repairs	-385.00
EFT11770	17/12/2021	Bridgetown Boarding Kennels & Cattery	Animal Impound Fees Nov2021	-478.50
EFT11771	17/12/2021	Bridgetown Timber Sales	LRCI Flax Mill Caravan Park - Camp Kitchen Materials	-447.90
EFT11772	17/12/2021	Building and Construction Training Fund BCITF	BCITF Collected Nov2021	-415.10
EFT11773	17/12/2021	Busselton Air Service	Annual Fire Break Inspections	-3,771.90
EFT11774	17/12/2021	Cleanaway Daniels Services Pty Ltd	Medical Centre - Sharps Disposal Nov2021	-254.89
EFT11775	17/12/2021	Commander	Commander System Monthly Rental 20/12/2021 - 19/01/2022	-225.96
EFT11776	17/12/2021	Country Landscaping & Irrigation	Flax Mill Caravan Park - Reticulation 4G Access System	-1,890.17
EFT11776	17/12/2021	Country Landscaping & Irrigation	Rec Grounds - Reticulation Repairs	-1,648.03
EFT11777	17/12/2021	DSAK Pty Ltd (Manjimup and Bridgetown Retraivision)	LRCI Flax Mill Caravan Park - Camp Kitchen Materials	-325.30
EFT11777	17/12/2021	DSAK Pty Ltd (Manjimup and Bridgetown Retraivision)	Men's Shed Workshop - Key Cutting	-29.94
EFT11777	17/12/2021	DSAK Pty Ltd (Manjimup and Bridgetown Retraivision)	GP House - Shower Heads	-133.98
EFT11777	17/12/2021	DSAK Pty Ltd (Manjimup and Bridgetown Retraivision)	Expendable Tools	-204.95
EFT11778	17/12/2021	Department of Fire & Emergency Services	2021/22 Emergency Services Levy 2nd Quarter Contribution	-35,324.01
EFT11779	17/12/2021	Department of Mines, Industry Regulation and Safety BSL	BSL Collected Nov2021	-569.16
EFT11780	17/12/2021	East Boyup Brook Volunteer Bush Fire Brigade	Reservoir Road Property - Support for Water Corporation Burn	-3,100.00
EFT11781	17/12/2021	Erlanda and Mark Deas	Rylington Park - Reimburse Owner Classer Registration 2022-24	-290.00
EFT11782	17/12/2021	Ethan Harder	Rylington Park - Shearer Training	-4,554.55
EFT11783	17/12/2021	Felicity Mead	Reimburse Work Clothing Costs	-193.92
EFT11784	17/12/2021	Focus Networks	IT Management Services Setup - Balance Payment	-3,160.30
EFT11784	17/12/2021	Focus Networks	Monthly Managed Services Dec2021	-831.81
EFT11784	17/12/2021	Focus Networks	Monthly Device Management Fees Dec2021	-2,522.30
EFT11785	17/12/2021	Fuel Brothers WA.Com Pty Ltd	Fuel Nov2021	-69.02
EFT11786	17/12/2021	Fulton Hogan Industries Pty Ltd	Boyup Brook-Cranbrook Rd - Supplies For Repairs	-627.00
EFT11787	17/12/2021	Garry Newing	Refund Partial Flax Mill Caravan Park Site Fees Due to Illness	-55.50
EFT11788	17/12/2021	Genie Solutions Pty Ltd	Medical Centre Quarterly Licence and Support Fee Jan-Mar2022	-1,058.75
EFT11789	17/12/2021	Hales Electrical	Stronger Communities R6 Disability Access Grant - Power Outlet for Swimming Pool Automatic Doors	-297.00
EFT11789	17/12/2021	Hales Electrical	LRCI Swimming Pool Upgrades - PA System	-1,650.00
EFT11790	17/12/2021	Hastie Waste	Rylington Park - Bulk Waste Collection Nov2021	-95.00
EFT11791	17/12/2021	Haycom Technology	Medical Centre IT Consulting Fees Nov2021	-1,981.10
EFT11791	17/12/2021	Haycom Technology	Medical Centre - Server Maintenance Annual Renewal	-308.00
EFT11792	17/12/2021	IPEC Pty Ltd (Toll)	Freight Nov2021	-85.69
EFT11793	17/12/2021	IXOM Operations Pty Ltd	Chlorine Gas Cylinder Service Fee Oct2021	-32.74
EFT11794	17/12/2021	Internode Pty Ltd	Depot, Admin and BBELC Internet Jan2022	-329.97
EFT11795	17/12/2021	John Papas Trailers	Fire Grant - Purchase of P534 Mickalarup Fast Fill Trailer	-1,260.00
EFT11795	17/12/2021	John Papas Trailers	Fire Grant - Purchase of P535 Chowerup Fast Fill Trailer	-1,260.00
EFT11796	17/12/2021	Kevin Fitch	Community Christmas - Reimburse Bus Hire for Salvation Army Bunbury Citadel Band	-193.86
EFT11797	17/12/2021	Komatsu Australia Pty Ltd	Grader Service Kits	-390.97
EFT11798	17/12/2021	LGIS Risk Management	Regional Risk Management Coordinator Fee 2021-22 1st Instalment	-3,436.16
EFT11799	17/12/2021	Lamat Cleaning Services	Cleaning of Various Shire Buildings Dec2021	-3,695.00
EFT11800	17/12/2021	Landgate	Rural UV Valuations Sep-Oct2021	-217.35
EFT11801	17/12/2021	Learning Pod Group	Developmental Disability WA Grant - Sensory Activity Pack for Community Christmas	-222.95
EFT11802	17/12/2021	Lions Club Boyup Brook	Seniors Christmas Lunch - Christmas Puddings	-130.00
EFT11803	17/12/2021	Local Government Professionals Australia WA	Depot Staff Training - Online Introduction to Local Government	-220.00
EFT11804	17/12/2021	Lotta Pty Ltd	Catering Dec2021	-463.00
EFT11805	17/12/2021	Mark Stanton	Rylington Park - Shearer Training	-5,633.20
EFT11806	17/12/2021	Mobble Pty Ltd	Rylington Park - Farm Management App Subscription to Nov2022	-660.00
EFT11807	17/12/2021	Neverfail Springwater Limited	Council Chambers - Water	-58.05
EFT11807	17/12/2021	Neverfail Springwater Limited	Medical Centre - Water	-29.65
EFT11808	17/12/2021	Nicholas John Cole	BBELC - Air Conditioner Service	-110.00
EFT11809	17/12/2021	Officeworks Superstores Pty Ltd	Medical Centre Stationery	-534.84
EFT11810	17/12/2021	Peter William & Catherine Joyce Bradford	P534 and P535 Fast Fill Trailers - Standpipes	-1,980.00
EFT11811	17/12/2021	SJ Traffic Management Pty Ltd	RRG210 Boyup Brook Arthur River Rd - Temporary Traffic Plan	-792.00
EFT11812	17/12/2021	SOS Office Equipment	Photocopier Billing Nov2021 including Community Newsletters	-1,182.78



Chq/EFT	Date	Name	Description	Amount
EFT11813	17/12/2021	SUEZ Recycling and Recovery Pty Ltd (NSW)	Paper and Cardboard Recycling Collection Nov2021	-584.84
EFT11814	17/12/2021	Shear Pride	Rylington Park - Wool Handling Training	-3,348.29
EFT11815	17/12/2021	Shire of Boyup Brook	BSL and BCITF Commission Nov2021	-28.25
EFT11816	17/12/2021	South Regional TAFE (Previously South West Institute Of Technology)	Depot Staff Training - Auschem	-704.80
EFT11816	17/12/2021	South Regional TAFE (Previously South West Institute Of Technology)	Depot Staff Training - Chainsaw Skillset	-163.40
EFT11817	17/12/2021	Southern Lock & Security	Town Hall Keys	-38.50
EFT11818	17/12/2021	Sprint Express	Freight Nov2021	-349.64
EFT11819	17/12/2021	St John Ambulance Western Australia Ltd (South West)	2021-22 Contribution Towards Emergency Ambulance Service - Payment 1 of 2	-13,454.65
EFT11820	17/12/2021	State Library of WA (Department of Finance - Shared Services)	State Library Freight Recoup Mid-Year 2021	-163.72
EFT11821	17/12/2021	Statewide Bearings	P201 Small Plant - Grease Pump	-866.25
EFT11822	17/12/2021	Stephen Murphy (Elite Carpet Dry Cleaning Service)	BBELC - Carpet Cleaning	-555.00
EFT11823	17/12/2021	Stewart & Heaton Clothing Co. Pty Ltd	VBFB Protective Clothing	-7,226.23
EFT11824	17/12/2021	Suez Recycling & Recovery (Perth) Pty Ltd	Waste Collection Nov2021	-7,325.35
EFT11825	17/12/2021	Synergy (Electricity Generation and Retail Corporation t/as)	Electricity Across Shire Facilities to 10/12/2021	-5,279.54
EFT11826	17/12/2021	TJ Depiazzi & Sons (Silverspring Trust t/as)	Swimming Pool and Town Gardens - Garden Mix	-181.94
EFT11827	17/12/2021	TSW Shearing (Tristan Scott White t/as)	Rylington Park - Shearer Training	-1,260.00
EFT11828	17/12/2021	Tara Reid	Reimburse Swimming Pool Handheld Vacuum	-422.95
EFT11828	17/12/2021	Tara Reid	Reimburse Swimming Pool Floating Mats x 2	-258.00
EFT11829	17/12/2021	Taylor Burrell Barnett (Taylor & Burrell Unit Trust t/as)	Draft Local Planning Strategy Preparation Nov2021	-12,100.00
EFT11830	17/12/2021	Telstra Corporation Limited	Telephone Across Shire Facilities to 01/12/2021	-1,735.22
EFT11831	17/12/2021	The Right Stuff for Landholders	Parks and Gardens Expendable Tools	-54.24
EFT11832	17/12/2021	The Trustee for the Harley Trust (Harley Transport Pty Ltd)	Rylington Park - Freight Dec2021	-704.00
EFT11833	17/12/2021	The Workwear Group Pty Ltd	Admin Workwear - Finance Manager	-387.30
EFT11834	17/12/2021	Total Tools Bunbury (Bunbury TT Pty Ltd t/as)	Workshop Tools	-205.00
EFT11834	17/12/2021	Total Tools Bunbury (Bunbury TT Pty Ltd t/as)	P201 Small Plant - Air Compressor	-1,650.00
EFT11835	17/12/2021	Treehouse Coffee Lounge (Webb & Troeger)	Catering Nov-Dec2021	-1,277.80
EFT11836	17/12/2021	WA Skills Training Pty Ltd	Depot Staff Training - Plant Operation	-3,300.00
EFT11837	17/12/2021	Winc Australia Pty Limited	Flax Mill Caravan Park - Signage	-66.05
EFT11838	17/12/2021	Youanme	Depot PPE	-111.80
EFT11839	17/12/2021	activ8me (Australian Private Networks Pty Ltd)	GP House and Rylington Park Internet and Phone Nov-Dec2021	-212.80
EFT11840	23/12/2021	Hales Electrical	CSRFF Grant Rec Grounds Lights - First Payment	-30,000.00
TOTAL EFT PAYMENTS to 31 December 2021				-675,129.44



Chq/EFT	Date	Name	Description	Amount
DD6944.1	02/12/2021	Aware Super	Payroll Deductions	-722.18
DD6944.2	02/12/2021	Australian Super	Superannuation Contributions	-204.39
DD6944.3	02/12/2021	Rest Superannuation	Superannuation Contributions	-57.59
DD6944.4	02/12/2021	MLC Super Fund	Superannuation Contributions	-57.64
DD6946.1	02/12/2021	Salary & Wages	Payroll 02Dec2021	-6,012.72
DD6958.1	08/12/2021	Sam & Carolyn Mallett Super Fund	Superannuation Contributions	-254.48
DD6958.2	08/12/2021	Public Sector Superannuation Accumulation Plan	Superannuation Contributions	-146.13
DD6958.3	08/12/2021	Aware Super	Payroll Deductions	-8,362.94
DD6958.4	08/12/2021	Rest Superannuation	Superannuation Contributions	-2,007.14
DD6958.5	08/12/2021	AMP Super Fund - SignatureSuper	Superannuation Contributions	-2,790.37
DD6958.6	08/12/2021	Australian Super	Superannuation Contributions	-1,731.41
DD6958.7	08/12/2021	Commonwealth Essential Super	Superannuation Contributions	-309.43
DD6958.8	08/12/2021	Colonial First State Superannuation	Superannuation Contributions	-514.77
DD6958.9	08/12/2021	MLC Super Fund	Superannuation Contributions	-236.04
DD6960.1	09/12/2021	Salary & Wages	Payroll 08Dec2021	-97,269.12
DD6980.1	20/12/2021	Aware Super	Payroll Deductions	-322.17
DD6980.2	20/12/2021	Commonwealth Essential Super	Superannuation Contributions	-101.58
DD6980.3	20/12/2021	AMP Super Fund - SignatureSuper	Payroll Deductions	-504.36
DD6980.4	20/12/2021	Rest Superannuation	Payroll Deductions	-3,483.56
DD6980.5	20/12/2021	Australian Super	Payroll Deductions	-109.78
DD6982.1	22/12/2021	Salary & Wages	Payroll 20Dec2021	-7,800.91
DD6986.1	22/12/2021	Sam & Carolyn Mallett Super Fund	Superannuation Contributions	-254.48
DD6986.2	22/12/2021	Public Sector Superannuation Accumulation Plan	Superannuation Contributions	-88.76
DD6986.3	22/12/2021	Aware Super	Payroll Deductions	-8,346.68
DD6986.4	22/12/2021	Rest Superannuation	Superannuation Contributions	-2,080.55
DD6986.5	22/12/2021	AMP Super Fund - SignatureSuper	Superannuation Contributions	-3,337.21
DD6986.6	22/12/2021	Australian Super	Superannuation Contributions	-1,743.08
DD6986.7	22/12/2021	Commonwealth Essential Super	Superannuation Contributions	-316.69
DD6986.8	22/12/2021	Colonial First State Superannuation	Superannuation Contributions	-448.11
DD6986.9	22/12/2021	MLC Super Fund	Superannuation Contributions	-236.04
DD6988.1	23/12/2021	Salary & Wages	Payroll 22Dec2021	-100,527.50
DD6993.1	15/12/2021	Shire of Boyup Brook	Battery World - Drypower 12V Battery	-49.95
DD7026.1	03/12/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Rent 16/12/2021-29/12/2021	-600.00
DD7026.2	17/12/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Rent 30/12/2021-12/01/2022	-600.00
DD7026.3	31/12/2021	Stephen & Yvonne Dent	3 Reid PI MWS House - Rent 13/01/2022-26/01/2022	-600.00
DD7026.4	01/12/2021	Westnet	Admin, Swimming Pool and Medical Centre Internet Dec2021	-400.30
DD7026.5	09/12/2021	De Lage Landen Pty Ltd	Rental Agreement for Photocopier DCVII-C5573 Dec2021	-184.80
DD7026.6	23/12/2021	AGDATA Holdings Pty Ltd	Rylington Park - Phoenix Accounting Software	-44.00
DD7026.8	03/12/2021	Michelle Koster and Stephen Hughes	2 Reid PI FM House - Rent 20/12/2021-02/01/2022	-660.00
DD7026.9	17/12/2021	Michelle Koster and Stephen Hughes	2 Reid PI FM House - Rent 03/01/2022-16/01/2022	-660.00
DD6958.10	08/12/2021	HESTA	Superannuation Contributions	-385.28
DD6986.10	22/12/2021	HESTA	Superannuation Contributions	-383.61
DD7026.10	31/12/2021	Michelle Koster and Stephen Hughes	2 Reid PI FM House - Rent 17/01/2022-30/01/2022	-660.00
TOTAL DD MUNI ACCOUNT TO 31 December 2021				-255,605.75
DD311221	31/12/2021	Police Licensing	Police Claimed December 2021	-40,504.05
TOTAL DD POLICE LICENSING ACCOUNT TO 31 December 2021				-40,504.05
DD7026.7	24/12/2021	QK Technologies Pty Ltd	BBELC - QikKids Gateway Usage Nov2021	-13.02
TOTAL DD BOYUP BROOK EARLY LEARNING CENTRE ACCOUNT TO 31 December 2021				-13.02
SUMMARY				
CHQ (Muni Account)				-10,021.79
DD				-255,605.75
EFT				-675,129.44
TOTAL				-940,756.98
ALL MUNI TRANS TO 31 December 2021				-940,756.98
DD (Police Licensing Account) TO 31 December 2021				-40,504.05
DD (Boyup Brook Early Learning Centre) TO 31 December 2021				-13.02



SHIRE OF BOYUP BROOK

MONTHLY FINANCIAL REPORT

31 DECEMBER 2021

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SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDING 31 DECEMBER 2021

	2021-22 ANNUAL BUDGET	2021-22 YTD ACTUAL
EXPENDITURE (Excluding Finance Costs)	\$	\$
General Purpose Funding	(137,370)	(42,711)
Governance	(403,128)	(153,481)
Law, Order, Public Safety	(400,084)	(208,880)
Health	(1,569,527)	(571,726)
Education and Welfare	(319,914)	(146,587)
Housing	(152,907)	(49,278)
Community Amenities	(469,520)	(157,904)
Recreation and Culture	(1,117,428)	(327,983)
Transport	(3,976,680)	(523,119)
Economic Services	(651,458)	(151,246)
Other Property and Services	(688,914)	(223,971)
	(9,886,930)	(2,556,886)
REVENUE		
General Purpose Funding	3,867,689	3,534,025
Governance	0	250
Law, Order, Public Safety	158,689	38,869
Health	1,108,380	247,068
Education and Welfare	165,000	81,460
Housing	76,174	35,593
Community Amenities	223,600	214,129
Recreation and Culture	50,694	44,575
Transport	202,981	190,476
Economic Services	107,077	53,804
Other Property & Services	778,777	451,600
	6,739,061	4,891,850
<i>Increase(Decrease)</i>	(3,147,869)	2,334,963
FINANCE COSTS		
Housing	(2,268)	(1,186)
Recreation & Culture	(4,132)	(2,160)
Other Property & Services	(2,125)	0
Total Finance Costs	(8,525)	(3,346)
NON-OPERATING REVENUE		
Recreation & Culture	192,221	26,000
Transport	1,945,165	401,654
Economic Services	521,820	0
Total Non-Operating Revenue	2,659,206	427,654
PROFIT/(LOSS) ON SALE OF ASSETS		
Housing Profit	0	0
Transport Profit	0	0
Transport Loss	0	0
Total Profit/(Loss)	0	0
NET RESULT	(497,188)	2,759,271
Other Comprehensive Income		
Changes on revaluation of non-current assets	0	0
Total Abnormal Items	0	0
TOTAL COMPREHENSIVE INCOME	(497,188)	2,759,271

SHIRE OF BOYUP BROOK
STATEMENT OF COMPREHENSIVE INCOME
BY NATURE/TYPE
FOR THE PERIOD ENDING 31 DECEMBER 2021

	2021-22 ORIGINAL BUDGET	2021-22 YTD ACTUAL
Expenses		
Employee Costs	(3,136,286)	(1,704,278)
Materials and Contracts	(2,352,591)	(449,553)
Utility Charges	(221,024)	(58,039)
Depreciation on Non-Current Assets	(3,586,939)	0
Interest Expenses	(8,525)	(3,346)
Insurance Expenses	(244,831)	(230,485)
Other Expenditure	(345,259)	(114,533)
	(9,895,455)	(2,560,233)
Revenue		
Rates	3,142,969	3,148,730
Operating Grants, Subsidies and Contributions	1,032,368	587,361
Fees and Charges	1,736,814	670,689
Interest Earnings	32,100	16,083
Other Revenue	794,810	468,989
	6,739,061	4,891,850
	(3,156,394)	2,331,618
Non-Operating Grants, Subsidies & Contributions	2,659,206	427,654
Profit on Asset Disposals	0	0
Loss on Asset Disposals	0	0
	2,659,206	427,654
Net Result	(497,188)	2,759,271
Other Comprehensive Income		
Changes on revaluation of non-current assets	0	0
Total Other Comprehensive Income	0	0
TOTAL COMPREHENSIVE INCOME	(497,188)	2,759,271

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY FUNCTION/PROGRAM
FOR THE PERIOD ENDING 31 DECEMBER 2021

	2021-22 ORIGINAL BUDGET	2021-22 YTD BUDGET (a)	2021-22 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE	\$	\$	\$			
General Purpose Funding	725,725	363,955	385,296	21,341	Within Threshold	▲
Governance	0	0	250	Within Threshold	100.00%	▲
Law, Order Public Safety	158,689	120,188	38,869	(81,319)	209.22%	
Health	1,108,380	526,331	247,068	(279,263)	113.03%	
Education and Welfare	165,000	101,178	81,460	(19,718)	24.21%	
Housing	76,174	41,788	35,593	Within Threshold	17.40%	▲
Community Amenities	223,600	215,401	214,129	Within Threshold	Within Threshold	▲
Recreation and Culture	50,694	37,466	44,575	Within Threshold	(15.95%)	
Transport	202,981	187,748	190,476	Within Threshold	Within Threshold	▲
Economic Services	107,077	43,832	53,804	Within Threshold	(18.53%)	
Other Property and Services	778,777	274,725	451,600	176,875	(39.17%)	
	3,597,097	1,912,612	1,743,120	(182,085)		
LESS OPERATING EXPENDITURE						
General Purpose Funding	(137,370)	(61,951)	(42,711)	19,239	45.05%	▲
Governance	(403,128)	(260,256)	(153,481)	106,774	69.57%	▲
Law, Order, Public Safety	(400,084)	(192,810)	(208,880)	(16,070)	Within Threshold	
Health	(1,569,527)	(692,333)	(571,726)	120,607	21.10%	▲
Education and Welfare	(319,914)	(171,637)	(146,587)	25,050	17.09%	▲
Housing	(155,175)	(103,648)	(50,463)	53,185	105.39%	▲
Community Amenities	(469,520)	(234,539)	(157,904)	76,635	48.53%	▲
Recreation and Culture	(1,121,560)	(570,839)	(330,143)	240,696	72.91%	▲
Transport	(3,976,680)	(1,838,513)	(523,119)	1,315,394	251.45%	▲
Economic Services	(651,458)	(246,864)	(151,246)	95,618	63.22%	▲
Other Property & Services	(691,039)	(264,659)	(223,971)	40,688	18.17%	▲
	(9,895,455)	(4,638,048)	(2,560,232)	2,077,816		
<i>Increase(Decrease)</i>	(6,298,358)	(2,725,437)	(817,112)	1,895,731		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET						
Movement in Employee Provisions (Non-current)	40,045	0	0	Within Threshold	0.00%	
(Profit)/ Loss on the disposal of assets	0	0	0	Within Threshold	0.00%	
Depreciation Written Back	3,586,939	1,737,038	0	(1,737,038)	0.00%	
	3,626,984	1,737,038	0	(1,737,038)		
<i>Sub Total</i>	(2,671,374)	(988,398)	(817,112)	158,693		
INVESTING ACTIVITIES						
Purchase of Land	0	(170,000)	(219,627)	(49,627)	(22.60%)	
Purchase Buildings	(484,544)	(208,494)	(180,459)	28,035	15.54%	
Purchase Plant and Equipment	(928,500)	(873,500)	(172,753)	700,747	405.64%	
Purchase Furniture and Equipment	0	0	0	Within Threshold	0%	
Infrastructure Assets - Roads	(2,637,451)	(1,801,378)	(590,696)	1,210,682	204.96%	
Infrastructure Assets - Footpaths	(143,850)	(75,600)	0	75,600	0.00%	
Infrastructure Assets - Aerodromes	(49,575)	(49,575)	0	49,575	0.00%	
Infrastructure Assets - Drainage	(49,875)	0	(606)	Within Threshold	100.00%	
Infrastructure Assets - Parks & Ovals	(11,300)	(11,300)	(4,000)	Within Threshold	(182.50%)	
Infrastructure Assets - Recreation	(497,964)	(47,059)	(117,651)	(70,592)	60.00%	
Infrastructure Assets - Other	(646,820)	(25,000)	(7,033)	17,967	255.47%	
Proceeds from Sale of Assets	62,500	62,500	27,273	(35,227)	(129.17%)	
Contributions for the Development of Assets	2,659,206	706,538	427,654	(278,884)	65.21%	
Amount Attributable to Investing Activities	(2,728,173)	(2,492,868)	(837,899)	1,648,275		
FINANCING ACTIVITIES						
Repayment of Debt - Loan Principal	(27,711)	(9,383)	(9,943)	Within Threshold	Within Threshold	
Transfer to Reserves	(138,704)	(2,500)	0	Within Threshold	0%	▲
Amount Attributable to Financing Activities	(166,415)	(11,883)	(9,943)	0		
<i>Sub Total</i>	(5,565,962)	(3,493,149)	(1,664,954)	1,806,968		
FUNDING FROM						
Transfer from Reserves	135,997	0	0	Within Threshold	0%	▲
Loans Raised	170,000	170,000	0	(170,000)	0%	
Estimated Opening Surplus at 1 July	2,118,000	2,118,000	2,248,459	130,459	Within Threshold	▲
Amount Raised from General Rates	3,141,964	3,141,964	3,148,730	Within Threshold	Within Threshold	▲
Closing Funds	0	0	0	Within Threshold	0%	▲
	5,565,961	5,429,964	5,397,189	(39,541)		
NET SURPLUS/(DEFICIT)	(1)	1,936,815	3,732,235	1,767,427		

SHIRE OF BOYUP BROOK
FINANCIAL ACTIVITY STATEMENT BY NATURE/TYPE
FOR THE PERIOD ENDING 31 DECEMBER 2021

	Code	2021-22 ORIGINAL BUDGET	2021-22 YTD BUDGET (a)	2021-22 YTD ACTUAL (b)	MATERIAL \$ (b)-(a)	MATERIAL % (b)-(a)/(a)	VAR
OPERATING REVENUE		\$	\$	\$			
Ex-Gratia Rates & Write-offs	19	1,005	1,130	0	Within Threshold	0%	▲
Operating Grants, Subsidies and Contributions	11	1,032,368	649,315	587,361	(61,955)	10.55%	
Fees and Charges	14	1,736,814	963,068	670,689	(292,379)	43.59%	
Interest Earnings	16	32,100	18,615	16,083	Within Threshold	15.74%	
Other Revenue	17	794,810	280,484	468,989	188,505	(40.19%)	
Profit on Disposal of Asset	18	0	0	0	Within Threshold	0%	
		3,597,097	1,912,612	1,743,121	(165,829)		
LESS OPERATING EXPENDITURE							
Employee Costs	30	(3,136,286)	(1,404,119)	(1,542,445)	(138,326)	Within Threshold	
Materials and Contracts	32	(2,352,591)	(914,135)	(611,386)	302,749	(49.52%)	
Utility Charges	34	(221,024)	(105,465)	(58,039)	47,426	81.72%	
Depreciation on Non-Current Assets	33	(3,586,939)	(1,737,038)	0	1,737,038	0%	
Interest Expenses	36	(8,525)	(11,117)	(3,346)	Within Threshold	232.25%	
Insurance Expenses	35	(244,831)	(240,258)	(230,485)	Within Threshold	Within Threshold	
Other Expenditure	37	(345,259)	(225,916)	(114,533)	111,383	97.25%	
Loss on Disposal of Asset	38	0	0	0	Within Threshold	0.00%	
		(9,895,455)	(4,638,048)	(2,560,233)	2,060,271		
<i>Increase(Decrease)</i>		(6,298,358)	(2,725,437)	(817,112)	1,894,442		
NON-CASH OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
Movement in Employee Provisions (Non-current)		40,045	0	0	Within Threshold	0.00%	
(Profit)/ Loss on the disposal of assets		0	0	0	Within Threshold	0.00%	
Depreciation Written Back		3,586,939	1,737,038	0	(1,737,038)	0.00%	
		3,626,984	1,737,038	0	(1,737,038)		
<i>Sub Total</i>		(2,671,374)	(988,398)	(817,112)	157,404		
INVESTING ACTIVITIES							
Purchase of Land		0	(170,000)	(219,627)	(49,627)	22.60%	
Purchase Buildings		(484,544)	(208,494)	(180,459)	28,035	(15.54%)	
Purchase Plant and Equipment		(928,500)	(873,500)	(172,753)	700,747	(405.64%)	
Purchase Furniture and Equipment		0	0	0	Within Threshold	0.00%	
Infrastructure Assets - Roads		(2,637,451)	(1,801,378)	(590,696)	1,210,682	(204.96%)	
Infrastructure Assets - Footpaths		(143,850)	(75,600)	0	75,600	0.00%	
Infrastructure Assets - Aerodromes		(49,575)	(49,575)	0	49,575	0.00%	
Infrastructure Assets - Drainage		(49,875)	0	(606)	Within Threshold	100.00%	▲
Infrastructure Assets - Parks & Ovals		(11,300)	(11,300)	(4,000)	Within Threshold	(182.50%)	
Infrastructure Assets - Recreation		(497,964)	(47,059)	(117,651)	(70,592)	60.00%	
Infrastructure Assets - Other		(646,820)	(25,000)	(7,033)	17,967	255.47%	▲
Proceeds from Sale of Assets		62,500	62,500	27,273	(35,227)	(129.17%)	▼
Contributions for the Development of Assets	13	2,659,206	706,538	427,654	(278,884)	65.21%	
Amount Attributable to Investing Activities		(2,728,173)	(2,492,868)	(837,899)	1,648,275		
FINANCING ACTIVITIES							
Repayment of Debt - Loan Principal		(27,711)	(9,383)	(9,943)	Within Threshold	Within Threshold	▲
Transfer to Reserves		(138,704)	(2,500)	0	Within Threshold	0.00%	
Amount Attributable to Financing Activities		(166,415)	(11,883)	(9,943)	0		
<i>Sub Total</i>		(5,565,962)	(3,493,149)	(1,664,954)	1,805,679		
FUNDING FROM							
Transfer from Reserves		135,997	0	0	Within Threshold	0%	▲
Loans Raised		170,000	170,000	0	(170,000)	0%	
Estimated Opening Surplus at 1 July		2,118,000	2,118,000	2,248,459	130,459	Within Threshold	▲
Amount Raised from General Rates	10	3,141,964	3,141,964	3,148,730	Within Threshold	Within Threshold	▲
Closing Funds		0	0	0	Within Threshold	0%	▲
		5,565,961	5,429,964	5,397,189	(39,541)		
NET SURPLUS/(DEFICIT)		(1)	1,936,815	3,732,235			

SHIRE OF BOYUP BROOK
SUMMARY OF CURRENT ASSETS AND LIABILITIES
FOR THE PERIOD ENDING 31 DECEMBER 2021

	ACTUAL
	31 DECEMBER 2021
<u>Current Assets</u>	
Cash at bank and on Hand	3,837,716
Restricted Cash	116,154
Restricted Cash Reserves	2,389,329
Trade Receivables	1,352,456
Stock on Hand	702,685
Total Current Assets	8,398,339
<u>Current Liabilities</u>	
Trade Creditors	(\$405,042)
Bonds and Deposits	(\$145,180)
Accrued Wages	(\$64,569)
Accrued Interest on Loans	(\$2,392)
Accrued Expense	(\$62,318)
ATO Liabilities	\$0
Contract Liability	(\$685,660)
Loan Liability	(\$10,235)
Provisions	(\$338,207)
Total Current Liabilities	(\$1,713,604)
 Sub-Total	 6,684,736
Adjustments	
LESS Cash Backed Reserves	(\$2,389,329)
LESS Restricted Cash	\$0
LESS Inventory	(\$702,685)
LESS Prepaid Expenses	\$0
ADD: Employee Leave Provisions	\$0
ADD: Accrued Interest	\$2,392
ADD: Accrued Salaries & Wages	\$64,569
ADD: Accrued Expenses	\$62,318
ADD: Current Loan Liability	\$10,235
Rounding	(1)
Net Current Position	3,732,235

SHIRE OF BOYUP BROOK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 DECEMBER 2021

EXPLANATION OF MATERIAL VARIANCES

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
OPERATING REVENUE			
General Purpose Funding			
Increase in general purpose and local road grant allocations higher than budget estimate	PERMANENT	21,341	Within Threshold
Governance			
Variance within \$10,000 Materiality Threshold		Within Threshold	100.00%
Law Order & Public Safety -			
Mitigation grant lower than anticipated for the reporting period.	TIMING	(81,319)	209.22%
Health			
Medical surgery revenue lower than anticipated for reporting period.	PERMANENT	(279,263)	113.03%
Education & Welfare			
Early learning centre fees lower than anticipated for reporting period.	PERMANENT	(19,718)	24.21%
Housing			
Variance within \$10,000 Materiality Threshold		Within Threshold	17.40%
Community Amenities			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
Recreation & Culture			
Variance within \$10,000 Materiality Threshold		Within Threshold	(15.95%)
Transport			
Variance within \$10,000 Materiality Threshold		Within Threshold	Within Threshold
Economic Services			
Variance within \$10,000 Materiality Threshold		Within Threshold	(18.53%)
Other Property and Services			
Diesel fuel rebate lower than anticipated for reporting period. Rylington Park Income higher than anticipated for reporting period.	TIMING	176,875	(39.17%)

SHIRE OF BOYUP BROOK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 DECEMBER 2021

EXPLANATION OF MATERIAL VARIANCES

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
OPERATING EXPENDITURE			
General Purpose Funding			
Administration allocations lower than anticipated for reporting period.		19,239	45.05%
Governance			
Depreciation expenses not yet raised. Member sitting fees, Conference expenses, Member donation expenses and Warren-Blackwood Alliance expenses lower than anticipated for reporting period.	TIMING	106,774	69.57%
Law Order & Public Safety -			
Depreciation expenses not yet raised. Leave payout under Fire Hazard Reduction expenses not anticipated. Plant & Equipment Maintenance expenses higher than budget estimate.	PERMANENT/ TIMING	(16,070)	Within Threshold
Health			
Depreciation expenses not yet raised. Medical Services employee expenses and superannuation expenses lower than anticipated for reporting period. Medical Centre insurance premium expenses and computer expenses lower than anticipated for reporting period. Medical service general operations expenses higher than budget estimate.	PERMANENT/ TIMING	120,607	21.10%
Education & Welfare			
Depreciation expenses not yet raised. Interest on Aged Initiative loan lower than anticipated. Early Learning Centre Employee costs higher than anticipated for reporting period.	PERMANENT/ TIMING	25,050	17.09%
Housing			
Depreciation expenses not yet raised. Staff housing expenses lower than anticipated for reporting period. Boyup Brook Citizens Lodge expenses and Community Housing Units expenses lower than anticipated for reporting period.	TIMING	53,185	105.39%
Community Amenities			
Depreciation expenses not yet raised. Boyup Transfer Station employee expenses and Boyup Brook Transfer Station expenses lower than anticipated for reporting period. Cemetery operation expenses higher than anticipated for reporting period.	TIMING	76,635	48.53%
Recreation & Culture			
Depreciation expenses not yet raised. Boyup Brook halls operation expenses higher than anticipated for reporting period. Reserves and parks wages and overheads expenses higher than anticipated for reporting period. Swimming pool general operations expenses and swimming pool building expenses lower than anticipated for reporting period.	TIMING	240,696	72.91%
Transport			
Depreciation expenses not yet raised. Road maintenance and repairs expenses, Repairs & Maint - bridges expenses, drains and culverts maintenance expenses, town services tree pruning expenses, emergency services expenses higher than anticipated for reporting period. Town services verge spraying expenses lower than anticipated for reporting period.	TIMING	1,315,394	251.45%
Economic Service			
Depreciation expenses not yet raised. Community development officer expenses higher than anticipated for reporting period. Caravan Park/Flaxmill operation expenses lower than anticipated for reporting period. Saleyards expenses lower than anticipated for reporting period. Standpipe expenses and country music festival expenses lower than anticipated for reporting period.	PERMANENT/ TIMING	95,618	63.22%
Other Property & Services			
Depreciation expenses not yet raised. Supervision expenses, Training and meeting expenses, and Occupational Health & Safety expenses higher than anticipated for reporting period. Repair wages expenses and fuel & oil expenses lower than anticipated for reporting period. Parts & repairs expenses, and Tubes & Tyres expenses higher than anticipated for reporting period. Administration staff employee expenses and Employer Indemnity Insurance expenses higher than anticipated for reporting period. Rylington Park operational expenses higher than anticipated for reporting period.	TIMING	40,688	18.17%

SHIRE OF BOYUP BROOK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 DECEMBER 2021

EXPLANATION OF MATERIAL VARIANCES

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
CAPITAL REVENUES			
<u>Non-Operating Grants, Subsidies & Contributions</u>			
<u>Recreation & Culture</u>			
Recreation - Capital Grants & Contributions - Oval Light Grants - Funding lower than anticipated for reporting period.		(30,155)	
Grants and Contributions - Swimming Pool - Grant funding lower than anticipated for reporting period.	TIMING	(6,822)	
Non-Operating Grants - Sandakan Memorial Grant - Grant received earlier than anticipated	TIMING	16,000	
<u>Transport</u>			
Regional Road Group Grants - RRG funding higher than anticipated for reporting period.	TIMING	2,340	
Roads to Recovery Grants - Grant funding received lower than anticipated for reporting period.	TIMING	(25,319)	
LRCI Commonwealth Grant - Grant funding received lower than anticipated for reporting period.	TIMING	(175,682)	
Special Bridge funding MRDWA - Bridge funding received lower than anticipated for reporting period.	TIMING	(85,000)	
Non-Operating Grants & Subsidies Airport - Grant received earlier than anticipated	TIMING	25,754	
		<u>(278,884)</u>	65.21%
<u>Proceeds from Sale of Assets</u>			
Proceeds from Sale of Assets - Trade-in of all vehicles not yet occurred.	TIMING	(35,227)	
Proceeds from Sale of Assets -		0	
		<u>(35,227)</u>	(129.17%)
<u>Transfers from Reserve</u>			
Transfers from Reserve -		0	0%

SHIRE OF BOYUP BROOK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 DECEMBER 2021

EXPLANATION OF MATERIAL VARIANCES

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
CAPITAL EXPENDITURE			
<u>Transfers to Reserve</u>			
Transfers to Reserve - Interest on Reserve Accounts higher than anticipated for reporting period.	TIMING	(2,500)	0%
<u>Land</u>			
<u>Housing</u>			
Land Acquisition - Land acquisition costs higher than anticipated for reporting period	TIMING	(49,627)	
Total (Over)/Under Budget		(49,627)	0.00%
<u>Buildings</u>			
<u>Recreation & Culture</u>			
LRCI 2 - Lesser Hall Flooring Replacement - Project not yet commenced	TIMING	15,000	
Swimming Pool Buildings - Lands & Buildings - Project not yet commenced	TIMING	13,644	
LRCI 2 - Swimming Pool Buildings - Gym Access Upgrade - Project commenced earlier than anticipated.	TIMING	(88,629)	
LRCI 2 - Swimming Pool Buildings - Floor Covering Replacement - Project expenses lower than anticipated for reporting period.	TIMING	52,000	
<u>Economic Services</u>			
Tourist Centre - Land & Building		0	
LRCI Building Projects - Flaxmill - Project expenses higher than anticipated for reporting period	TIMING	(28,915)	
<u>Other Property & Services</u>			
Administration Building - Building Renewals & Upgrades - No Budget allocation **NB**	PERMANENT	(5,000)	
Rylington Park House Capital - project not yet commenced	TIMING	55,000	
Rylington Park Chemical Shed - Project not yet commenced	TIMING	15,000	
		28,035	15.54%
<u>Plant & Equipment</u>			
<u>Recreation & Culture</u>			
Swimming Pool - Plant & Equipment - Acquisition not yet occurred.	TIMING	7,500	
<u>Transport</u>			
DWS - Fleet Vehicles - Acquisition not yet occurred.		48,000	
Light Plant (eg Portable Traffic Lights) - Acquisition occurred earlier than anticipated	TIMING	(1,290)	
Heavy Plant (Graders etc) Purchases - All acquisitions not yet occurred.	TIMING	540,037	
<u>Other Property & Services</u>			
Pool Vehicle - Acquisition not yet occurred.		60,000	
Rylington Park Plant & Equipment - Acquisition not yet occurred.	TIMING	40,000	
Rylington Park Dorm Rooms Air Conditioners - Acquisition not yet occurred.	TIMING	11,500	
Total (Over)/Under Budget		700,747	405.64%
<u>Road Construction</u>			
Roads to Recovery Road Projects - Project expenditure lower than anticipated for reporting period.	TIMING	378,993	
Regional Road Group - Project expenses lower than anticipated for reporting period.	TIMING	980,398	
Municipal Funded Road Projects -		0	
Municipal Funded Gravel Sheet Road Projects - Project not yet commenced	TIMING	12,270	
Municipal Funded - Winter Grading - Project expenses higher than anticipated for reporting period.	TIMING	(160,979)	
Total (Over)/Under Budget		1,210,681	204.96%
<u>Footpath Construction</u>			
Footpaths/Bike paths Construction - Project not yet commenced.	TIMING	75,600	
Total (Over)/Under Budget		75,600	0.00%

SHIRE OF BOYUP BROOK
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDING 31 DECEMBER 2021

EXPLANATION OF MATERIAL VARIANCES

REPORTING PROGRAM & EXPLANATION	TIMING / PERMANENT	\$ VARIANCE	% VARIANCE
<u>Drainage Infrastructure</u>			
Drainage Projects - Drainage projects commenced earlier than anticipated	TIMING	(606)	
Total (Over)/Under Budget		(606)	100.00%
<u>Airport Infrastructure</u>			
Aerodrome Runway Reconstruction - Project not yet commenced	TIMING	49,575	
Total (Over)/Under Budget		49,575	0.00%
<u>Parks & Ovals Infrastructure</u>			
Sandakan Memorial Capital Improvements - Project expenses lower than anticipated for reporting period.	TIMING	7,300	
Total (Over)/Under Budget		7,300	(182.50%)
<u>Recreation Infrastructure</u>			
LRCI 2 Swimming Pool Capital Upgrades - Project expenses higher than anticipated for reporting period	TIMING	(12,586)	
LRCI 2 - Swimming Pool Chlorine System Replacement - Project expenses higher than anticipated for reporting period.	TIMING	(30,733)	
Recreation Infrastructure - Capital Renewals		0	
Football Oval Lighting Upgrade - CSRFF - Project commenced earlier than anticipated.	TIMING	(27,273)	
Total (Over)/Under Budget		(70,592)	60.00%
<u>Other Infrastructure</u>			
<u>Economic Services</u>			
LRCI 1 - Flax Mill / Caravan Park Upgrades - Project expenses higher than anticipated for reporting period.	TIMING	(7,033)	
LRCI 1 - Tourism Centre Upgrades		0	
Boyup Brook Viewing Tower Construction		0	
<u>Other Property & Services</u>			
Rylington Park Rain Water Tank - Project not yet commenced	TIMING	25,000	
Total (Over)/Under Budget		17,967	255.47%

Note: (NB) = No Budget Provision Made

SHIRE OF BOYUP BROOK
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 31 DECEMBER 2021

	Note	2020-21 ACTUAL \$	2021-22 ACTUAL \$	Variance \$
Current assets				
Unrestricted Cash & Cash Equivalents		2,976,194	3,844,187	867,993
Restricted Cash		2,389,329	2,389,329	0
Trade and other receivables		621,352	1,352,456	731,104
Inventories		702,685	702,685	0
Other assets		0	0	0
Total current assets		6,693,671	8,398,339	1,704,669
Non-current assets				
Trade and other receivables		23,574	23,574	0
LG House Unit Trust		73,807	73,807	0
Land		2,302,466	2,522,093	219,627
Buildings		10,077,463	10,257,922	180,459
Furniture & Equipment		54,435	54,435	0
Plant & Equipment		2,730,905	2,876,386	145,480
Infrastructure Assets - Roads		75,298,522	75,889,218	590,696
Infrastructure Assets - Bridges		17,641,156	17,641,156	0
Infrastructure Assets - Footpaths		1,147,516	1,147,516	0
Infrastructure Assets - Recreation		1,617,220	1,732,435	115,215
Infrastructure Assets - Drainage		10,349,028	10,349,634	606
Infrastructure Assets - Parks/Ovals		415,130	417,565	2,436
Infrastructure Assets - Other		3,322,929	3,333,961	11,033
Total non-current assets		125,054,149	126,319,702	1,265,553
Total assets		131,747,819	134,718,041	2,970,222
Current liabilities				
Trade and other payables		417,279	534,322	(117,043)
Bonds and deposits		41,331	145,180	(103,850)
Contract Liabilities		685,660	685,660	0
Interest-bearing loans and borrowings		20,178	10,235	9,943
Provisions		338,207	338,207	0
Total current liabilities		1,502,654	1,713,604	(210,950)
Non-current liabilities				
Interest-bearing loans and borrowings		93,502	93,502	0
Provisions		16,850	16,850	0
Total non-current liabilities		110,352	110,352	0
Total liabilities		1,613,006	1,823,956	(210,950)
Net assets		130,134,813	132,894,085	2,759,271
Equity				
Retained surplus		59,469,831	59,469,831	0
Net Result		0	2,759,271	2,759,271
Reserve - asset revaluation		68,275,654	68,275,654	0
Reserve - Cash backed		2,389,329	2,389,329	0
Total equity		130,134,813	132,894,085	2,759,271

This statement is to be read in conjunction with the accompanying notes

SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 DECEMBER 2021

	Note	2020-21 ACTUAL \$	2021-22 BUDGET \$	2021-22 ACTUAL \$
Cash Flows from operating activities				
Payments				
Employee Costs		(3,375,493)	(3,458,423)	(1,478,896)
Materials & Contracts		(1,285,877)	(2,336,056)	(551,032)
Utilities (gas, electricity, water, etc)		(191,781)	(221,024)	(58,039)
Insurance		(203,291)	(8,525)	(230,485)
Interest Expense		(76,918)	(244,831)	(3,346)
Goods and Services Tax Paid		(81,639)	0	(208,009)
Other Expenses		(201,857)	(345,259)	(114,533)
		(5,416,856)	(6,614,118)	(2,644,339)
Receipts				
Rates		2,946,636	3,142,969	2,585,581
Operating Grants & Subsidies		1,936,757	1,004,774	440,542
Fees and Charges		1,803,022	1,836,814	670,689
Interest Earnings		32,364	32,100	16,083
Goods and Services Tax		3,391	359,700	180,013
Other		768,139	801,352	572,838
		7,490,309	7,177,709	4,465,746
Net Cash flows from Operating Activities		2,073,454	563,591	1,821,407
Cash flows from investing activities				
Payments				
Purchase of Land		0	(170,000)	(219,627)
Purchase of Buildings		(216,335)	(314,544)	(180,459)
Purchase Plant and Equipment		(183,576)	(928,500)	(172,753)
Purchase Furniture and Equipment		(16,750)	0	0
Purchase Road Infrastructure Assets		(1,680,847)	(2,467,451)	(590,696)
Purchase of Bridges Assets		(722,000)	(170,000)	0
Purchase of Footpath Assets		0	(143,850)	0
Purchase Drainage Assets		(85,356)	(49,875)	(606)
Purchase Parks & Ovals Assets		(4,000)	(11,300)	(6,436)
Purchase Recreation Assets		(134,056)	(497,964)	(115,215)
Purchase Infrastructure Other Assets		(96,808)	(696,395)	(7,033)
Receipts				
Proceeds from Sale of Assets		192,727	62,500	27,273
Non-Operating grants used for Development of Assets		2,069,877	2,000,869	427,654
		(877,124)	(3,386,510)	(837,899)
Cash flows from financing activities				
Repayment of Debentures		(319,487)	(27,711)	(9,943)
Advances to Community Groups		0	0	0
Revenue from Self Supporting Loans		0	0	0
Proceeds from New Debentures		0	170,000	0
Net cash flows from financing activities		(319,487)	142,289	(9,943)
Net increase/(decrease) in cash held		876,843	(2,680,630)	973,565
Cash at the Beginning of Reporting Period		4,492,791	5,276,581	5,369,634
Cash at the End of Reporting Period		5,369,634	2,595,951	6,343,199

**SHIRE OF BOYUP BROOK
STATEMENT OF CASH FLOWS
FOR THE PERIOD ENDING 31 DECEMBER 2021**

Notes

	2020-21 ACTUAL \$	2021-22 BUDGET \$	2021-22 ACTUAL \$
RECONCILIATION OF CASH			
Cash at Bank	2,654,711	57,821	3,934,920
Restricted Cash	2,708,973	2,532,180	2,402,129
Cash on Hand	5,950	5,950	6,150
TOTAL CASH	5,369,634	2,595,951	6,343,199
RECONCILIATION OF NET CASH USED IN OPERATING ACTIVITIES TO OPERATING RESULT			
Net Result (As per Comprehensive Income Statement)	1,187,530	(497,188)	2,759,271
Add back Depreciation	3,504,032	3,586,939	0
(Gain)/Loss on Disposal of Assets	(70,178)	-	0
AASB15 Adjustment			
LG House Unit trust	(2,586)		
Self Supporting Loan Principal Reimbursements	0	-	0
Contributions for the Development of Assets	(2,231,363)	(2,000,869)	(427,654)
Changes in Assets and Liabilities			
(Increase)/Decrease in Inventory	(71,503)	0	0
(Increase)/Decrease in Receivables	(331,582)	482,777	(731,104)
Increase/(Decrease) in Accounts Payable	135,294	(362,182)	220,893
Increase/(Decrease) in Contract Liability	27,595	(685,931)	0
Increase/(Decrease) in Prepayments	0	0	0
Increase/(Decrease) in Employee Provisions	(73,784)	40,045	0
Increase/(Decrease) in Accrued Expenses	0	0	0
Rounding	-	0	0
NET CASH FROM/(USED) IN OPERATING ACTIVITIES	2,073,454	563,591	1,821,407

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
Proceeds Sale of Assets								
123001	Proceeds Sale of Assets		(\$62,500)	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$0
092010	Proceeds - Sale of Land/Buildings		\$0	\$0	\$0	\$0	\$0	\$0
PROCEEDS FROM SALE OF ASSETS			(\$62,500)	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$0
Written Down Value								
	Written Down Value - Works Plant		\$62,500	\$0	\$0	\$0	\$0	\$62,500
Sub Total - WDV ON DISPOSAL OF ASSET			\$62,500	\$0	\$0	\$0	\$0	\$62,500
Total - GAIN/LOSS ON DISPOSAL OF ASSET			\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$62,500
Total - OPERATING STATEMENT			\$0	(\$27,273)	(\$27,273)	\$0	(\$62,500)	\$62,500

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
RATES							
OPERATING EXPENDITURE							
031103	Rates Administration Activity Costs	\$53,861	\$39,446	\$0	\$39,446	\$0	\$107,765
031101	Collection Costs	\$2,499	\$0	\$0	\$0	\$0	\$5,000
031100	Valuation Charges	\$1,972	\$649	\$0	\$649	\$0	\$17,160
031102	Search Costs	\$48	\$0	\$0	\$0	\$0	\$300
Sub Total - GENERAL RATES OP EXP		\$58,380	\$40,096	\$0	\$40,096	\$0	\$130,225
OPERATING INCOME							
031001	Rates · GRV	(\$481,306)	\$0	\$0	\$0	(\$481,306)	\$0
031002	Rates · UV	(\$2,222,749)	\$0	\$0	\$0	(\$2,222,749)	\$0
031003	Rates · GRV - Minimum	(\$53,040)	\$0	\$0	\$0	(\$53,040)	\$0
031004	Rates · UV - Minimum	(\$384,869)	\$0	\$0	\$0	(\$384,869)	\$0
031006	Rates · Ex-Gratia Rates	(\$1,255)	\$0	\$0	\$0	(\$1,255)	\$0
031013	Rates Administration Fee	\$0	\$0	\$0	\$0	\$0	\$0
031005	Rates · Instalment Interest	(\$3,000)	(\$3,369)	(\$3,369)	\$0	(\$3,000)	\$0
031007	Rates · Non Payment Penalty - LG	(\$11,799)	(\$11,289)	(\$11,289)	\$0	(\$20,700)	\$0
01023	Pensioner Deferred Rate Interest	\$0	\$0	\$0	\$0	\$0	\$0
031008	Rates · Rate Enquiries	(\$3,400)	(\$6,833)	(\$6,833)	\$0	(\$10,000)	\$0
031009	Rates - ESL Administration Fee	(\$4,000)	\$0	\$0	\$0	(\$4,000)	\$0
031010	Rates - Reimbursements	\$0	\$0	\$0	\$0	(\$5,000)	\$0
031011	Rates · Penalty Interest - DFES	(\$700)	(\$515)	(\$515)	\$0	(\$700)	\$0
031012	Rates · Rates Interims	\$0	(\$3,148,730)	(\$3,148,730)	\$0	\$0	\$0
031104	Rates Written Off	\$125	\$0	\$0	\$0	\$250	\$0
Sub Total - GENERAL RATES OP INC		(\$3,165,993)	(\$3,170,736)	(\$3,170,736)	\$0	(\$3,186,369)	\$0
Total - GENERAL RATES		(\$3,107,614)	(\$3,130,640)	(\$3,170,736)	\$40,096	(\$3,186,369)	\$130,225

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER GENERAL PURPOSE FUNDING								
OPERATING EXPENDITURE								
032100	General Purpose Funding - Administration Allocated		\$3,571	\$2,616	\$0	\$2,616	\$0	\$7,145
032101	General Purpose Funding - Doubtful Debts Expense		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/EXP			\$3,571	\$2,616	\$0	\$2,616	\$0	\$7,145
OPERATING INCOME								
032001	General Purpose Grants Federal Commission (OP)		(\$171,655)	(\$186,733)	(\$186,733)	\$0	(\$343,310)	\$0
032002	General Purpose Grants Federal - Roads (OP)		(\$165,155)	(\$175,648)	(\$175,648)	\$0	(\$330,310)	\$0
032003	General Purpose Funding - Interest On Investments - Municipal A		(\$406)	(\$853)	(\$853)	\$0	(\$700)	\$0
032004	Interest on Investments - Reserves Account		(\$1,550)	\$0	\$0	\$0	(\$5,000)	\$0
032006	General Purpose Funding - Interest on Investments - Medical Fur		\$0	\$0	\$0	\$0	\$0	\$0
032007	General Purpose Funding - Interest on Investments - Business O		(\$580)	\$0	\$0	\$0	(\$1,000)	\$0
032008	General Purpose Funding - Interest on Investments - Short Term		(\$580)	(\$56)	(\$56)	\$0	(\$1,000)	\$0
Sub Total - OTHER GENERAL PURPOSE FUNDING OP/INC			(\$339,926)	(\$363,290)	(\$363,290)	\$0	(\$681,320)	\$0
Total - OTHER GENERAL PURPOSE FUNDING			(\$336,355)	(\$360,674)	(\$363,290)	\$2,616	(\$681,320)	\$7,145
Total - GENERAL PURPOSE FUNDING			(\$3,443,968)	(\$3,491,314)	(\$3,534,025)	\$42,711	(\$3,867,689)	\$137,370

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
MEMBERS OF COUNCIL							
OPERATING EXPENDITURE							
041100	Members - Sitting Fees.	\$37,765	\$22,875	\$0	\$22,875	\$0	\$75,560
041119	Website Expenses	\$1,749	\$0	\$0	\$0	\$0	\$3,500
041101	Members - Training Costs	\$7,452	\$218	\$0	\$218	\$0	\$10,800
041102	Members - Travelling Costs	\$4,692	\$2,128	\$0	\$2,128	\$0	\$6,800
041103	Members - Telecommunications Reimbursements	\$7,949	\$3,451	\$0	\$3,451	\$0	\$11,520
041104	Members - Other Expenses	\$4,400	\$166	\$0	\$166	\$0	\$4,400
041105	Members - Conferences/Seminars Costs	\$10,937	\$118	\$0	\$118	\$0	\$15,850
041106	Members - President's Allowance	\$4,934	\$3,427	\$0	\$3,427	\$0	\$10,280
041107	Members - Deputy President's Allowance	\$1,259	\$857	\$0	\$857	\$0	\$2,570
041108	Members - Council Chamber Expenses	\$777	\$1,164	\$0	\$1,164	\$0	\$1,050
041109	Members - Refreshments & Receptions	\$8,587	\$8,050	\$0	\$8,050	\$0	\$17,181
041110	Members - Bunbury Wellington GOC Projects	\$0	\$0	\$0	\$0	\$0	\$0
041111	Members - Insurance Costs For Members	\$5,904	\$7,310	\$0	\$7,310	\$0	\$5,904
041112	Members - Subscriptions	\$8,835	\$8,945	\$0	\$8,945	\$0	\$8,835
041113	Members - Election Expenses	\$4,365	\$2,168	\$0	\$2,168	\$0	\$4,400
041114	Members - Donations	\$48,200	\$34,332	\$0	\$34,332	\$0	\$48,200
041118	ICT - Councillors	\$660	\$0	\$0	\$0	\$0	\$2,640
041120	Warren Blackwood Alliance Expenses	\$30,000	\$5,695	\$0	\$5,695	\$0	\$30,000
041150	Members - Admin Allocation	\$28,716	\$21,031	\$0	\$21,031	\$0	\$57,455
041190	Depreciation - Membership	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/EXP		\$217,181	\$121,935	\$0	\$121,935	\$0	\$316,945
OPERATING INCOME							
041001	Members - Reimbursements Income	\$0	\$0	\$0	\$0	\$0	\$0
041002	Other Governance - Sundry Reimbursements Income	\$0	(\$250)	(\$250)	\$0	\$0	\$0
041003	Other Governance - Other Minor Income	\$0	\$0	\$0	\$0	\$0	\$0
041004	Members - Operating Grants and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MEMBERS OF COUNCIL OP/INC		\$0	(\$250)	(\$250)	\$0	\$0	\$0
Total - MEMBERS OF COUNCIL		\$217,181	\$121,685	(\$250)	\$121,935	\$0	\$316,945

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
GOVERNANCE								
OPERATING EXPENDITURE								
042100	Other Governance - Admin Allocated		\$43,074	\$31,546	\$0	\$31,546	\$0	\$86,183
Sub Total - GOVERNANCE - GENERAL OP/EXP			\$43,074	\$31,546	\$0	\$31,546	\$0	\$86,183
OPERATING INCOME								
Sub Total - GOVERNANCE - GENERAL OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - GOVERNANCE - GENERAL			\$43,074	\$31,546	\$0	\$31,546	\$0	\$86,183
Total - GOVERNANCE			\$260,256	\$153,231	(\$250)	\$153,481	\$0	\$403,128

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
LAW, ORDER AND PUBLIC SAFETY							
FIRE PREVENTION							
OPERATING EXPENDITURE							
051109	ESL - Insurances Fire Appliances and Personnel	\$36,256	\$32,395	\$0	\$32,395	\$0	\$36,256
051112	Fire Prevention And Support	\$16,061	\$15,007	\$0	\$15,007	\$0	\$16,060
051101	Fire Break Inspection Expenses	\$2,655	\$3,429	\$0	\$3,429	\$0	\$3,540
051102	Fire Hazard Reductions Expenses	\$963	\$21,059	\$0	\$21,059	\$0	\$6,881
051104	Minor Fire Plant & Equipment Purchases non ESL	\$200	\$0	\$0	\$0	\$0	\$400
051105	Fire Plant & Equipment Maintenance - Non ESL	\$250	\$0	\$0	\$0	\$0	\$500
051106	ESL - Fire Vehicle Maintenance Costs	\$1,762	\$8,715	\$0	\$8,715	\$0	\$11,010
051107	ESL - Brigade Utilities, rates and taxes	\$44	\$0	\$0	\$0	\$0	\$275
051108	ESL - Other Goods & Services relating to Fires	\$0	\$528	\$0	\$528	\$0	\$2,200
051111	ESL - Minor Fire Plant/Equip Under \$1500	\$1,750	\$0	\$0	\$0	\$0	\$5,000
051114	ESL - Land & Building Maintenance	\$123	\$0	\$0	\$0	\$0	\$770
051115	ESL - Clothing and Accessories	\$6,400	\$17,470	\$0	\$17,470	\$0	\$40,000
051116	ESL - Plant and Equipment Maintenance	\$240	\$24,478	\$0	\$24,478	\$0	\$1,500
051117	BFRC - Bushfire Risk Planning	\$176	\$2,905	\$0	\$2,905	\$0	\$1,458
051118	DFES Fire Defence Grant Expenses	\$3,786	\$0	\$0	\$0	\$0	\$13,520
051120	Bush Fire - Mitigation Activity Funded	\$19,126	\$0	\$0	\$0	\$0	\$66,411
051150	Admin Allocation - Fire Control	\$28,716	\$21,031	\$0	\$21,031	\$0	\$57,455
051190	Depreciation - Fire Control	\$670	\$0	\$0	\$0	\$0	\$670
Sub Total - FIRE PREVENTION OP/EXP		\$119,177	\$149,151	\$0	\$149,151	\$0	\$263,906
OPERATING INCOME							
051001	Fire Infringements/Fines Income	(\$500)	(\$550)	(\$550)	\$0	(\$500)	\$0
051002	Sale Of Fire Maps Income	\$0	(\$56)	(\$56)	\$0	(\$100)	\$0
051004	ESL - Funding Operating Grant Income	(\$115,775)	(\$31,595)	(\$31,595)	\$0	(\$151,789)	\$0
Sub Total - FIRE PREVENTION OP/INC		(\$116,275)	(\$32,201)	(\$32,201)	\$0	(\$152,389)	\$0
Total - FIRE PREVENTION		\$2,902	\$116,950	(\$32,201)	\$149,151	(\$152,389)	\$263,906

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
ANIMAL CONTROL							
OPERATING EXPENDITURE							
052100	Ranger Services Operation Costs	\$850	\$9,356	\$0	\$9,356	\$0	\$2,100
052005	Trap Hire Refunds	\$50	\$0	\$0	\$0	\$0	\$50
052101	Ranger Vehicle Operating Expenses	\$1,725	\$0	\$0	\$0	\$0	\$3,450
052102	Dog License Discs Costs	\$250	\$271	\$0	\$271	\$0	\$250
052103	Other Control Expenses	\$1,112	\$11,433	\$0	\$11,433	\$0	\$1,748
052104	Animal Impounding Costs	\$4,000	\$2,010	\$0	\$2,010	\$0	\$5,000
052109	Cat License Tags Expense	\$100	\$90	\$0	\$90	\$0	\$100
052110	Ranger Services Salary Super and Employee Costs	\$29,802	\$20,770	\$0	\$20,770	\$0	\$52,271
052150	Admin Allocation - Animal Control	\$10,791	\$7,900	\$0	\$7,900	\$0	\$21,582
052190	Depreciation	\$200	\$0	\$0	\$0	\$0	\$400
Sub Total - ANIMAL CONTROL OP/EXP		\$48,879	\$51,829	\$0	\$51,829	\$0	\$86,951
OPERATING INCOME							
052001	Animal Fines & Penalties Income	\$0	(\$1,950)	(\$1,950)	\$0	\$0	\$0
052002	Animal Impounding Fees Income	(\$300)	(\$665)	(\$665)	\$0	(\$300)	\$0
052003	Dog Registrations Charges	(\$3,613)	(\$4,053)	(\$4,053)	\$0	(\$6,000)	\$0
052004	Cat Registration Charges	\$0	\$0	\$0	\$0	\$0	\$0
052006	Animal Control Income - Grant	\$0	\$0	\$0	\$0	\$0	\$0
052105	Trap Hire Income	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - ANIMAL CONTROL OP/INC		(\$3,913)	(\$6,668)	(\$6,668)	\$0	(\$6,300)	\$0
Total - ANIMAL CONTROL		\$44,966	\$45,161	(\$6,668)	\$51,829	(\$6,300)	\$86,951

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER LAW ORDER & PUBLIC SAFETY								
OPERATING EXPENDITURE								
053100	Local Emergency Management Committee Expenses		\$300	\$0	\$0	\$0	\$0	\$300
053150	Administration Allocated - Emergency Mgt		\$10,787	\$7,900	\$0	\$7,900	\$0	\$21,582
053190	Depreciation		\$13,667	\$0	\$0	\$0	\$0	\$27,345
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP/EXP			\$24,754	\$7,900	\$0	\$7,900	\$0	\$49,227
OPERATING INCOME								
053002	Non-Operating Grants CCTV		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER LAW ORDER & PUBLIC SAFETY OP /INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER LAW ORDER PUBLIC SAFETY			\$24,754	\$7,900	\$0	\$7,900	\$0	\$49,227
Total - LAW ORDER & PUBLIC SAFETY			\$72,621	\$170,011	(\$38,869)	\$208,880	(\$158,689)	\$400,084

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
HEALTH FAMILY STOP CENTRE								
OPERATING EXPENDITURE								
071100	B0101	Family Stop Centre - Operation	\$7,100	\$4,059	\$0	\$4,059	\$0	\$11,766
071150		Admin Allocated - Family Stop Centre	\$7,216	\$5,284	\$0	\$5,284	\$0	\$14,437
071190		Depreciation - Family Stop Centre	\$1,849	\$0	\$0	\$0	\$0	\$3,700
Sub Total - HEALTH FAMILY STOP OP/EXP			\$16,165	\$9,344	\$0	\$9,344	\$0	\$29,903
OPERATING INCOME								
Sub Total - HEALTH FAMILY STOP OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - HEALTH FAMILY STOP			\$16,165	\$9,344	\$0	\$9,344	\$0	\$29,903
HEALTH ADMINISTRATION & INSPECTION								
OPERATING EXPENDITURE								
072100		Health Administration Services Expenses	\$12,100	\$17,388	\$0	\$17,388	\$0	\$32,250
072101		Other Health Administration Expenses	\$94	\$71	\$0	\$71	\$0	\$150
072102		Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$0
072103		Health Administration Superannuation	\$1,452	\$0	\$0	\$0	\$0	\$3,630
072150		Admin Allocation - Other Health	\$7,218	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - HEALTH ADMIN AND INSPECTION OP/EXP			\$20,864	\$22,743	\$0	\$22,743	\$0	\$50,467
OPERATING INCOME								
072001		Food Stall Permit Charges	\$0	\$0	\$0	\$0	\$0	\$0
072002		Temporary Camping Site Permit Charges	(\$11)	(\$300)	(\$300)	\$0	(\$100)	\$0
072003		Food Business Registration Fee	(\$386)	(\$508)	(\$508)	\$0	(\$883)	\$0
072004		Annual Inspections	\$0	\$0	\$0	\$0	\$0	\$0
072005		Lodging House Registration Fees	\$0	\$0	\$0	\$0	(\$306)	\$0
Sub Total - HEALTH ADMIN AND INSPECTION OP/INC			(\$397)	(\$808)	(\$808)	\$0	(\$1,289)	\$0
Total - HEALTH ADMIN AND INSPECTION			\$20,468	\$21,936	(\$808)	\$22,743	(\$1,289)	\$50,467

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER HEALTH - MEDICAL SERVICES								
OPERATING EXPENDITURE								
074100	B0105	Housing General Practitioner - Medical Service	\$7,931	\$7,209	\$0	\$7,209	\$0	\$13,963
074102		Boyup Brook Medical Services Building Costs	\$12,683	\$12,177	\$0	\$12,177	\$0	\$26,705
074101		Medical Services General Operations	\$4,024	\$17,620	\$0	\$17,620	\$0	\$9,810
074103		Medical Service Employee Costs	\$454,770	\$386,387	\$0	\$386,387	\$0	\$1,015,818
074105		Postage, Printing & Stationery	\$2,094	\$2,412	\$0	\$2,412	\$0	\$4,600
074106		Medical Ctr - Telephones	\$3,449	\$2,834	\$0	\$2,834	\$0	\$6,900
074107		Medical Ctr - Subscriptions	\$4,054	\$2,626	\$0	\$2,626	\$0	\$5,971
074108		Medical Ctr - Insurances	\$16,508	\$6,948	\$0	\$6,948	\$0	\$16,508
074109		Medical Bank Fees	\$475	\$150	\$0	\$150	\$0	\$950
074110		Medical Ctr - Computer Expenses	\$15,232	\$11,135	\$0	\$11,135	\$0	\$29,936
074111		Medical Ctr - Medical Supplies & Equipt	\$11,545	\$6,793	\$0	\$6,793	\$0	\$23,100
074112		Medical Ctr - Locum Doctor	\$0	\$880	\$0	\$880	\$0	\$48,600
074113		Medical Ctr - Superannuation	\$52,678	\$39,120	\$0	\$39,120	\$0	\$117,270
074114		Medical Ctr - Training	\$2,500	\$36	\$0	\$36	\$0	\$2,500
074115		Medical Ctr - Sundry Expenses	\$6,008	\$1,198	\$0	\$1,198	\$0	\$12,100
074116		Medical Service Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$31,245
074117		Medical - Fringe Benefit Tax	\$1,260	\$0	\$0	\$0	\$0	\$2,520
074118		Medical Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$1,200
074119		Medical Doubtful Debts Expense	\$0	\$0	\$0	\$0	\$0	\$0
074150		Admin Allocated - Boyup Brook Medical Services	\$32,288	\$23,646	\$0	\$23,646	\$0	\$64,601
074191		Depreciation - Medical Centre	\$4,248	\$0	\$0	\$0	\$0	\$8,500
074190		Depreciation - Housing GP - 5 Rogers Ave	\$3,399	\$0	\$0	\$0	\$0	\$6,800
Sub Total - PREVENTIVE SRVS - OP/EXP			\$635,145	\$521,171	\$0	\$521,171	\$0	\$1,449,597
OPERATING INCOME								
074001		Surgery Turnover	(\$522,390)	(\$235,354)	(\$235,354)	\$0	(\$1,100,000)	\$0
074002		Surgery Rental Income	(\$3,544)	(\$1,636)	(\$1,636)	\$0	(\$7,091)	\$0
074003		Medical - Reimbursement	\$0	(\$9,271)	(\$9,271)	\$0	\$0	\$0
074004		Grants, Reimbursements and Contributions	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PREVENTIVE SRVS - OP/INC			(\$525,934)	(\$246,261)	(\$246,261)	\$0	(\$1,107,091)	\$0
Total - PREVENTIVE SERVICES			\$109,211	\$274,910	(\$246,261)	\$521,171	(\$1,107,091)	\$1,449,597

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PREVENTIVE SERVICE - OTHER								
OPERATING EXPENDITURE								
073100	Analytical Expenses		\$475	\$483	\$0	\$483	\$0	\$475
Sub Total - PREVENTIVE SRVS - OTHER OP/EXP			\$475	\$483	\$0	\$483	\$0	\$475
Total - PREVENTIVE SERVICES - OTHER			\$475	\$483	\$0	\$483	\$0	\$475
OTHER HEALTH								
OPERATING EXPENDITURE								
075100	Ambulance Centre Operation		\$12,468	\$12,702	\$0	\$12,702	\$0	\$24,648
075150	Admin Allocated - Other Health		\$7,216	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - OTHER HEALTH OP/EXP			\$19,684	\$17,986	\$0	\$17,986	\$0	\$39,085
OPERATING INCOME								
Sub Total - OTHER HEALTH OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER HEALTH			\$19,684	\$17,986	\$0	\$17,986	\$0	\$39,085
Total - HEALTH			\$166,003	\$324,658	(\$247,068)	\$571,726	(\$1,108,380)	\$1,569,527

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER EDUCATION								
OPERATING EXPENDITURE								
081100	Community Resource Centre		\$3,933	\$2,197	\$0	\$2,197	\$0	\$4,745
081101	Rylington Park Farm Complex		\$0	\$0	\$0	\$0	\$0	\$0
081102	Donations - Other Education		\$250	\$150	\$0	\$150	\$0	\$250
081103	Early Learning Centre - Employee Costs		\$104,503	\$108,686	\$0	\$108,686	\$0	\$201,036
081104	Early Learning Centre - Operating Costs		\$8,749	\$9,055	\$0	\$9,055	\$0	\$18,000
081150	Admin Allocation - Other Education		\$7,218	\$5,284	\$0	\$5,284	\$0	\$14,437
081190	Depreciation - Community Resource Centre		\$2,510	\$0	\$0	\$0	\$0	\$5,020
081191	Depreciation - Rylington Park Farm Complex		\$8,442	\$0	\$0	\$0	\$0	\$16,885
Sub Total - OTHER EDUCATION OP/EXP			\$135,605	\$125,373	\$0	\$125,373	\$0	\$260,373
OPERATING INCOME								
081001	Rylington Park Reimbursements		\$0	\$0	\$0	\$0	\$0	\$0
081003	Early Learning Centre - Fees & Charges		(\$101,178)	(\$81,460)	(\$81,460)	\$0	(\$165,000)	\$0
081004	Early Learning Centre -Operating Income		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - OTHER EDUCATION OP/INC			(\$101,178)	(\$81,460)	(\$81,460)	\$0	(\$165,000)	\$0
Total - OTHER EDUCATION			\$34,427	\$43,913	(\$81,460)	\$125,373	(\$165,000)	\$260,373

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
AGED & DISABLED								
OPERATING EXPENDITURE								
082100	Support for Seniors Christmas Lunch		\$0	\$130	\$0	\$130	\$0	\$1,390
082104	Aged Needs Initiative Loan Interest		\$7,211	\$0	\$0	\$0	\$0	\$0
082150	Admin Allocated - Aged & Disabled		\$7,216	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - AGED & DISABLED OP/EXP			\$14,427	\$5,414	\$0	\$5,414	\$0	\$15,827
OPERATING INCOME								
Sub Total - AGED & DISABLED OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - AGED & DISABLED			\$14,427	\$5,414	\$0	\$5,414	\$0	\$15,827
OTHER WELFARE								
OPERATING EXPENDITURE								
083100	Other Welfare Expenses		\$0	\$0	\$0	\$0	\$0	\$500
083104	Depreciation		\$25	\$0	\$0	\$0	\$0	\$50
083105	Donations Expended		\$0	\$0	\$0	\$0	\$0	\$0
083150	Admin Allocated - Other Welfare		\$21,581	\$15,800	\$0	\$15,800	\$0	\$43,164
Sub Total - OTHER WELFARE OP/EXP			\$21,606	\$15,800	\$0	\$15,800	\$0	\$43,714
OPERATING INCOME								
Sub Total - OTHER WELFARE OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - OTHER WELFARE			\$21,606	\$15,800	\$0	\$15,800	\$0	\$43,714
Total - EDUCATION & WELFARE			\$70,459	\$65,127	(\$81,460)	\$146,587	(\$165,000)	\$319,914

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
STAFF HOUSING								
OPERATING EXPENDITURE								
091100	Staff Housing		\$6,344	\$1,130	\$0	\$1,130	\$0	\$7,479
091130	Interest Paid Loan 115 - Staff House		\$1,384	\$1,186	\$0	\$1,186	\$0	\$2,268
091190	Depreciation - Staff Housing		\$2,866	\$0	\$0	\$0	\$0	\$5,735
091150	Staff Housing - Less Amt Allocated to Admin.		\$7,216	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - STAFF HOUSING OP/EXP			\$17,810	\$7,600	\$0	\$7,600	\$0	\$29,919
OPERATING INCOME								
Sub Total - STAFF HOUSING OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - STAFF HOUSING			\$17,810	\$7,600	\$0	\$7,600	\$0	\$29,919

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
HOUSING OTHER							
OPERATING EXPENDITURE							
092101	Boyup Brook Citizens Lodge	\$18,996	\$9,584	\$0	\$9,584	\$0	\$19,596
092102	Community Housing - Units	\$20,876	\$9,931	\$0	\$9,931	\$0	\$23,552
092103	Other	\$4,088	\$1,451	\$0	\$1,451	\$0	\$6,498
092104	6 Nix - Operating & Mtce Expense	\$95	\$0	\$0	\$0	\$0	\$145
092105	House - 1 Rogers Ave	\$9,718	\$6,236	\$0	\$6,236	\$0	\$13,418
092107	7 Knapp Street - Operating & Mtce Expense	\$3,625	\$2,437	\$0	\$2,437	\$0	\$5,145
092108	Property Selling Expenses	\$0	\$0	\$0	\$0	\$0	\$0
092109	Community Housing Maintenance - Grant Funded	\$0	\$7,887	\$0	\$7,887		
092150	Admin Allocation - Other Housing	\$7,289	\$5,338	\$0	\$5,338	\$0	\$14,583
092191	Depreciation - Other Housing	\$2,784	\$0	\$0	\$0	\$0	\$5,570
092192	Depreciation - House - 1 Rogers Ave	\$2,182	\$0	\$0	\$0	\$0	\$4,365
092190	Depreciation - Boyup Brook Citizens Lodge	\$16,186	\$0	\$0	\$0	\$0	\$32,385
Sub Total - HOUSING OTHER OP/EXP		\$85,838	\$42,864	\$0	\$42,864	\$0	\$125,256
HOUSING OPERATING INCOME							
092001	Rent 24A Proctor St	(\$4,466)	(\$5,051)	(\$5,051)	\$0	(\$8,932)	\$0
092002	Rent 24B Proctor St	(\$4,000)	(\$4,514)	(\$4,514)	\$0	(\$8,000)	\$0
092003	Rent 16A Forrest St	(\$4,950)	(\$5,051)	(\$5,051)	\$0	(\$9,900)	\$0
092004	Rent 16B Forrest St	(\$4,700)	(\$5,051)	(\$5,051)	\$0	(\$9,400)	\$0
092005	Rent 1 Rogers St	\$0	\$0	\$0	\$0	\$0	\$0
092006	Rent 6 Nix St	\$0	\$0	\$0	\$0	\$0	\$0
092007	Housing Reimbursements	(\$372)	(\$156)	(\$156)	\$0	(\$1,000)	\$0
092009	Other Housing: 7 Knapp St	(\$15,639)	(\$15,771)	(\$15,771)	\$0	(\$31,280)	\$0
092012	Profit on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0
092011	Community Housing Maintenance Grant	(\$7,662)	\$0	\$0	\$0	(\$7,662)	\$0
Sub Total - HOUSING OTHER OP/INC		(\$41,788)	(\$35,593)	(\$35,593)	\$0	(\$76,174)	\$0
Total - HOUSING OTHER		\$44,050	\$7,270	(\$35,593)	\$42,864	(\$76,174)	\$125,256
Total - HOUSING		\$61,860	\$14,870	(\$35,593)	\$50,463	(\$76,174)	\$155,175

Shire of Boyup Brook
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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
SANITATION - HOUSEHOLD REFUSE								
OPERATING EXPENDITURE								
101100		Refuse Collection Boyup Brook Townsite Expense	\$22,924	\$19,407	\$0	\$19,407	\$0	\$45,849
101101		Recycling Collection Boyup Brook Town Site	\$14,269	\$12,421	\$0	\$12,421	\$0	\$28,540
101106		Transfer Station Employee Costs	\$46,518	\$13,029	\$0	\$13,029	\$0	\$93,346
101102	B0400	Boyup Brook Transfer Station Costs	\$34,212	\$15,990	\$0	\$15,990	\$0	\$58,935
101103		Land Fill Disposal Site	\$20,533	\$17,318	\$0	\$17,318	\$0	\$44,365
101104		Townsite Street Bins Collection	\$5,209	\$6,313	\$0	\$6,313	\$0	\$10,260
101107		Drum Muster Expenses	\$1,600	\$0	\$0	\$0	\$0	\$1,600
101108		BB Transfer Station Superannuation	\$902	\$922	\$0	\$922	\$0	\$1,700
101119		Waste Bin Maintenance and Delivery	\$1,062	\$1,412	\$0	\$1,412	\$0	\$2,340
101150		Admin Allocated - Waste Management	\$14,358	\$10,515	\$0	\$10,515	\$0	\$28,728
101190		Depreciation - Waste Management	\$11,031	\$0	\$0	\$0	\$0	\$22,070
Sub Total - SANITATION HOUSEHOLD REFUSE OP/EXP			\$172,617	\$97,329	\$0	\$97,329	\$0	\$337,733
SANITATION OPERATING INCOME								
101001		Refuse Collection Charges - Rates	(\$188,700)	(\$195,933)	(\$195,933)	\$0	(\$188,700)	\$0
101002		Waste Disposal Charges	(\$6,000)	(\$3,675)	(\$3,675)	\$0	(\$6,000)	\$0
101003		Recycling Scheme Income	(\$900)	(\$5,229)	(\$5,229)	\$0	(\$1,800)	\$0
101004		Scrap Metal Income	(\$792)	\$0	\$0	\$0	(\$2,400)	\$0
Sub Total - SANITATION H/HOLD REFUSE OP/INC			(\$196,392)	(\$204,837)	(\$204,837)	\$0	(\$198,900)	\$0
Total - SANITATION HOUSEHOLD REFUSE			(\$23,775)	(\$107,508)	(\$204,837)	\$97,329	(\$198,900)	\$337,733

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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
EFFLUENT DRAINAGE SYSTEM								
OPERATING EXPENDITURE								
103100	Septic Tank Inspection Expenses		\$200	\$0	\$0	\$0	\$0	\$200
103101	Liquid Waste Disposal Site (Stanton Road)		\$2,570	\$7,876	\$0	\$7,876	\$0	\$2,570
Sub Total - SEWERAGE OP/EXP			\$2,770	\$7,876	\$0	\$7,876	\$0	\$2,770
OPERATING INCOME								
103002	Septic Licence Fees		(\$2,960)	(\$1,180)	(\$1,180)	\$0	(\$4,000)	\$0
Sub Total - SEWERAGE OP/INC			(\$2,960)	(\$1,180)	(\$1,180)	\$0	(\$4,000)	\$0
Total - SEWERAGE			(\$190)	\$6,696	(\$1,180)	\$7,876	(\$4,000)	\$2,770
TOWN PLANNING & REGIONAL DEVELOPMENT								
OPERATING EXPENDITURE								
105100	Town Planning Admin & Control		\$11,757	\$11,440	\$0	\$11,440	\$0	\$28,752
105101	Admin Allocation - Town Planning		\$14,363	\$10,515	\$0	\$10,515	\$0	\$28,728
Sub Total - TOWN PLAN & REG DEV OP/EXP			\$26,121	\$21,956	\$0	\$21,956	\$0	\$57,480
OPERATING INCOME								
105001	Planning Application Fees		(\$2,819)	(\$1,030)	(\$1,030)	\$0	(\$5,000)	\$0
Sub Total - TOWN PLAN & REG DEV OP/INC			(\$2,819)	(\$1,030)	(\$1,030)	\$0	(\$5,000)	\$0
Total - TOWN PLANNING & REGIONAL DEVELOPMENT			\$23,302	\$20,926	(\$1,030)	\$21,956	(\$5,000)	\$57,480

Shire of Boyup Brook
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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

			YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER COMMUNITY AMENITIES								
OPERATING EXPENDITURE								
106101		Cemetery - Operation	\$14,172	\$17,629	\$0	\$17,629	\$0	\$0
106101	B0420	Cemetery - Operation		\$0	\$0	\$0	\$0	\$29,037
106101	B0421	Niche Wall Plaques Operations	\$0	\$0	\$0	\$0	\$0	\$50
106101	G314	Cemetery Grounds	\$2,284	\$0	\$0	\$0	\$0	\$5,928
106102		Public Toilets - Operation		\$7,243	\$0	\$7,243	\$0	\$0
106102	B0450	Toilets - Lions Park Costs	\$1,844	\$0	\$0	\$0	\$0	\$3,675
106102	B0451	Toilets - Tourist Centre Costs	\$1,080	\$0	\$0	\$0	\$0	\$3,635
106102	B0452	Toilets - Town Hall (External) Costs	\$3,608	\$0	\$0	\$0	\$0	\$8,696
106103		Street Furniture	\$0	\$0	\$0	\$0	\$0	\$430
106150		Admin Allocation - Other Community Amenities	\$7,218	\$5,284	\$0	\$5,284	\$0	\$14,437
106151		Admin Allocation - Cemetery	\$802	\$587	\$0	\$587	\$0	\$1,604
106191		Depreciation - Public Toilets	\$505	\$0	\$0	\$0	\$0	\$1,010
106192		Depreciation - Other Community Service's	\$1,517	\$0	\$0	\$0	\$0	\$3,035
Sub Total - OTHER COMMUNITY AMENITIES OP/EXP			\$33,031	\$30,744	\$0	\$30,744	\$0	\$71,537
OPERATING INCOME								
106001		Cemetery Burial Fees	(\$13,000)	(\$4,865)	(\$4,865)	\$0	(\$13,000)	\$0
106002		License/Other Fees BB Cemetery	(\$230)	(\$1,126)	(\$1,126)	\$0	(\$1,000)	\$0
106004		Niche Wall Fees	\$0	(\$1,092)	(\$1,092)	\$0	(\$1,700)	\$0
Sub Total - OTHER COMMUNITY AMENITIES OP/INC			(\$13,230)	(\$7,082)	(\$7,082)	\$0	(\$15,700)	\$0
Total - OTHER COMMUNITY AMENITIES			\$19,801	\$23,662	(\$7,082)	\$30,744	(\$15,700)	\$71,537
Total - COMMUNITY AMENITIES			\$19,138	(\$56,225)	(\$214,129)	\$157,904	(\$223,600)	\$469,520

Shire of Boyup Brook
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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC HALL & CIVIC CENTRES								
OPERATING EXPENDITURE								
111100	Boyup Brook Hall - Operation		\$21,459	\$27,814	\$0	\$27,814	\$0	\$33,700
111102	Halls - Other Public Halls		\$9,385	\$3,938	\$0	\$3,938	\$0	\$12,266
111150	Admin Allocation - Public Halls		\$14,363	\$10,515	\$0	\$10,515	\$0	\$28,728
111190	Depreciation - Public Halls		\$25,691	\$0	\$0	\$0	\$0	\$51,384
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/EXP			\$70,898	\$42,267	\$0	\$42,267	\$0	\$126,077
OPERATING INCOME								
111001	Hall Hire Fees		\$0	(\$427)	(\$427)	\$0	\$0	\$0
Sub Total - PUBLIC HALLS & CIVIC CENTRES OP/INC			\$0	(\$427)	(\$427)	\$0	\$0	\$0
Total - PUBLIC HALL & CIVIC CENTRES			\$70,898	\$41,840	(\$427)	\$42,267	\$0	\$126,077

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER RECREATION & SPORT							
OPERATING EXPENDITURE							
113100	Recreation Complex	\$40,076	\$37,597	\$0	\$37,597	\$0	\$63,321
113109	Walk Trails	\$754	\$1,729	\$0	\$1,729	\$0	\$1,507
113110	Townsite Gardens	\$27,019	\$29,503	\$0	\$29,503	\$0	\$46,022
113112	Reserves and Parks Operations	\$13,057	\$29,183	\$0	\$29,183	\$0	\$32,583
113119	Other Recreation Facilities	\$10,502	\$8,835	\$0	\$8,835	\$0	\$18,636
113120	War Memorial	\$1,415	\$1,971	\$0	\$1,971	\$0	\$3,302
113150	Admin Allocation - Other Recreation	\$24,352	\$17,828	\$0	\$17,828	\$0	\$48,706
113124	Support for UBAS	\$2,181	\$2,385	\$0	\$2,385	\$0	\$42,181
113122	Support for ANZAC Day	\$0	\$0	\$0	\$0	\$0	\$9,657
113125	Support for Others	\$3,307	\$10,101	\$0	\$10,101	\$0	\$6,911
113190	Depreciation - Other Recreation	\$110,206	\$0	\$0	\$0	\$0	\$220,420
113191	Depreciation - Parks & Gardens	\$25,014	\$0	\$0	\$0	\$0	\$50,030
113192	Depreciation: Plant & Equipment	\$8,245	\$0	\$0	\$0	\$0	\$16,490
Sub Total - OTHER RECREATION & SPORT OP/EXP		\$266,127	\$139,423	\$0	\$139,423	\$0	\$559,765
OPERATING INCOME							
113003	Rec Ground Use Hire Fees	(\$3,400)	(\$3,469)	(\$3,469)	\$0	(\$3,400)	\$0
113002	Reimbursements - Other Rec	(\$125)	\$0	\$0	\$0	(\$500)	\$0
113022	Recreation - Capital Grants & Contributions	(\$40,155)	(\$10,000)	(\$10,000)	\$0	(\$180,309)	\$0
Sub Total - OTHER RECREATION & SPORT OP/INC		(\$43,680)	(\$13,469)	(\$13,469)	\$0	(\$184,209)	\$0
Total - OTHER RECREATION & SPORT		\$222,447	\$125,954	(\$13,469)	\$139,423	(\$184,209)	\$559,765

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
SWIMMING POOL								
OPERATING EXPENDITURE								
112100	Swimming Pool General Operations		\$48,852	\$14,671	\$0	\$14,671	\$0	\$77,810
112101	Swimming Pool Building Costs		\$33,407	\$24,724	\$0	\$24,724	\$0	\$57,929
112102	Swimming Pool Employee Costs		\$34,805	\$41,940	\$0	\$41,940	\$0	\$75,058
112103	Interest on Loan 114 - upgrade pool bowl		\$2,522	\$2,160	\$0	\$2,160	\$0	\$4,132
112104	Swimming Pool Employee Superannuation		\$3,692	\$2,491	\$0	\$2,491	\$0	\$8,089
112106	Pool Staff - Fringe Benefits Tax		\$1,250	\$0	\$0	\$0	\$0	\$2,500
112150	Admin Allocation - Swimming Pool		\$15,889	\$11,636	\$0	\$11,636	\$0	\$31,790
112190	Depreciation - Swimming Pool		\$8,866	\$0	\$0	\$0	\$0	\$17,740
Sub Total - SWIMMING POOL OP/EXP			\$149,284	\$97,622	\$0	\$97,622	\$0	\$275,048
OPERATING INCOME								
112001	Swimming Lesson Fees		\$0	\$0	\$0	\$0	\$0	\$0
112003	Pool Daily Admission Fees		(\$3,563)	(\$4,071)	(\$4,071)	\$0	(\$9,000)	\$0
112004	Season Tickets Fees		(\$11,550)	(\$17,555)	(\$17,555)	\$0	(\$16,500)	\$0
112005	Pool Hire Fees		(\$79)	(\$102)	(\$102)	\$0	(\$200)	\$0
112006	Gym Equipment Hire Fees		\$0	\$0	\$0	\$0	\$0	\$0
112007	Pool Teaching Programme Fees		(\$1,880)	(\$872)	(\$872)	\$0	(\$2,000)	\$0
112008	Vacation Swimming Passes		(\$733)	(\$479)	(\$479)	\$0	(\$1,100)	\$0
112009	Capital Grants and Contributions		(\$6,822)	\$0	\$0	\$0	(\$6,822)	\$0
Sub Total - SWIMMING POOL OP/INC			(\$24,627)	(\$23,079)	(\$23,079)	\$0	(\$35,622)	\$0
Total - SWIMMING POOL			\$124,657	\$74,543	(\$23,079)	\$97,622	(\$35,622)	\$275,048

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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
TELEVISION & RADIO REBROADCASTING								
OPERATING EXPENDITURE								
114005	Banks Rd Telecommunications Tower		\$2,844	\$1,053	\$0	\$1,053	\$0	\$4,684
Sub Total - TV & RADIO REBROADCASTING OP/EXP			\$2,844	\$1,053	\$0	\$1,053	\$0	\$4,684
OPERATING INCOME								
114010	Radio & Mobile Tower Site (Including NBN) Fees or Charges		(\$9,278)	(\$9,509)	(\$9,509)	\$0	(\$9,278)	\$0
Sub Total - TV & RADIO REBROADCASTING OP/INC			(\$9,278)	(\$9,509)	(\$9,509)	\$0	(\$9,278)	\$0
Total - TV & RADIO REBROADCASTING			(\$6,434)	(\$8,456)	(\$9,509)	\$1,053	(\$9,278)	\$4,684
LIBRARIES								
OPERATING EXPENDITURE								
115100	Library Operations		\$15,426	\$2,281	\$0	\$2,281	\$0	\$34,973
115150	Admin Allocation - Libraries		\$39,517	\$28,931	\$0	\$28,931	\$0	\$79,037
Sub Total - LIBRARIES OP/EXP			\$54,943	\$31,212	\$0	\$31,212	\$0	\$114,010
OPERATING INCOME								
115001	State Library Grant Income		(\$6,858)	(\$6,239)	(\$6,239)	\$0	(\$8,716)	\$0
Sub Total - LIBRARIES OP/INC			(\$6,858)	(\$6,239)	(\$6,239)	\$0	(\$8,716)	\$0
Total - LIBRARIES			\$48,085	\$24,973	(\$6,239)	\$31,212	(\$8,716)	\$114,010

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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER CULTURE								
OPERATING EXPENDITURE								
116100	Museum		\$3,408	\$6,928	\$0	\$6,928	\$0	\$5,121
116101	Craft Hut		\$1,217	\$1,120	\$0	\$1,120	\$0	\$1,569
116102	Support for Sandakan (Ceremony)		\$8,954	\$5,233	\$0	\$5,233	\$0	\$8,954
116150	Admin Allocated - Other Culture		\$7,218	\$5,284	\$0	\$5,284	\$0	\$14,437
116190	Depreciation - Other Culture		\$5,947	\$0	\$0	\$0	\$0	\$11,895
Sub Total - OTHER CULTURE OP/EXP			\$26,744	\$18,566	\$0	\$18,566	\$0	\$41,976
OPERATING INCOME								
116001	Reimbursements - Other Culture		\$0	(\$1,852)	(\$1,852)	\$0	\$0	\$0
116005	Non-Operating Grants & Contributions		\$0	(\$16,000)	(\$16,000)	\$0	(\$5,090)	\$0
Sub Total - OTHER CULTURE OP/INC			\$0	(\$17,852)	(\$17,852)	\$0	(\$5,090)	\$0
Total - OTHER CULTURE			\$26,744	\$714	(\$17,852)	\$18,566	(\$5,090)	\$41,976
Total - RECREATION AND CULTURE			\$486,397	\$259,568	(\$70,575)	\$330,143	(\$242,915)	\$1,121,560

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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS, RD, BRIDGES, DEPOT - CONSTRUCTION							
OPERATING EXPENDITURE							
Sub Total - ST,RDS,BRIDGES,DEPOT-CONST OP/EXP		\$0	\$0	\$0	\$0	\$0	\$0
OPERATING INCOME							
121001	RRG Project Grants	(\$372,560)	(\$374,900)	(\$374,900)	\$0	(\$931,400)	\$0
121002	Grants Direct - State - MRD - (OP)	(\$174,581)	(\$174,581)	(\$174,581)	\$0	(\$174,581)	\$0
121003	Grants - Federal - Roads to Recovery Grant (Cap)	(\$26,319)	(\$1,000)	(\$1,000)	\$0	(\$442,826)	\$0
121004	Capital Grants Other & Road Contributions	(\$175,682)	\$0	\$0	\$0	(\$351,364)	\$0
121007	Special Bridge Funding	(\$85,000)	\$0	\$0	\$0	(\$170,000)	\$0
Sub Total - ST,RDS,BRIDGES,DEPOT - CONST OP/INC		(\$834,142)	(\$550,481)	(\$550,481)	\$0	(\$2,070,171)	\$0
Total - ST,RDS,BRIDGES,DEPOT - CONST		(\$834,142)	(\$550,481)	(\$550,481)	\$0	(\$2,070,171)	\$0

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Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
STREETS,ROADS, BRIDGES, DEPOTS - MAINTENANCE							
OPERATING EXPENDITURE							
122100	Depot Building Building Costs	\$20,693	\$23,665	\$0	\$23,665	\$0	\$45,715
122101	Depot General Operations	\$4,676	\$10,264	\$0	\$10,264	\$0	\$15,023
122103	Road Maintenance & Repairs	\$50,935	\$77,397	\$0	\$77,397	\$0	\$88,744
122107	Maintenance Grading	\$22,657	\$20,274	\$0	\$20,274	\$0	\$112,053
122105	Repairs & Maint - Bridges	\$31,395	\$53,233	\$0	\$53,233	\$0	\$198,130
122106	Shire Radio Network Costs	\$0	\$124	\$0	\$124	\$0	\$3,740
122108	Drains & Culverts	\$15,234	\$19,378	\$0	\$19,378	\$0	\$91,606
122109	Verge Pruning	\$37,612	\$1,620	\$0	\$1,620	\$0	\$104,741
122110	Verge Spraying	\$2,893	\$5,030	\$0	\$5,030	\$0	\$18,161
122111	Crossovers Maintenance	\$0	\$79	\$0	\$79	\$0	\$750
122112	Town Services Drainage	\$1,731	\$532	\$0	\$532	\$0	\$5,283
122113	Town Services - Footpaths	\$1,257	\$48	\$0	\$48	\$0	\$5,735
122114	Town Services Road Repairs	\$6,336	\$2,509	\$0	\$2,509	\$0	\$10,366
122115	Town Services - Tree Pruning	\$2,995	\$15,396	\$0	\$15,396	\$0	\$6,854
122116	Street Lighting	\$12,167	\$12,235	\$0	\$12,235	\$0	\$29,100
122117	Traffic Signs	\$315	\$8,818	\$0	\$8,818	\$0	\$5,810
122119	Road Building and Other Stock	\$0	\$0	\$0	\$0	\$0	\$0
122120	Roman Road Data Pickup	\$31,043	\$8,557	\$0	\$8,557	\$0	\$31,200
122121	Town Services - Verge Spraying	\$14,112	\$9,225	\$0	\$9,225	\$0	\$30,486
122122	Road Sweeping	\$2,281	\$0	\$0	\$0	\$0	\$9,125
122123	Emergency Services	\$8,585	\$64,695	\$0	\$64,695	\$0	\$19,197
122131	Rural Street Addressing	\$1,084	\$1,115	\$0	\$1,115	\$0	\$2,345
122140	Loss on Sale of Asset	\$0	\$0	\$0	\$0	\$0	\$0
122150	Admin Allocated - Road Maintenance	\$179,646	\$131,523	\$0	\$131,523	\$0	\$359,306
122190	Depreciation - Transport Other	\$10,687	\$0	\$0	\$0	\$0	\$21,375
122191	Depreciation - Infrastructure	\$12,972	\$0	\$0	\$0	\$0	\$25,945
122192	Depreciation Roads	\$823,725	\$0	\$0	\$0	\$0	\$1,647,515
122193	Depreciation - Bridges	\$322,762	\$0	\$0	\$0	\$0	\$645,550
122194	Depreciation - Footpaths	\$8,627	\$0	\$0	\$0	\$0	\$17,255
122195	Depreciation - Drainage	\$135,885	\$0	\$0	\$0	\$0	\$271,780
123119	Minor Assets and Sundry Items	\$10,000	\$13,243	\$0	\$13,243	\$0	\$20,000
Sub Total - MTCE STREETS ROADS DEPOTS OP/EXP		\$1,772,304	\$478,962	\$0	\$478,962	\$0	\$3,842,889

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OPERATING INCOME								
122002	Profit on Disposal of Assets		\$0	\$0	\$0	\$0	\$0	\$0
122003	Sale of Old Materials and Minor Items		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - MTCE STREETS ROADS DEPOTS OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - MTCE STREETS ROADS DEPOTS			\$1,772,304	\$478,962	\$0	\$478,962	\$0	\$3,842,889
TRAFFIC CONTROL								
OPERATING EXPENDITURE								
125100	Bank Fees - Police Licensing		\$0	\$30	\$0	\$30	\$0	\$0
125150	Administration Allocated - Traffic Control		\$53,880	\$39,446	\$0	\$39,446	\$0	\$107,765
Sub Total - TRAFFIC CONTROL OP/EXP			\$53,880	\$39,476	\$0	\$39,476	\$0	\$107,765
OPERATING INCOME								
125001	Licensing Service		(\$12,782)	(\$15,119)	(\$15,119)	\$0	(\$27,400)	\$0
125002	Motor Vehicle Plates		(\$385)	(\$777)	(\$777)	\$0	(\$1,000)	\$0
125005	Sundry Receipts - Heavy Haulage Permits etc		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - TRAFFIC CONTROL OP/INC			(\$13,167)	(\$15,895)	(\$15,895)	\$0	(\$28,400)	\$0
Total - TRAFFIC CONTROL			\$40,714	\$23,581	(\$15,895)	\$39,476	(\$28,400)	\$107,765

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
AERODROMES								
OPERATING EXPENDITURE								
126100	Airstrip		\$964	\$4,681	\$0	\$4,681	\$0	\$3,296
126190	Depreciation - Airport		\$11,365	\$0	\$0	\$0	\$0	\$22,730
Sub Total - AERODROMES OP/EXP			\$12,328	\$4,681	\$0	\$4,681	\$0	\$26,026
OPERATING INCOME								
126003	Non-Operating Grants & Subsidies		\$0	(\$25,754)	(\$25,754)	\$0	(\$49,575)	\$0
Sub Total - AERODROMES OP/INC			\$0	(\$25,754)	(\$25,754)	\$0	(\$49,575)	\$0
Total - AERODROMES			\$12,328	(\$21,073)	(\$25,754)	\$4,681	(\$49,575)	\$26,026
Total - TRANSPORT			\$991,204	(\$69,011)	(\$592,130)	\$523,119	(\$2,148,146)	\$3,976,680

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
RURAL SERVICES								
OPERATING EXPENDITURE								
131001	Rural Services Expenses		\$0	\$0	\$0	\$0	\$0	\$28,809
131005	Employee Wages, Superannuation & Employee Costs		\$0	\$0	\$0	\$0	\$0	\$0
131009	Admin Allocation - Biosecurity		\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/EXP			\$0	\$0	\$0	\$0	\$0	\$28,809
OPERATING INCOME								
					\$0	\$0	\$0	\$0
Sub Total - RURAL SERVICES OP/INC			\$0	\$0	\$0	\$0	\$0	\$0
Total - RURAL SERVICES			\$0	\$0	\$0	\$0	\$0	\$28,809

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
TOURISM AND AREA PROMOTION								
OPERATING EXPENDITURE								
132110		Tourist Bay	\$754	\$342	\$0	\$342	\$0	\$2,161
132103		Community Development Officer	\$0	\$20,286	\$0	\$20,286	\$0	\$0
132104		Tourist Centre	\$16,287	\$11,999	\$0	\$11,999	\$0	\$56,790
132106		Promotion Activities	\$13,165	\$892	\$0	\$892	\$0	\$17,495
132107	OPSFML	Flax Mill Complex General Operations	\$15,469	\$11,370	\$0	\$11,370	\$0	\$31,240
132108	B0665	Caravan Park/Flax Mill Complex Building Operation	\$37,302	\$40,676	\$0	\$40,676	\$0	\$83,642
132111		Carnaby Beetle Collection	\$100	\$82	\$0	\$82	\$0	\$100
132113		Community Development Officer - Superannuation	\$0	\$293	\$0	\$293	\$0	\$0
132114		Community Development Expenses	\$150	\$0	\$0	\$0	\$0	\$150
132115		Community Development - Fringe Benefit Tax	\$0	\$0	\$0	\$0	\$0	\$0
132116		CDO Vehicle Op Costs GEN	\$0	\$863	\$0	\$863	\$0	\$0
132150		Admin Allocated Tourism	\$25,154	\$18,415	\$0	\$18,415	\$0	\$50,310
132151		Admin Allocated Caravan Pk	\$7,218	\$5,284	\$0	\$5,284	\$0	\$14,437
132190		Depreciation - Tourism/Area Promotion	\$2,145	\$0	\$0	\$0	\$0	\$4,290
132191		Depreciation - Caravan Pk/Flax	\$22,562	\$0	\$0	\$0	\$0	\$45,125
Sub Total - TOURISM & AREA PROMOTION OP/EXP			\$140,305	\$110,501	\$0	\$110,501	\$0	\$305,740
OPERATING INCOME								
132002		Caravan Park & Complex Fees & Charges	(\$15,391)	(\$25,492)	(\$25,492)	\$0	(\$49,000)	\$0
132003		Flax Mill Sheds Storage Charges	(\$6,701)	(\$6,365)	(\$6,365)	\$0	(\$15,000)	\$0
132007		Other Income	(\$2,433)	(\$2,484)	(\$2,484)	\$0	(\$6,600)	\$0
132010		Non-Operating Grants, Subsidies & Contributions			\$0	\$0	(\$521,820)	\$0
Sub Total - TOURISM & AREA PROMOTION OP/INC			(\$24,524)	(\$34,341)	(\$34,341)	\$0	(\$592,420)	\$0
Total - TOURISM & AREA PROMOTION			\$115,781	\$76,160	(\$34,341)	\$110,501	(\$592,420)	\$305,740

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
BUILDING CONTROL							
OPERATING EXPENDITURE							
133100	Building Control	\$10,920	\$8,999	\$0	\$8,999	\$0	\$21,840
133101	Building Control - Other Costs	\$3,600	\$7,010	\$0	\$7,010	\$0	\$33,850
133102	Building Control Superannuation	\$1,092	\$764	\$0	\$764	\$0	\$2,184
133103	Building Control - BMO	\$10,919	\$1,402	\$0	\$1,402	\$0	\$13,760
133150	Admin Allocated - Building Control Expenses	\$7,218	\$5,284	\$0	\$5,284	\$0	\$14,437
Sub Total - BUILDING CONTROL OP/EXP		\$33,748	\$23,459	\$0	\$23,459	\$0	\$86,071
BUILDING CONTROL OP/INC							
133001	Building Licences (UFEE)	(\$6,034)	(\$6,886)	(\$6,886)	\$0	(\$10,000)	\$0
133002	BCITF Levy - Commission	(\$72)	(\$91)	(\$91)	\$0	(\$120)	\$0
133003	Builders Services Levy - Commission	(\$118)	(\$135)	(\$135)	\$0	(\$195)	\$0
Sub Total - BUILDING CONTROL OP/INC		(\$6,224)	(\$7,112)	(\$7,112)	\$0	(\$10,315)	\$0
Total - BUILDING CONTROL		\$27,524	\$16,347	(\$7,112)	\$23,459	(\$10,315)	\$86,071
SALEYARDS & MARKETS							
OPERATING EXPENDITURE							
134100	Saleyards	\$20,381	\$1,067	\$0	\$1,067	\$0	\$29,725
134190	Depreciation - Saleyards & Markets	\$0	\$0	\$0	\$0	\$0	\$113,345
Sub Total - SALEYARDS & MARKETS OP/EXP		\$20,381	\$1,067	\$0	\$1,067	\$0	\$143,070
OPERATING INCOME							
134001	Reimbursements - Saleyards	(\$3,900)	(\$1,237)	(\$1,237)	\$0	(\$6,500)	\$0
Sub Total - SALEYARDS & MARKETING OP/INC		(\$3,900)	(\$1,237)	(\$1,237)	\$0	(\$6,500)	\$0
Total - SALEYARDS & MARKETS		\$16,481	(\$170)	(\$1,237)	\$1,067	(\$6,500)	\$143,070

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
OTHER ECONOMIC SERVICES								
OPERATING EXPENDITURE								
135100	Standpipes Expenses		\$17,968	\$5,546	\$0	\$5,546	\$0	\$36,975
135102	Economic Development Projects		\$3,000	\$0	\$0	\$0	\$0	\$7,500
135103	Country Music Festival Expenses		\$15,000	\$0	\$0	\$0	\$0	\$15,000
135105	Abel Street Shop		\$7,310	\$5,388	\$0	\$5,388	\$0	\$9,991
135150	Admin Allocated - Other Economic Development		\$7,218	\$5,284	\$0	\$5,284	\$0	\$14,437
135190	Depreciation - Develop/Facilities		\$1,932	\$0	\$0	\$0	\$0	\$3,865
Sub Total - OTHER ECONOMIC SERVICES OP/EXP			\$52,429	\$16,218	\$0	\$16,218	\$0	\$87,768
OPERATING INCOME								
135001	Standpipe Water		(\$1,453)	(\$3,096)	(\$3,096)	\$0	(\$4,200)	\$0
135005	Abel Street Shop Rental		(\$7,731)	(\$8,018)	(\$8,018)	\$0	(\$15,462)	\$0
Sub Total - OTHER ECONOMIC SERVICES OP/INC			(\$9,184)	(\$11,114)	(\$11,114)	\$0	(\$19,662)	\$0
Total - OTHER ECONOMIC SERVICES			\$43,245	\$5,104	(\$11,114)	\$16,218	(\$19,662)	\$87,768
Total - ECONOMIC SERVICES			\$203,032	\$97,442	(\$53,804)	\$151,246	(\$628,897)	\$651,458

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PRIVATE WORKS								
OPERATING EXPENDITURE								
141100	Private Works - Costs		\$10,513	\$9,318	\$0	\$9,318	\$0	\$14,167
Sub Total - PRIVATE WORKS OP/EXP			\$10,513	\$9,318	\$0	\$9,318	\$0	\$14,167
OPERATING INCOME								
141001	Private Works - Recoup Charges		(\$7,915)	(\$5,644)	(\$5,644)	\$0	(\$14,167)	\$0
Sub Total - PRIVATE WORKS OP/INC			(\$7,915)	(\$5,644)	(\$5,644)	\$0	(\$14,167)	\$0
Total - PRIVATE WORKS			\$2,598	\$3,674	(\$5,644)	\$9,318	(\$14,167)	\$14,167

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PUBLIC WORKS OVERHEADS							
OPERATING EXPENDITURE							
143100	Supervision	\$88,260	\$126,911	\$0	\$126,911	\$0	\$276,503
143101	Consultant Engineer	\$2,500	\$0	\$0	\$0	\$0	\$5,000
143102	Works Manager Vehicle Op Costs	\$620	\$219	\$0	\$219	\$0	\$2,380
143103	FBT Works Staff	\$1,800	\$0	\$0	\$0	\$0	\$3,600
143104	Insurance on Works	\$17,358	\$18,466	\$0	\$18,466	\$0	\$17,358
143105	Superannuation of Workmen	\$64,884	\$56,744	\$0	\$56,744	\$0	\$143,106
143106	PWOH Leave - Depot	\$65,942	\$61,468	\$0	\$61,468	\$0	\$185,439
143107	Protective Clothing	\$0	\$877	\$0	\$877	\$0	\$5,400
143108	Uniforms	\$1,211	\$0	\$0	\$0	\$0	\$1,615
143109	Training & Meeting Expenses	\$18,248	\$41,950	\$0	\$41,950	\$0	\$41,672
143110	Occupational Health & Safety	\$14,755	\$29,581	\$0	\$29,581	\$0	\$49,882
143111	Other Expenses	\$53	\$25	\$0	\$25	\$0	\$4,115
143115	Provision for Leave Accruals	\$0	\$0	\$0	\$0	\$0	\$5,190
143116	Conferences and Training Courses (MOW)	\$1,313	\$0	\$0	\$0	\$0	\$5,250
143117	Works Manager Housing	\$0	\$6,642	\$0	\$6,642	\$0	\$2,400
143150	Admin Allocated - Works Overhead	\$14,363	\$10,515	\$0	\$10,515	\$0	\$28,728
143180	LESS PWOH ALLOCATED - PROJECTS	(\$291,308)	(\$335,520)	\$0	(\$335,520)	\$0	(\$777,638)
Sub Total - PUBLIC WORKS O/HEADS OP/EXP		\$0	\$17,879	\$0	\$17,879	\$0	\$0
OPERATING INCOME							
143001	Workers Compensation Reimbursements	\$0	\$0	\$0	\$0	(\$600)	\$0
Sub Total - PUBLIC WORKS O/HEADS OP/INC		\$0	\$0	\$0	\$0	(\$600)	\$0
Total - PUBLIC WORKS OVERHEADS		\$0	\$17,879	\$0	\$17,879	(\$600)	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT OPERATIONS COSTS							
OPERATING EXPENDITURE							
144100	Repair Wages	\$37,579	\$32,231	\$0	\$32,231	\$0	\$59,706
144101	Fuel & Oil	\$101,320	\$73,220	\$0	\$73,220	\$0	\$200,000
144102	Tyres & Tubes	\$2,577	\$9,886	\$0	\$9,886	\$0	\$16,215
144103	Parts and Repairs	\$27,167	\$42,607	\$0	\$42,607	\$0	\$144,275
144104	Licenses	\$425	\$820	\$0	\$820	\$0	\$8,500
144105	Insurance	\$33,725	\$32,506	\$0	\$32,506	\$0	\$33,725
144106	Blades & Points	\$5,250	\$3,245	\$0	\$3,245	\$0	\$15,000
144107	Expendable Tools	\$6,050	\$3,558	\$0	\$3,558	\$0	\$12,100
144110	Superannuation - Mechanic	\$6,842	\$4,469	\$0	\$4,469	\$0	\$10,870
144150	Admin Allocated POC	\$4,302	\$3,149	\$0	\$3,149	\$0	\$8,604
144190	Depreciation - Plant	\$115,533	\$0	\$0	\$0	\$0	\$231,075
144180	LESS POC ALLOCATED - PROJECTS	(\$340,769)	(\$391,970)	\$0	(\$391,970)	\$0	(\$740,070)
Sub Total - PLANT OPERATIONS COSTS OP/EXP		\$0	(\$186,279)	\$0	(\$186,279)	\$0	\$0
OPERATING INCOME							
144001	Diesel Rebate	(\$17,850)	\$0	\$0	\$0	(\$35,000)	\$0
144002	Reimbursements - Operating	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - PLANT OPERATIONS COSTS OP/INC		(\$17,850)	\$0	\$0	\$0	(\$35,000)	\$0
Total - PLANT OPERATIONS COSTS		(\$17,850)	(\$186,279)	\$0	(\$186,279)	(\$35,000)	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
SALARIES AND WAGES							
OPERATING EXPENDITURE							
145100	Gross Total Salaries and Wages	\$1,735,367	\$1,623,321	\$0	\$1,623,321	\$0	\$3,470,872
145130	LESS SALS/WAGES ALLOCATED	(\$1,735,367)	(\$1,609,431)	\$0	(\$1,609,431)	\$0	(\$3,470,872)
145101	Workers Compensation Expenses	\$0	\$10,457	\$0	\$10,457	\$0	\$0
Sub Total - SALARIES AND WAGES OP/EXP		\$0	\$24,346	\$0	\$24,346	\$0	\$0
OPERATING INCOME							
145001	Reimbursements - Administration	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - SALARIES AND WAGES OP/INC		\$0	\$0	\$0	\$0	\$0	\$0
Total - SALARIES AND WAGES		\$0	\$24,346	\$0	\$24,346	\$0	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
ADMINISTRATION							
OPERATING EXPENDITURE							
146100	Advertising	\$3,260	\$7,597	\$0	\$7,597	\$0	\$7,745
146101	Audit Fees	\$35,000	\$0	\$0	\$0	\$0	\$35,000
146102	Bank Fees	\$5,995	\$2,005	\$0	\$2,005	\$0	\$10,400
146103	Administration Bldg Costs	\$27,093	\$23,293	\$0	\$23,293	\$0	\$57,528
146105	Administration Staff Employee Costs	\$333,587	\$344,255	\$0	\$344,255	\$0	\$803,256
146106	Consultants	\$64,609	\$68,094	\$0	\$68,094	\$0	\$145,000
146108	Insurance	\$12,889	\$10,124	\$0	\$10,124	\$0	\$12,889
146109	Legal Expenses	\$6,832	\$0	\$0	\$0	\$0	\$14,000
146110	IT System Operation & maintenance	\$82,073	\$65,535	\$0	\$65,535	\$0	\$120,174
146111	Office Equipment Maintenance	\$2,500	\$0	\$0	\$0	\$0	\$5,000
146112	Administration - Postage & Freight	\$2,262	\$2,744	\$0	\$2,744	\$0	\$5,300
146113	Printing and Stationery	\$8,398	\$5,856	\$0	\$5,856	\$0	\$12,500
146114	Administration Vehicle Costs	\$2,845	\$0	\$0	\$0	\$0	\$2,965
146115	Administration - Fringe Benefits Tax	\$1,750	\$0	\$0	\$0	\$0	\$3,500
146117	Employers Indemnity Insurance	\$16,174	\$33,181	\$0	\$33,181	\$0	\$16,174
146118	Subscriptions	\$23,440	\$16,681	\$0	\$16,681	\$0	\$23,440
146120	Uniform Allowance	\$990	\$295	\$0	\$295	\$0	\$3,000
146121	Telephones	\$7,825	\$4,264	\$0	\$4,264	\$0	\$15,650
146122	Minor Furn & Equip Under \$2000	\$4,500	\$1,453	\$0	\$1,453	\$0	\$7,500
146123	Conferences/Training/Professional Development	\$6,687	\$7,138	\$0	\$7,138	\$0	\$13,385
146124	Superannuation	\$45,273	\$34,822	\$0	\$34,822	\$0	\$117,610
146126	Employee (Packaging) Costs	\$0	\$0	\$0	\$0	\$0	\$725
146128	Administration - OSH	\$1,750	\$507	\$0	\$507	\$0	\$3,500
146190	Depreciation - Administration	\$11,005	\$0	\$0	\$0	\$0	\$22,010
146150	Less Administration Costs Alloc	(\$706,734)	(\$533,779)	\$0	(\$533,779)	\$0	(\$1,458,251)
Sub Total - ADMINISTRATION OP/EXP		\$0	\$101,617	\$0	\$101,617	\$0	\$0
OPERATING INCOME - ADMINISTRATION							
146001	Reimbursements - Administration	(\$3,760)	(\$6,659)	(\$6,659)	\$0	(\$3,760)	\$0
Sub Total - ADMINISTRATION OP/INC		(\$3,760)	(\$6,934)	(\$6,934)	\$0	(\$3,760)	\$0
Total - ADMINISTRATION		(\$3,760)	\$94,683	(\$6,934)	\$101,617	(\$3,760)	\$0

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MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
UNCLASSIFIED								
OPERATING EXPENDITURE								
147010	Local (District) Planning Strategy		\$0	\$0	\$0	\$0	\$0	\$0
147011	Purchase of Land - Consultants		\$0	\$0	\$0	\$0	\$0	\$0
147013	Loan 119 Interest Expense		\$0	\$0	\$0	\$0	\$0	\$2,125
149001	Rylington Park Operational Expenses		\$254,146	\$257,090	\$0	\$257,090	\$0	\$674,747
149002	Rylington Park Asset Depreciation		\$0	\$0	\$0	\$0		
Sub Total - UNCLASSIFIED OP/EXP			\$254,146	\$257,090	\$0	\$257,090	\$0	\$676,872
OPERATING INCOME								
147100	Revaluation Profit on Local Govt House Unit Trust		\$0	\$0	\$0	\$0		
149101	Rylington Park Income		(\$245,200)	(\$439,022)	(\$439,022)	\$0	(\$725,250)	\$0
Sub Total - UNCLASSIFIED OP/INC			(\$245,200)	(\$439,022)	(\$439,022)	\$0	(\$725,250)	\$0
Total - UNCLASSIFIED			\$8,946	(\$181,932)	(\$439,022)	\$257,090	(\$725,250)	\$676,872
Total - OTHER PROPERTY AND SERVICES			(\$10,066)	(\$227,629)	(\$451,600)	\$223,971	(\$778,777)	\$691,039

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G/L JOB		YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
		Budget	Actual	Income	Expenditure	Income	Expenditure
TRANSFERS TO/FROM RESERVES							
EXPENDITURE							
300101	Transfer to Reserves	\$2,500	\$0	\$0	\$0	\$0	\$138,704
Sub Total - TRANSFER TO OTHER COUNCIL FUNDS		\$2,500	\$0	\$0	\$0	\$0	\$138,704
INCOME							
300102	Transfer from Reserves	\$0	\$0	\$0	\$0	(\$135,997)	\$0
Total - TRANSFER FROM OTHER COUNCIL FUNDS		\$0	\$0	\$0	\$0	(\$135,997)	\$0
Total - FUND TRANSFER		\$2,500	\$0	\$0	\$0	(\$135,997)	\$138,704
000000 (Surplus) / Deficit - Carried Forward		(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
Sub Total - SURPLUS C/FWD		(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
Total - SURPLUS		(\$2,118,000)	(\$2,248,459)	(\$2,248,459)	\$0	\$0	\$0
NEW LONG TERM LOANS							
INCOME							
147500	New Loan Land Acquisition	(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0
Sub Total - LONG TERM LOANS		(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0
Total - DEFERRED ASSETS		(\$170,000)	\$0	\$0	\$0	(\$170,000)	\$0

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	Budget	Actual	Income	Expenditure	Income	Expenditure
LIABILITY LOANS - PRINCIPAL REPAYMENTS							
CAPITAL EXPENDITURE							
146800	Principal Repayment on Loans	\$9,383	\$9,943	\$0	\$9,943	\$0	\$27,711
Sub Total - LOAN REPAYMENTS		\$9,383	\$9,943	\$0	\$9,943	\$0	\$27,711
CAPITAL INCOME							
Sub Total - LOANS RAISED		\$0	\$0	\$0	\$0	\$0	\$0
Total - NON CURRENT LIABILITIES		\$9,383	\$9,943	\$0	\$9,943	\$0	\$27,711
OPERATING ACTIVITIES EXCLUDED FROM BUDGET							
000000	Depreciation Written Back	(\$1,737,038)	\$0	\$0	\$0	\$0	(\$3,586,939)
000000	Book Value of Assets Sold Written Back	(\$62,500)	\$0	\$0	\$0	\$0	(\$62,500)
000000	Profit/Loss on Sale of Asset Written Back	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Interest on Loans	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Stock On Hand	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Expenses	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Accrued Wages	\$0	\$0	\$0	\$0	\$0	\$0
	Movement in Employee Benefits (Current)	\$0	\$0	\$0	\$0	\$0	\$0
000000	Long Service Leave - Non Cash	\$0	\$0	\$0	\$0	\$0	(\$40,045)
000000	Deferred Pensioner Rates		\$0	\$0	\$0	\$0	\$0
Sub Total - OPERATING ACTIVITIES EXCLUDED		(\$1,799,538)	\$0	\$0	\$0	\$0	(\$3,689,484)
Total - OPERATING ACTIVITIES EXCLUDED		(\$1,799,538)	\$0	\$0	\$0	\$0	(\$3,689,484)

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
HOUSING								
CAPITAL EXPENDITURE								
092406	Land Acquisition		\$170,000	\$219,627	\$0	\$219,627	\$0	\$170,000
Sub Total - CAPITAL WORKS			\$170,000	\$219,627	\$0	\$219,627	\$0	\$170,000
Total - HOUSING			\$170,000	\$219,627	\$0	\$219,627	\$0	\$170,000
LAND AND BUILDINGS								
RECREATION AND CULTURE								
CAPITAL EXPENDITURE								
111403	LRCI 2 - Lesser Hall Flooring Replacement		\$15,000	\$0	\$0	\$0	\$0	\$15,000
112504	Swimming Pool Buildings - Lands & Buildings		\$13,644	\$0	\$0	\$0	\$0	\$13,644
112504 LRC006	LRCI 2 - Swimming Pool Buildings - Gym Access Upgrade		\$19,250	\$107,879	\$0	\$107,879	\$0	\$55,000
112504 LRC007	LRCI 2 - Swimming Pool Buildings - Floor Covering Replacement		\$52,000	\$0	\$0	\$0	\$0	\$52,000
Sub Total - CAPITAL WORKS			\$99,894	\$107,879	\$0	\$107,879	\$0	\$135,644
Total - RECREATION AND CULTURE			\$99,894	\$107,879	\$0	\$107,879	\$0	\$135,644
LAND AND BUILDINGS								
ECONOMIC SERVICES								
EXPENDITURE								
132400	Tourist Centre - Land & Building CAPITAL EXPENDITURE		\$0	\$0	\$0	\$0		
132411 LRC004	Local Roads & Community Building Projects - FlaxMill		\$38,600	\$67,515	\$0	\$67,515	\$0	\$108,900
Sub Total - CAPITAL WORKS			\$38,600	\$67,515	\$0	\$67,515	\$0	\$108,900
Total - ECONOMIC SERVICES			\$38,600	\$67,515	\$0	\$67,515	\$0	\$108,900

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
LAND AND BUILDINGS								
OTHER PROPERTY AND SERVICES								
CAPITAL EXPENDITURE								
146605	Administration Building - Building Renewals & Upgrades		\$0	\$5,000	\$0	\$5,000	\$0	\$0
147400	Land Purchase		\$0	\$0	\$0	\$0	\$0	\$0
147410	Rylington Park House Capital		\$55,000	\$0	\$0	\$0	\$0	\$55,000
147411	Rylington Park Chemical Shed		\$15,000	\$0	\$0	\$0	\$0	\$15,000
Sub Total - CAPITAL WORKS			\$70,000	\$5,000	\$0	\$5,000	\$0	\$70,000
Total - OTHER PROPERTY AND SERVICES			\$70,000	\$5,000	\$0	\$5,000	\$0	\$70,000
Total - LAND AND BUILDINGS			\$378,494	\$400,086	\$0	\$400,086	\$0	\$484,544

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT								
RECREATION AND CULTURE								
CAPITAL EXPENDITURE								
112500	Swimming Pool - Plant & Equipment		\$7,500	\$0	\$0	\$0	\$0	\$7,500
Sub Total - CAPITAL WORKS			\$7,500	\$5,000	\$0	\$5,000	\$0	\$7,500
Total - RECREATION AND CULTURE			\$7,500	\$5,000	\$0	\$5,000	\$0	\$7,500
PLANT AND EQUIPMENT								
TRANSPORT								
CAPITAL EXPENDITURE								
123603	DWS - Fleet Vehicles		\$48,000	\$0	\$0	\$0	\$0	\$48,000
123605	Heavy Plant (Prime Movers etc) - Plant & Equipment		\$0	\$0	\$0	\$0	\$0	\$0
123609	Light Plant (eg Portable Traffic Lights) - Plant & Equip		\$0	\$1,290	\$0	\$1,290	\$0	\$35,000
123610	Heavy Plant (Graders etc) Purchases		\$706,500	\$166,463	\$0	\$166,463	\$0	\$706,500
Sub Total - CAPITAL WORKS			\$754,500	\$167,753	\$0	\$167,753	\$0	\$789,500
Total - TRANSPORT			\$754,500	\$167,753	\$0	\$167,753	\$0	\$789,500

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
 And Type Of Activities Within The Programme

G/L	JOB	C	Budget	Actual	Income	Expenditure	Income	Expenditure
PLANT AND EQUIPMENT								
OTHER PROPERTY & SERVICES								
CAPITAL EXPENDITURE								
146500	Pool Vehicle		\$60,000	\$0	\$0	\$0	\$0	\$60,000
147450	Rylington Park Plant & Equipment		\$40,000	\$0	\$0	\$0	\$0	\$60,000
147451	Rylington Park Dorm Rooms Air Conditioners		\$11,500	\$0	\$0	\$0	\$0	\$11,500
Sub Total - CAPITAL WORKS			\$111,500	\$0	\$0	\$0	\$0	\$131,500
Total - OTHER PROPERTY & SERVICES			\$111,500	\$0	\$0	\$0	\$0	\$131,500
Total - PLANT AND EQUIPMENT			\$873,500	\$172,753	\$0	\$172,753	\$0	\$928,500

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		Budget	Actual	Income	Expenditure	Income	Expenditure
ROAD INFRASTRUCTURE CAPITAL								
ROAD CONSTRUCTION								
121403	x	ROADS TO RECOVERY PROJECTS						
121403	RTR003	RTR Scotts Brook Road	\$123,987	\$0	\$0	\$0	\$0	\$123,987
121403	RTR004	Winnejug Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR007	Kulikup Rd South	\$255,006	\$0	\$0	\$0	\$0	\$255,006
121403	RTR008	Jayes Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR013	RTR - Westbourne Road	\$0	\$0	\$0	\$0	\$0	\$70,408
121403	RTR029	Terry Road	\$0	\$0	\$0	\$0	\$0	\$0
121403	RTR115	Beatty Street	\$0	\$0	\$0	\$0	\$0	\$0
121404	xx	REGIONAL ROAD GROUP			\$0	\$0	\$0	\$0
121404	RRG148	RRG Boyup Brook-Cranbrook Rd	\$166,500	\$217	\$0	\$217	\$0	\$333,000
121404	RRG210	RRG Boyup Brook-Arthur River Rd 2020/21 C/Fwd	\$501,000	\$212,510	\$0	\$212,510	\$0	\$501,000
121404	RRG210A	RRG Boyup Brook-Arthur River Rd	\$526,000	\$0	\$0	\$0	\$0	\$526,000
121404	RRG004	RRG Winnejug Road	\$0	\$375	\$0	\$375	\$0	\$237,000
121400		MUNICIPAL ROAD PROJECTS			\$0		\$0	\$0
121400	MU148	Muni - Boyup Brook-Cranbrook Shoulders	\$0	\$0	\$0	\$0	\$0	\$0
121400	MU500	Muni - Back Slopes and Shoulders	\$0	\$0	\$0	\$0	\$0	\$0
121400	MU501	Muni - Gravel Pit Rehabilitation	\$6,666	\$0	\$0	\$0	\$0	\$20,000
121401		Municipal Funded Gravel Sheetting Road Projects	\$5,604	\$0	\$0	\$0	\$0	\$40,025
121402	LRC109	LRCI 1 - Forrest Street Car Parking	\$0	\$0	\$0	\$0	\$0	\$0
121402	LRC148	LRCI 1 - Boyup Brook-Cranbrook Road	\$0	\$0	\$0	\$0	\$0	\$0
121410		Municipal Funded - Winter Grading	\$216,615	\$377,594	\$0	\$377,594	\$0	\$361,025
121450	MR0000	BRIDGES	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR0741	BRIDGES - Bridge 0741 - Boree Gully Rd	\$0	\$0	\$0	\$0	\$0	\$170,000
121450	MR3310	BRIDGES - Bridge 3310	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR3306	BRIDGES - Bridge 3306	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR0742	BRIDGES - Bridge 0742	\$0	\$0	\$0	\$0	\$0	\$0
121450	MR3313	BRIDGES - Aegers Bridge	\$0	\$0	\$0	\$0	\$0	\$0
Sub Total - CAPITAL WORKS			\$1,801,378	\$590,696	\$0	\$590,696	\$0	\$2,637,451
Total - ROADS			\$1,801,378	\$590,696	\$0	\$590,696	\$0	\$2,637,451
Total - INFRASTRUCTURE ASSETS ROADS			\$1,801,378	\$590,696	\$0	\$590,696	\$0	\$2,637,451

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
FOOTPATHS								
121700		Footpaths - Construction						
121700	FP111	Inglis St Footpath Construction	\$0	\$0			\$0	\$26,250
121700	FP107	Bridge Street Footpath Construction	\$0	\$0			\$0	\$42,000
121701		Bike Paths - Construction	\$75,600	\$0	\$0	\$0	\$0	\$75,600
Sub Total - CAPITAL WORKS			\$75,600	\$0	\$0	\$0	\$0	\$143,850
Total - TRANSPORT - FOOTPATHS			\$75,600	\$0	\$0	\$0	\$0	\$143,850
Total - FOOTPATH ASSETS			\$75,600	\$0	\$0	\$0	\$0	\$143,850
AIRPORT								
126400		Aerodrome Infrastructue	\$49,575	\$0	\$0	\$0	\$0	\$49,575
Sub Total - CAPITAL WORKS			\$49,575	\$0	\$0	\$0	\$0	\$49,575
Total - TRANSPORT - AERODROMES			\$49,575	\$0	\$0	\$0	\$0	\$49,575
Total - AERODROME ASSETS			\$49,575	\$0	\$0	\$0	\$0	\$49,575
DRAINAGE								
121411		Drainage Projects - Municipal Funded						
121411	DC007	Kulikup South Rd Drainage	\$0	\$606	\$0	\$606	\$0	\$0
121411	DC027	Eulin Crossing RD Culvert	\$0	\$0	\$0	\$0	\$0	\$44,672
121411	DC163	Spencer Road Culvert	\$0	\$0	\$0	\$0	\$0	\$5,203
Sub Total - CAPITAL WORKS			\$0	\$606	\$0	\$606	\$0	\$49,875
Total - TRANSPORT - DRAINAGE			\$0	\$606	\$0	\$606	\$0	\$49,875
Total - DRAINAGE ASSETS			\$0	\$606	\$0	\$606	\$0	\$49,875

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
PARKS & OVALS INFRASTRUCTURE								
113903		Sandakan Memorial Capital Improvements	\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
Sub Total - CAPITAL WORKS			\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
Total - OTHER SPORT & RECREATION - PARKS & OVALS			\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
Total - PARKS & OVALS ASSETS			\$11,300	\$4,000	\$0	\$4,000	\$0	\$11,300
RECREATION INFRASTRUCTURE								
112503		LRCI 2 Projects - Swimming Pool						
112503	LRC010	LRCI 2 Swimming Pool Capital Upgrades	\$47,059	\$59,645	\$0	\$59,645	\$0	\$84,464
112503	LRC016	LRCI 2 - Swimming Pool Chlorine System Replacement	\$0	\$30,733	\$0	\$30,733	\$0	\$33,500
113906		Recreation Infrastructure - Capital Renewals	\$0	\$0	\$0	\$0	\$0	\$150,000
113911		Football Oval Lighting Upgrade - CSRFF	\$0	\$27,273	\$0	\$27,273	\$0	\$230,000
Sub Total - CAPITAL WORKS			\$47,059	\$117,651	\$0	\$117,651	\$0	\$497,964
Total - RECREATION INFRASTRUCTURE			\$47,059	\$117,651	\$0	\$117,651	\$0	\$497,964
Total - INFRASTRUCTURE ASSETS - RECREATION			\$47,059	\$117,651	\$0	\$117,651	\$0	\$497,964

Shire of Boyup Brook
MONTHLY FINANCIAL REPORT

Details By Function Under The Following Program Titles
And Type Of Activities Within The Programme

G/L	JOB		YTD COMPARATIVES PERIOD 06 31 DECEMBER 2021		CURRENT YEAR YTD ACTUALS 31 DECEMBER 2021		ADOPTED BUDGET 2021-22	
			Budget	Actual	Income	Expenditure	Income	Expenditure
INFRASTRUCTURE OTHER								
ECONOMIC SERVICES								
132410	LRC002	LRCI 1 - Flax Mill / Caravan Park Upgrades	\$0	\$7,033	\$0	\$7,033	\$0	\$0
132410	LRC003	LRCI 1 - Tourism Centre Upgrades	\$0	\$0	\$0	\$0	\$0	\$0
132902		Boyup Brook Viewing Tower Construction	\$0	\$0	\$0	\$0	\$0	\$621,820
		Sub Total - CAPITAL WORKS	\$0	\$7,033	\$0	\$7,033	\$0	\$621,820
		Total - ECONOMIC SERVICES	\$0	\$7,033	\$0	\$7,033	\$0	\$621,820
INFRASTRUCTURE OTHER								
OTHER PROPERTY & SERVICES								
147480		Rylington Park Rain Water Tank	\$25,000	\$0	\$0	\$0	\$0	\$25,000
		Sub Total - CAPITAL WORKS	\$25,000	\$0	\$0	\$0	\$0	\$25,000
		Total - OTHER PROPERTY & SERVICES	\$25,000	\$0	\$0	\$0	\$0	\$25,000
		Total - INFRASTRUCTURE ASSETS - OTHER	\$25,000	\$7,033	\$0	\$7,033	\$0	\$646,820
		GRAND TOTALS	(\$1,936,815)	(\$3,732,234)	(\$7,595,235)	\$3,863,000	(\$9,766,764)	\$11,884,765

**SHIRE OF BOYUP BROOK
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 31 DECEMBER 2021**

LEAVE RESERVE

Purpose - To be used to fund annual and long service leave and redundancy requirements.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	123	123
Transfer from Accumulated Surplus		
- Interest Earned	0	363
- Other Transfers	0	33,000
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	123	33,486

UNSPENT GRANTS RESERVE

Purpose - To quarantine forward grant payments, to fund expenses incurred in the intended year.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	79	78
Transfer from Accumulated Surplus		
- Interest Earned	0	0
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	79	78

PLANT RESERVE

Purpose - To be used to fund the purchase of plant items, including graders, trucks, utes, sedans, rollers.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	149,961	148,497
Transfer from Accumulated Surplus		
- Interest Earned	0	313
- Other Transfers	0	75,170
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	149,961	223,980

BUILDING RESERVE

Purpose - to be used to fund future maintenance of shire owned buildings, including heritage buildings.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	714,025	714,025
Transfer from Accumulated Surplus		
- Interest Earned	0	1,491
- Other Transfers	0	25,170
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	714,025	740,686

**SHIRE OF BOYUP BROOK
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 31 DECEMBER 2021**

COMMUNITY HOUSING RESERVE

Purpose - to be used to fund maintenance of the Homeswest Housing Units in Forrest & Proctor Streets.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	214,518	214,517
Transfer from Accumulated Surplus		
- Interest Earned	0	451
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	214,518	214,968

EMERGENCY RESERVE

Purpose - to be used to fund emergency situations outside working hours for example trees on roads, ETC

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	12,479	12,479
Transfer from Accumulated Surplus		
- Interest Earned	0	26
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	12,479	12,505

INSURANCE CLAIM RESERVE

Purpose - to be used to fund the excess on certain insurance claims.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	15,207	15,207
Transfer from Accumulated Surplus		
- Interest Earned	0	32
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	15,207	15,239

**SHIRE OF BOYUP BROOK
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 31 DECEMBER 2021**

OTHER RECREATION RESERVE

Purpose - to be used to fund improvements to the recreation facilities and grounds.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	50,557	50,557
Transfer from Accumulated Surplus		
- Interest Earned	0	106
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	50,557	50,663

COMMERCIAL RESERVE

Purpose - to be used to fund future economic development, enhancement & promotion of the district.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	451,591	451,591
Transfer from Accumulated Surplus		
- Interest Earned	0	944
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	451,591	452,535

BRIDGES RESERVE

Purpose - to be used to fund future requirements of bridge works.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	155	155
Transfer from Accumulated Surplus		
- Interest Earned	0	0
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	155	155

AGED ACCOMMODATION RESERVE

Purpose - to be used to fund future requirements of aged accommodation.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	31,608	27,841
Transfer from Accumulated Surplus		
- Interest Earned	0	59
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	31,608	27,900

**SHIRE OF BOYUP BROOK
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 31 DECEMBER 2021**

ROAD CONTRIBUTIONS RESERVE

Purpose - to set aside contributions from developers.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	28,609	28,330
Transfer from Accumulated Surplus		
- Interest Earned	0	60
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	28,609	28,390

IT/OFFICE EQUIPMENT RESERVE

Purpose - to be used to fund future IT requirements.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	39,917	39,527
Transfer from Accumulated Surplus		
- Interest Earned	0	83
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	39,917	39,610

CIVIC RECEPTIONS RESERVE

Purpose - to quarantine unspent 'Refreshments and Receptions' budgets to fund future receptions needs.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	16,776	16,612
Transfer from Accumulated Surplus		
- Interest Earned	0	35
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	16,776	16,647

**SHIRE OF BOYUP BROOK
RESERVE ACCOUNTS
FOR THE PERIOD ENDING 31 DECEMBER 2021**

UNSPENT COMMUNITY GRANTS RESERVE

Purpose - for the purpose of holding unallocated/spent community donation/MOU budgets (2% of annual rates), to fund extraordinary community donations or MOU's.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	122	121
Transfer from Accumulated Surplus		
- Interest Earned	0	0
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	0
CLOSING BALANCE	122	121

RYLINGTON PARK WORKING CAPITAL RESERVE

Purpose - to be used as working capital for the running and maintenance of Rylington Park Farm.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	250,774	250,774
Transfer from Accumulated Surplus		
- Interest Earned	0	529
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	(85,997)
CLOSING BALANCE	250,774	165,306

RYLINGTON PARK RESERVE

Purpose - to be used for community contributions towards major community projects within the Boyup Brook community.

	ACTUAL 2021-22	BUDGET 2021-22
Opening Balance	412,828	412,828
Transfer from Accumulated Surplus		
- Interest Earned	0	871
- Other Transfers	0	0
Less Transfer to Accumulated Surplus		
-Transfer to Municipal Fund	0	(50,000)
CLOSING BALANCE	412,828	363,699

TOTAL RESERVES

2,389,329 2,385,968

**SHIRE OF BOYUP BROOK
LOAN SCHEDULE
FOR THE PERIOD ENDING 31 DECEMBER 2021**

LOAN DESCRIPTION	LOAN No.	PRINCIPAL 01.07.21	LOANS RAISED		INTEREST		PRINCIPAL		CLOSING BALANCE
			Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	Budget 2021-22	Actual 2021-22	
HOUSING									
Staff House	115	40,324	0	0	2,268	1,186	7,158	3,528	36,796
Recreation & Culture									
Swimming Pool	114	73,356	0	0	4,132	2,160	13,019	6,415	66,941
		113,680	0	0	6,400	3,346	20,177	9,943	103,737

E-MAILED
18/6/21

18 June 2021

Warren Blackwood Alliance of Council's
PO BOX 528
Manjimup WA 6258

**Shire
of
Boyup
Brook**

To whom it may concern

Regional Climate Alliance Program

The Shire of Boyup Brook confirms its participation in the Warren Blackwood Alliance of Council's Climate Change Impact Reference Group and advises that at the ordinary meeting of Council held on 25 February 2021, Council resolved to join the Warren Blackwood Alliance of Councils.

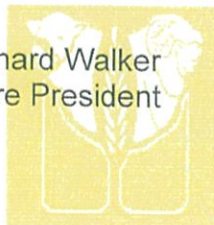
The Shire is committed to the WALGA Regional Climate Alliance Program for a minimum of two years and will, if successful:

- Provide a financial contribution of up to \$5,000 per year to support the implementation of identified projects;
- Provide a venue for meetings of the Climate Change Impact Reference Group (approximately 3 half days per year);
- Continue to provide 2 councillors and 1 staff member on the Climate Change Impact Reference Group meetings;
- Provide a hot desk within the shire administration office for the appointed coordinator to utilise as needed; and
- Provide in-kind support, such as staff time, to support the coordinators activities.

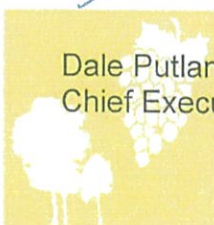
*country
choice*

Regards

Richard Walker
Shire President



Dale Putland
Chief Executive Officer



country choice

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BOYUP BROOK
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www.boyupbrook.wa.com.au

ABN: 95 583 688 034



10.4.2 Invited to Partner in the Warren Blackwood Alliance of Councils

Location:	<i>N/A</i>
Applicant:	<i>N/A</i>
File:	<i>GR/31/006</i>
Disclosure of Officer Interest:	<i>None</i>
Author:	<i>Maria Lane (Executive Assistant)</i>
Authorizing Officer:	<i>Dale Putland (Chief Executive Officer)</i>
Attachments:	<i>Letter from the Warren Blackwood Alliance of Councils</i>

SUMMARY

Warren Blackwood Alliance of Councils (WBAC) has extended an invitation to the Shire of Boyup Brook to partner in their alliance (refer attachment), and this report is for Council to consider their invitation.

BACKGROUND

The Warren Blackwood Alliance of Councils (WBAC) is a voluntary regional organisation of Councils representing the Shires of Bridgetown-Greenbushes, Manjimup, Nannup and Donnybrook Balingup. It was formed in 2001 following the restructure of the timber industry, to work as a collective body on issues affecting those areas in the Warren and Blackwood catchments.

The WBAC exists to help develop a prosperous and sustainable region in the Warren Blackwood and to improve the quality of life for residents in the area. The WBAC acts as an advocacy group by supporting or undertaking significant projects relating to promoting economic development and diversity and encouraging regional population growth.

The WBAC aims to highlight and progress key issues that have a regional impact and to be a voice for the Warren Blackwood area. It also leads the way in partnership development, relationship building and progressing projects by establishing a respected reputation with key stakeholders

The Board of the WBAC has representatives from the three Shires and employs a part time Executive Officer. The South West Development Commission provides support funding and the Regional Coordinator attends Alliance meetings. The Board meets every two months, rotating its meetings around the three Shires.

CONSULTATION

WBAC

STATUTORY OBLIGATIONS

Nil

POLICY IMPLICATIONS

Refer to O.03 Tourism.

BUDGET/FINANCIAL IMPLICATIONS

Nil this year.

STRATEGIC IMPLICATIONS

A goal in the shire's 2017-27 Community Strategic Plan (the Plan) is:

"Build the economic base through diversification and actively supporting local businesses."

An objective of the Plan is to: " ... Develop tourism industry ... "

SUSTAINABILITY IMPLICATIONS

- **Environmental**
N/A
- **Economic**
Refer to the *Strategic Implications* section in this report.
- **Social**
N/A

VOTING REQUIREMENTS

Simple majority

COUNCIL DECISION & OFFICER RECOMMENDATION – ITEM 10.4.2

MOVED: Cr S E G Alexander

SECONDED: Cr S Alexander

That Council resolved to join the Warren Blackwood Alliance of Councils.

CARRIED 8/0

Res 21/2/19

**LOCAL GOVERNMENT ACT REVIEW
SHIRE OF BOYUP BROOK
SUBMISSIONS**

**WORKSHOP BEING HELD ON
Thursday, 3rd February 2022
at 6.00pm
in the Shire Chambers**

Local Government Reform – Summary of Proposed Reforms

WALGA Advocacy Positions and Recommendations

Warren Blackwood Alliance of Councils Workbooks

6 December 2021

About WALGA

The WA Local Government Association (WALGA) is working for Local Government in Western Australia. As the peak industry body, WALGA advocates on behalf of 139 Western Australian Local Governments. As the united voice of Local Government in Western Australia, WALGA is an independent, membership-based organization representing and supporting the work and interests of Local Governments in Western Australia. WALGA provides an essential voice for 1,220 Elected Members, approximately 22,000 Local Government employees (16,500 Full Time Equivalent's) as well as over 2.5 million constituents of Local Governments in Western Australia.

Contacts

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Organisational Services
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James McGovern
Manager Governance and Procurement
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Local Government Act Review Process

WALGA through consultation with the Local Government Sector endorsed sector advocacy positions relating to Local Government Act amendments in March 2019 and December 2020. These advocacy positions were developed considering (but not limited to);

- The Department of Local Government, Sport and Cultural Industries (DLGSC) consultation on Act Reform (2017-2020)
- The City of Perth Inquiry Report (mid 2020)
- The State Parliament's Select Committee Report into Local Government (late 2020)

In December 2020, WALGA endorsed the following principles for any review of the Local Government Act.

Local Government Reform – WALGA Principles

That the following key principles be embodied in the Local Government Act:

1. Uphold the general competence principle currently embodied in the Local Government Act
2. Provide for a flexible, principles-based legislative framework
3. Promote a size and scale compliance regime
4. Promote enabling legislation that empowers Local Government to carry out activities beneficial to its community taking into consideration Local Governments' role in creating a sustainable and resilient community through:
 - i. Economic development
 - ii. Environmental protection, and
 - iii. Social advancement
5. Avoid red tape and 'de-clutter' the extensive regulatory regime that underpins the Local Government Act, and
6. The State Government must not assign legislative responsibilities to Local Governments unless there is provision for resources required to fulfil the responsibilities.

It is worth noting that of the above principles, items 1, 2, and 3 are addressed in these legislative reform proposals and principles 4 and 5 are partially addressed.

Theme 1: Early Intervention, Effective Regulation and Stronger Penalties

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
1.1 Early Intervention Powers			
<ul style="list-style-type: none"> The Act provides the means to regulate the conduct of local government staff and council members and sets out powers to scrutinise the affairs of local government. The Act provides certain limited powers to: <ul style="list-style-type: none"> Suspend or dismiss councils Appoint Commissioners Suspend or, order remedial action (such as training) for individual councillors. The Act also provides the Director General with the power to: <ul style="list-style-type: none"> Conduct Authorised Inquiries Refer allegations of serious or recurrent breaches to the State Administrative Tribunal Commence 	<ul style="list-style-type: none"> It is proposed to establish a Chief Inspector of Local Government (the Inspector), supported by an Office of the Local Government Inspector (the Inspectorate). The Inspector would receive minor and serious complaints about elected members. The Inspector would oversee complaints relating to local government CEOs. Local Governments would still be responsible for dealing with minor behavioural complaints. The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified. The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the <i>Corruption, Crime and Misconduct Act 2003</i>, the <i>Occupational Safety and Health Act 1984</i>, the <i>Building Act 2011</i>, and other legislation. The Inspector would have powers to implement minor penalties for less serious breaches of the Act, with an appeal mechanism. The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations. The Inspector would be supported by a panel of 	<p><u>Current</u> <u>Local Government Position</u></p> <p>Items 1.1, 1.2 and 1.3 <u>generally align</u> with WALGA Advocacy Position 2.6.8 - 'Establish Office of Independent Assessor'</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <i>Establishing an Office of the Independent Assessor to replace the Standards Panel to provide an independent body to receive, investigate and assess complaints against Elected Members and undertake inquiries.</i> <i>Remove the CEO from being involved in processing complaints.</i> <i>That an early intervention framework of monitoring to support Local Governments be provided with any associated costs to be the responsibility of the</i> 	

Local Government Reform – Consultation on Proposed Reforms

<p>prosecution for an offence under the Act.</p> <ul style="list-style-type: none"> • Authorised Inquiries are a costly and a relatively slow response to significant issues. Authorised Inquiries 	<p>Local Government Monitors (see item 1.2).</p> <ul style="list-style-type: none"> • The existing Local Government Standards Panel 	<p><i>State Government.</i></p> <p>4. <i>An external oversight model for local level behavioural complaints made under Council Member, Committee Member and Candidate Codes of Conduct, that is closely aligned to the Victorian Councillor Complaints Framework.</i></p> <p>Comment</p> <p>The Local Government sector is in favour of early intervention and a swift response to potentially disruptive or dysfunctional behaviours. The Proposed Reforms state ‘<i>Local Governments would still be</i></p>	
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Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
<p>are currently the only significant tool for addressing significant issues within a local government.</p> <ul style="list-style-type: none"> The Panel Report, City of Perth Inquiry, and the Select Committee Report made various recommendations related to the establishment of a specific office for local government oversight. 	<p>would be replaced with a new Conduct Panel (see item 1.3).</p> <ul style="list-style-type: none"> Penalties for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4). These reforms would be supported by new powers to more quickly resolve issues within local government (see items 1.5 and 1.6). 	<p><i>responsible for dealing with minor behavioural complaints'</i> and therefore do not go as far as the Sector's recent request for an external oversight model for the independent assessment of local level complaints (State Council Res: 264.5/2021 – September 2021). However this will be mitigated with the Inspector able to respond to a Local Government having unresolved matters by appointing a monitor to assist the Local Government.</p> <p>It is expected the Local Government Inspector would be funded by the State Government, however it is noted that the cost of the Local Government Monitors and the Conduct Panel would be borne by the Local Government concerned.</p> <p>Recommendation</p> <p>1. Support the proposed reforms as they align</p>	

		<p>with the sectors position on external oversight and support.</p> <p>2. Request the Minister to explore alternate mechanisms for resolving local level complaints.</p>	
1.2 Local Government Monitors			
<ul style="list-style-type: none"> There are currently no legislative powers for the provision of monitors/ temporary advisors. The DLGSC provides 	<ul style="list-style-type: none"> A panel of Local Government Monitors would be established. Monitors could be appointed by the Inspector to go into a local government and try to resolve problems. 	As above	

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
<p>support and advice to local governments, however there is no existing mechanism for pre-qualified, specialised assistance to manage complex cases.</p>	<ul style="list-style-type: none"> • The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence. • Monitors would be qualified specialists, such as: <ul style="list-style-type: none"> ○ Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators ○ Dispute resolution experts - to address the breakdown of professional working relationships ○ Certified Practising Accountants and other financial specialists - to assist with financial management and reporting issues ○ Governance specialists and lawyers - to assist councils resolve legal issues ○ HR and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction. • Only the Inspector would have the power to appoint Monitors. • Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose. <p>Monitor Case Study 1 – Financial Management</p> <p>The Inspector receives information that a local government is not collecting rates correctly under the <i>Local Government Act 1995</i>. Upon initial review, the Inspector identifies that there may be a problem. The Inspector appoints a Monitor who specialises in financial management in local government. The Monitor visits the local government and identifies that the system used to manage rates is not correctly issuing rates notices. The Monitor works with the local</p>		

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
	<p>government to rectify the error, and issue corrections to impacted ratepayers.</p> <p>Monitor Case Study 2 – Dispute Resolution</p> <p>The Inspector receives a complaint from one councillor that another councillor is repeatedly publishing derogatory personal attacks against another councillor on social media, and that the issue has not been able to be resolved at the local government level. The Inspector identifies that there has been a relationship breakdown between the two councillors due to a disagreement on council.</p> <p>The Inspector appoints a Monitor to host mediation sessions between the councillors. The Monitor works with the councillors to address the dispute. Through regular meetings, the councillors agree to a working relationship based on the council's code of conduct. After the mediation, the Monitor occasionally makes contact with both councillors to ensure there is a cordial working relationship between the councillors.</p>		
1.3 Conduct Panel			
<ul style="list-style-type: none"> The Local Government Standards Panel was established in 2007 to resolve minor breach complaints relatively quickly and provide the sector with guidance and benchmarks about acceptable standards of behaviour. Currently, the Panel makes findings about alleged 	<ul style="list-style-type: none"> The Standards Panel is proposed to be replaced with a new Local Government Conduct Panel. The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel. The Inspector would provide evidence to the Conduct Panel for adjudication. The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend councillors for up to three months, 	As above	

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
<p>breaches based on written submissions.</p> <ul style="list-style-type: none"> The City of Perth Inquiry report made various recommendations that functions of the Local Government Standards Panel be reformed. 	<p>with an appeal mechanism.</p> <ul style="list-style-type: none"> For very serious or repeated breaches of the Local Government Act, the Conduct Panel would have the power to recommend prosecution through the courts. Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision. 		
1.4 Review of Penalties			
<ul style="list-style-type: none"> There are currently limited penalties in the Act for certain types of non-compliance with the Local Government Act. 	<ul style="list-style-type: none"> Penalties for breaching the Local Government Act are proposed to be strengthened. It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Local Government Act or Regulations on more than one occasion. Councillors who are disqualified would not be eligible for sitting fees or allowances. They will also not be able to attend meetings, or use their official office (such as their title or council email address). It is proposed that a councillor who is suspended multiple times may become disqualified from office. Councillors who do not complete mandatory training within a certain timeframe will also not be able to receive sitting fees or allowances. 	<p><u>Current Government Position</u> <u>Local Government Position</u></p> <p>Items 1.4 and 1.5 expand upon Advocacy Position 2.6.9 - 'Stand Down Proposal'</p> <p><i>WALGA supports, in principle, a proposal for an individual elected member to be 'stood down' from their duties when they are under investigation, have been charged, or when their continued presence prevents Council from properly discharging its functions or affects the Council's reputation, subject to further policy development work being undertaken. Further policy</i></p>	

Local Government Reform – Consultation on Proposed Reforms

		<p><i>development of the Stand Down Provisions must involve active consultation with WALGA and specific consideration of the following issues of concern to the Sector:</i></p> <ol style="list-style-type: none"><i>1. That the Department of Local Government endeavour to ensure established principles of natural justice and procedural fairness are embodied in all aspects of the proposed Stand Down Provisions; and</i><i>2. That activities associated with the term 'disruptive behaviour', presented as reason</i>	
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Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
		<p><i>to stand down a defined Elected Member on the basis their continued presence may make a Council unworkable, are thoroughly examined and clearly identified to ensure there is awareness, consistency and opportunity for avoidance.</i></p> <p>Comment The Local Government sector has long- standing advocacy positions supporting stronger penalties as a deterrent to disruptive Council Member behaviours. Clear guidance will be required to ensure there is consistent application of the power given to Presiding Members.</p> <p>Recommendation</p> <p>Supported</p>	
1.5 Rapid Red Card Resolutions			

Local Government Reform – Consultation on Proposed Reforms

<ul style="list-style-type: none"> • Currently, local governments have different local laws and standing orders that govern the way meetings run. Presiding members (Mayors and Presidents) are reliant on the powers provided in the local government standing orders local laws. • Differences between local governments is a source of confusion about the powers that presiding members have to deal with disruptive behaviours at council 	<ul style="list-style-type: none"> • It is proposed that Standing Orders are made consistent across Western Australia (see item 2.6). Published recordings of all meetings would also become standard (item 3.1). • It is proposed that Presiding Members have the power to “red card” any attendee (including councillors) who unreasonably and repeatedly interrupt council meetings. This power would: <ul style="list-style-type: none"> ○ Require the Presiding Member to issue a clear first warning ○ If the disruptions continue, the Presiding Member will have the power to “red card” that person, who must be silent for the rest of the meeting. A councillor issued with a red card will still vote, but must not speak or move motions 	<p>As above</p>	
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CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
<p>meetings.</p> <ul style="list-style-type: none"> Disruptive behaviour at council meetings is a very common cause of complaints. Having the Presiding Member be able to deal with these problems should more quickly resolve problems that occur at council meetings. 	<ul style="list-style-type: none"> If the person continues to be disruptive, the Presiding Member can instruct that they leave the meeting. Any Presiding Member who uses the “red card” or ejection power will be required to notify the Inspector. Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the presiding member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector. 		
1.6 Vexatious Complaint Referrals			
<ul style="list-style-type: none"> No current provisions. The Act already provides a requirement for Public Question Time at council meetings. 	<ul style="list-style-type: none"> Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government’s operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner. Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has already provided a substantial response to the person’s query. It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to refer that person’s complaints to the Inspectorate, which after assessment of the facts may then rule the complaint vexatious. 	<p><u>Current Local Government Position</u> Item 1.6 <u>expands upon</u> Advocacy Position 2.6.11 – ‘Vexatious complainants in relation to FOI applications’ <i>WALGA advocates for the Freedom of Information Act 1992 (WA) to be reviewed, including consideration of:</i></p> <ol style="list-style-type: none"> <i>Enabling the Information Commissioner to declare vexatious applicants similar to the provisions of section 114 of the Right to Information Act 2009 (QLD);</i> <i>Enabling an agency to recover reasonable costs</i> 	

		<p><i>incurred through the processing of a Freedom of Information access application where the application is subsequently withdrawn; and</i></p> <p><i>3. Modernisation to address the use of electronic communications and</i></p>	
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Local Government Reform – Consultation on Proposed Reforms

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
		<p><i>information.</i></p> <p>Comment</p> <p>The Act has been expanded significantly in recent years to permit an increased level of public involvement, scrutiny and access to information relating to the decisions, operations and affairs of Local Government in WA. Introducing a means to limit capacity for unreasonable complainants to negatively impact Local Governments will provide a necessary balance between the openness and transparency of the sector and the reasonable entitlement of citizens to interact with their Local Government.</p> <p>Recommendation</p> <p>Supported</p>	

CURRENT PROVISIONS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
1.7 Minor Other Reforms			
<ul style="list-style-type: none"> Other minor reforms are being considered to enhance the oversight of local government. Ministerial Circulars have traditionally been used to provide guidance to the local government sector. 	<ul style="list-style-type: none"> Potential other reforms to strengthen guidance for local governments are being considered. For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector, to give specific direction for how local governments should meet the requirements of the Local Government Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed. It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to rectify non-compliance with the Act or Regulations. 	<p><u>Current Local Government Position</u></p> <p>Item 1.7 <u>aligns</u> with Advocacy Position 2.6 - 'Support DLGSC as service provider / capacity builder'</p> <p><i>WALGA supports the continuance of the Department of Local Government, Sport and Cultural Industries as a direct service provider of compliance and recommend the Department fund its capacity building role through the utilisation of third party service providers. In addition, WALGA calls on the State Government to ensure there is proper resourcing of the Department of Local Government, Sport and Cultural Industries to conduct timely inquiries and interventions when instigated under the provisions of the Local Government Act 1995.</i></p> <p>Comment</p> <p>Operational guidance from the Department of Local Government, Sport and Cultural Industries leads to consistent understanding and application of statutory provisions by Local Government. The proposed reform that the Inspector issue non-compliance</p>	

Local Government Reform – Consultation on Proposed Reforms

		<p>notices appears to replicate the Minister's powers under Section 9.14A – 'Notice to prevent continuing contravention'</p> <p>Recommendation</p> <p>Supported</p>	
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Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION	
2.1 Resource Sharing				
<ul style="list-style-type: none"> The Act does not currently include specific provisions to allow for certain types of resource sharing – especially for sharing CEOs. Regional local governments would benefit from having clearer mechanisms for voluntary resource-sharing. 	<ul style="list-style-type: none"> Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees. Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1. 	<p><u>Current Local Government Position</u></p> <p>Item 2.1 aligns with Advocacy Position 2.6 – Local Government Legislation – ‘Avoid red tape and ‘de-clutter’ the extensive regulatory regime that underpins the Local Government Act’ and Advocacy Position 2.3.1 - ‘Regional Collaboration’.</p> <p><i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment</p> <p>The proposed reforms will rely upon statutory provisions that enable and enhance regional collaboration. Recent over-regulation of Regional Subsidiaries in 2016 resulted in no subsidiaries being formed since that time.</p> <p>Recommendation</p> <p>Supported</p>		
2.2 Standardisation of Crossovers				
<ul style="list-style-type: none"> Approvals and standards for crossovers (the section of driveways that run between the kerb and private property) are 	<ul style="list-style-type: none"> It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for 	<p><u>Current Local Government Position</u></p> <p>Comment</p> <p>WALGA developed the Template Crossover Guideline and Specification</p>		

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
<p>inconsistent between local government areas, often with very minor differences.</p> <ul style="list-style-type: none"> This can create confusion and complexity for homeowners and small businesses in the construction sector. 	<p>residential properties and residential developments on local roads.</p> <ul style="list-style-type: none"> A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this. The DLGSC will work with the sector to develop standardised design and construction standards. 	<p>resource in 2017 and have been part of the Minister's working group on red tape reduction that has been looking at standardisation of crossovers.</p> <p>Recommendation</p> <p>Supported</p>	
2.3 Introduce Innovation Provisions			
<ul style="list-style-type: none"> The <i>Local Government Act 1995</i> currently has very limited provisions to allow for innovations and responses to emergencies to (such as the Shire of Bruce Rock Supermarket). 	<ul style="list-style-type: none"> New provisions are proposed to allow exemptions from certain requirements of the <i>Local Government Act 1995</i>, for: <ul style="list-style-type: none"> Short-term trials and pilot projects Urgent responses to emergencies. 	<p><u>Current Local Government Position</u></p> <p>There is currently no advocacy position in relation to Item 2.3.</p> <p>Comment</p> <p>It is arguable communities expect all levels of Government will apply innovative solutions to complex and emerging issues difficult to resolve by traditional means. Exemptions constructed with appropriate checks and balances, particularly where expenditure of public funds are concerned, has potential to facilitate efficient and effective outcomes.</p> <p>Recommendation</p> <p>Supported</p>	
2.4 Streamline Local Laws			
<ul style="list-style-type: none"> Local laws are required to be reviewed every eight years. The review of local laws (especially when they are 	<ul style="list-style-type: none"> It is proposed that local laws would only need to be reviewed by the local government every 15 years. Local laws not reviewed in the timeframe 	<p><u>Current Local Government Position</u></p> <p>Items 2.4, 2.5 and 2.6 <u>expand upon</u> Advocacy Position 2.6.35 - 'Local law-making process should be simplified'.</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
<p>standard) has been identified as a burden for the sector.</p> <ul style="list-style-type: none"> Inconsistency between local laws is frustrating for residents and business stakeholders. 	<p>would lapse, meaning that old laws will be automatically removed and no longer applicable.</p> <ul style="list-style-type: none"> Local governments adopting Model Local Laws will have reduced advertising requirements. 	<p><i>The Local Law making process should be simplified as follows:</i></p> <ul style="list-style-type: none"> <i>The requirement to give state-wide notice should be reviewed, with consideration given to Local Governments only being required to provide local public notice;</i> <i>Eliminate the requirement to consult on local laws when a model is used;</i> <i>Consider deleting the requirement to review local laws periodically. Local Governments, by administering local laws, will determine when it is necessary to amend or revoke a local law; and</i> <i>Introduce certification of local laws by a legal practitioner in place of scrutiny by Parliament's Delegated Legislation Committee.</i> <p>Comment</p> <p>Proposed reforms meet the Sector's preference for simplified local law-making processes. Model local laws are supported, whilst recognising the models themselves will require review by State Government departments with the relevant head of power. For example, the Model Local Law (Standing Orders) 1998 formed the basis of many Local Government meeting procedures local laws but no review was completed. This model was superseded by individual local laws with added contemporary provisions. This pattern will repeat itself if model local</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
		<p>laws are not reviewed to remain contemporary to the Sector's requirements.</p> <p>Recommendation</p> <p>Supported</p>	
2.5 Simplifying Approvals for Small Business and Community Events			
<ul style="list-style-type: none"> Inconsistency between local laws and approvals processes for events, street activation, and initiatives by local businesses is frustrating for business and local communities. 	<ul style="list-style-type: none"> Proposed reforms would introduce greater consistency for approvals for: <ul style="list-style-type: none"> alfresco and outdoor dining minor small business signage rules running community events. 	As above	
2.6 Standardised Meeting Procedures, Including Public Question Time			
<ul style="list-style-type: none"> Local governments currently prepare individual standing order local laws. The <i>Local Government Act 1995</i> and regulations require local governments to allocate time at meetings for questions from the public. Inconsistency among the meeting procedures between local governments is a common source of complaints. 	<ul style="list-style-type: none"> To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across the State. Regulations would introduce standard requirements for public question time, and the procedures for meetings generally. Members of the public across all local governments would have the same opportunities to address council and ask questions. 	As above	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
2.7 Regional Subsidiaries			
<ul style="list-style-type: none"> Initiatives by multiple local governments may be managed through formal Regional Councils, or through less formal “organisations of councils”, such as NEWROC and WESROC. These initiatives typically have to be managed by a lead local government. In 2016-17, provisions were introduced to allow for the formation of Regional Subsidiaries. Regional Subsidiaries can be formed in line with the <i>Local Government (Regional Subsidiaries) Regulations 2017</i>. So far, no Regional Subsidiary has been formed. 	<ul style="list-style-type: none"> Work is continuing to consider how Regional Subsidiaries can be best established to: <ul style="list-style-type: none"> Enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments Provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds Where appropriate, facilitate financing of initiatives by Regional Subsidiaries within a reasonable and defined limit of risk Ensure all employees of a Regional Subsidiary have the same employment conditions as those directly employed by member local governments. 	<p><u>Current Local Government Position</u></p> <p>Item 2.7 <u>aligns</u> with Advocacy Position 2.3.1 - ‘Regional Collaboration’</p> <p><i>Local Governments should be empowered to form single and joint subsidiaries, and beneficial enterprises. In addition, compliance requirements of Regional Councils should be reviewed and reduced.</i></p> <p>Comment</p> <p>Under the Regional Subsidiary model, two or more Local Governments are able to establish a regional subsidiary to undertake a shared service function on behalf of its constituent Local Governments. The model provides increased flexibility when compared to the Regional Local Government model because regional subsidiaries are primarily governed and regulated by a charter rather than legislation. While the regional subsidiary model’s governance structure is primarily representative, the model also allows independent and</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
		<p>commercially focussed directors to be appointed to the board of management. A key advantage of the regional subsidiary model is the use of a charter, as opposed to legislation, as the primary governance and regulatory instrument. Accordingly, the legislative provisions governing the establishment of regional subsidiaries should be light, leaving most of the regulation to the regional subsidiary charter, which can be adapted to suit the specific circumstances of each regional subsidiary.</p> <p>Recommendation</p> <p>Supported</p>	

Theme 3: Greater Transparency & Accountability

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
3.1 Recordings and Live-Streaming of All Council Meetings			
<ul style="list-style-type: none"> Currently, local governments are only required to make written minutes of meetings. While there is no legal requirement for livestreaming or video or audio recording of council meetings, many local governments now stream and record their meetings. Complaints relating to behaviours and decisions at meetings constitute a large proportion of 	<ul style="list-style-type: none"> It is proposed that all local governments will be required to record meetings. Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Band 1 and 2 are larger local governments are generally located in larger urban areas, with generally very good telecommunications 	<p><u>Current Local Government Position</u></p> <p>Item 3.1 <u>expands upon</u> Advocacy Position 2.6 – ‘Promote a size and scale compliance regime’ and Advocacy Position 2.6.31 - ‘Attendance at Council Meetings by Technology’</p> <p><i>A review of the ability of Elected Members to log into Council meetings should be undertaken.</i></p> <p>Comment</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
<p>complaints about local governments.</p> <ul style="list-style-type: none"> Local governments are divided into bands with the largest falling in bands 1 and 2, and smaller local governments falling bands 3 and 4. The allocation of local governments into bands is determined by The Salaries and Allowances Tribunal based on factors¹ such as: <ul style="list-style-type: none"> Growth and development Strategic planning issues Demands and diversity of services provided to the community Total expenditure Population Staffing levels. 	<p>infrastructure, and many already have audio-visual equipment.</p> <ul style="list-style-type: none"> Band 1 and 2 local governments would be required to livestream meetings, and make video recordings available as public archives. Several local governments already use platforms such as YouTube, Microsoft Teams, and Vimeo to stream and publish meeting recordings. Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used. Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum. These local governments would still be encouraged to livestream or video record meetings. All council meeting recordings would need to be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to the DLGSC for archiving. 	<p>Local Governments introducing electronic meeting procedures and the means for remote public attendance in response to the COVID-19 pandemic led to a swift uptake of streaming Council meetings. The proposed reform that Band 1 and 2 Local Governments will only be problematic where technical capability such as reliable bandwidth impact the district.</p> <p>Recommendation</p> <p>Supported</p>	

¹ See page 3 of the [2018 Salaries and Allowance Tribunal Determination](#)

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
3.2 Recording All Votes in Council Minutes			
<ul style="list-style-type: none"> A local government is only required to record which councillor voted for or against a motion in the minutes of that meeting if a request is made by an elected member at the time of the resolution during the meeting. The existing provision does not mandate transparency. 	<ul style="list-style-type: none"> To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions would be required to be published in the council minutes, and identify those for, against, on leave, absent or who left the chamber. Regulations would prescribe how votes are to be consistently minuted. 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.2.</p> <p>Comment There is an evolving common practice that Council Minutes record the vote of each Council Member present at a meeting.</p> <p>Recommendation</p> <p>Supported</p>	
3.3 Clearer Guidance for Meeting Items that may be Confidential			
<ul style="list-style-type: none"> The Act currently provides broad definitions of what type of matters may be discussed as a confidential item. There is limited potential for review of issues managed as confidential items under the current legislation. 	<ul style="list-style-type: none"> Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances. It is proposed to make the Act more specific in prescribing items that may be confidential, and items that should remain open to the public. Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector. All confidential items would be required to be audio recorded, with those recordings submitted to the DLGSC. 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.3.</p> <p>Comment Clarifying the provisions of the Act has broad support within the sector. New reforms requiring Local Governments to video or audio record Council meetings (Item 3.1) will add to the formal record of proceedings that includes written Minutes. While being supported, the requirement to provide audio recordings of confidential matters to the DLGSC is queried on the basis that written and audio records can be readily accessed from a Local Government if required.</p> <p>Recommendation</p> <p>Supported</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
3.4 Additional Online Registers			
<ul style="list-style-type: none"> Local governments are required to provide information to the community through annual reports, council minutes and the publication of information online. Consistent online publication of information can substitute for certain material in annual reports. Consistency in online reporting across the sector will provide ratepayers with better information. These registers supplement the simplification of financial statements in Theme 6. 	<ul style="list-style-type: none"> It is proposed to require local governments to report specific information in online registers on the local government's website. Regulations would prescribe the information to be included. The following new registers, each updated quarterly, are proposed: <ul style="list-style-type: none"> Lease Register to capture information about the leases the local government is party to (either as lessor or lessee) Community Grants Register to outline all grants and funding provided by the local government Interests Disclosure Register which collates all disclosures made by elected members about their interests related to matters considered by council Applicant Contribution Register accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking Contracts Register that discloses all contracts above \$100,000. 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.4.</p> <p><u>Comment</u> This proposal follows recent Act amendments that ensure a range of information is published on Local Government websites. WALGA has sought clarity that the contracts register excludes contracts of employment.</p> <p><u>Recommendation</u></p> <p>Supported</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published			
<ul style="list-style-type: none"> It is a requirement of the <i>Local Government Act 1995</i> that CEO performance reviews are conducted annually. The Model Standards for CEO recruitment and selection, performance review and termination require that a local government must review the performance of the CEO against contractual performance criteria. Additional performance criteria can be used for performance review by agreement between both parties. 	<ul style="list-style-type: none"> To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs: <ul style="list-style-type: none"> Be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period) The KPIs and the results be published in the minutes of the performance review meeting (at the end of the period) The CEO has a right to provide written comments to be published alongside the KPIs and results to provide context as may be appropriate (for instance, the impact of events in that year that may have influenced the results against KPIs). 	<p><u>Current Local Government Position</u> There is currently no advocacy position in relation to Item 3.5.</p> <p><u>Comment</u> In principle, this proposal has some merit and would be particularly effective if all CEO KPIs consistently reflect Strategic Community Plans and Corporate Business Plans of Local Governments, together with KPIs reflective of the CEO's statutory functions under Section 5.41 of the Act. This approach would inform the community of the CEO's performance related to the strategic direction and operational function of the Local Government.</p> <p>In practice, the drafting of statutory provisions will require sensitive consideration of certain KPIs i.e. those relating to issues affecting the workplace or identified risk-based concerns, to reflect the way Audit Committees currently deal with some internal control, risk and legislative compliance issues confidentially. This approach will protect the interests of Local Governments and other parties associated with such KPIs. It would be prudent for exemptions to be provided, based on matters of confidentiality.</p> <p>The proposed reforms and recent Act amendments signal a clear intent to permit closer community involvement and scrutiny of Local Government. However, negative</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
		<p>consequences are likely if Local Government Council's responsibility as the employing authority of the CEO became blurred due to perceived community entitlement to comment, question and influence KPIs and the performance review process.</p> <p>Additionally, the publication of CEO KPI's will elevate this employment position to a high degree of public scrutiny seldom evident in the public or private sector, if at all. It is worth investigating whether the proposed reforms considered whether this factor could impact on the recruitment of CEO's, particularly from outside the Local Government sector.</p> <p>The results of performance reviews should be confidential information between the employer and employee and should not be published and should remain within the confidential human resource records of the organisation.</p> <p>Recommendation</p> <ol style="list-style-type: none"> 1. Conditionally Support the reporting of CEO KPIs that are consistent with the strategic direction and operational function of the Local Government, subject to exemptions for publishing KPI's of a confidential nature; 2. Do not support the results of performance reviews being published. 	

Theme 4: Stronger Local Democracy and Community Engagement

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
4.1 Community and Stakeholder Engagement Charters			
<ul style="list-style-type: none"> There is currently no requirement for local governments to have a specific engagement charter or policy. Many local governments have introduced charters or policies for how they will engage with their community. Other States have introduced a specific requirement for engagement charters. 	<ul style="list-style-type: none"> It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community. A model Charter would be published to assist local governments who wish to adopt a standard form. 	<p><u>Current Local Government Position</u></p> <p>Items 4.1 and 4.2 <u>generally align</u> with Advocacy Position 2.6.34 - ‘Support responsive, aspirational and innovative community engagement principles’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <i>1. Responsive, aspirational and innovative community engagement principles</i> <i>2. Encapsulation of aims and principles in a community engagement policy, and</i> <i>3. The option of hosting an Annual Community Meeting to present on past performance and outline future prospects and plans.</i> <p>Comment</p> <p>As indicated in Item 4.1 commentary, many Local Governments have already developed stakeholder engagement charters, or similar engagement strategies, that reflect their unique communities of interest. The development of guidance by the DLGSC, based on standards such as the International Standard for Public Participation practice, is supported in favour of taking a prescriptive approach or conducting a survey for the sake of a survey.</p> <p>Item 4.2 has potential to provide benchmarking of community satisfaction levels across Band 1 and 2 Local Governments.</p> <p>Recommendation</p> <p>Supported</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)			
<ul style="list-style-type: none"> Many local governments already commission independent surveying consultants to hold a satisfaction survey of residents/ratepayers. These surveys provide valuable data on the performance of local governments. 	<ul style="list-style-type: none"> It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently-managed ratepayer satisfaction survey. Results would be required to be reported publicly at a council meeting and published on the local government's website. All local governments would be required to publish a response to the results. 	As above	
4.3 Introduction of Preferential Voting			
<ul style="list-style-type: none"> The current voting method for local government elections is first past the post. The existing first-past-the-post does not allow for electors to express more than one preference. The candidate with the most votes wins, even if that candidate does not have a majority. Preferential voting better captures the precise intentions of voters and as a result may be regarded as a fairer and more representative system. Voters have more specific choice. 	<ul style="list-style-type: none"> Preferential voting is proposed be adopted as the method to replace the current first past the post system in local government elections. In preferential voting, voters number candidates in order of their preferences. Preferential voting is used in State and Federal elections in Western Australia (and in other states). This provides voters with more choice and control over who they elect. All other states use a form of preferential voting for local government. 	<p><u>Current Local Government Position</u></p> <p>Item 4.3 <u>does not align</u> with Advocacy Position 2.5.1 – ‘First Past the Post voting system’</p> <p><i>The Local Government sector supports:</i></p> <ol style="list-style-type: none"> <i>Four year terms with a two year spill</i> <i>Greater participation in Local Government elections</i> <i>The option to hold elections through:</i> <ul style="list-style-type: none"> <i>Online voting</i> <i>Postal voting, and</i> <i>In-person voting</i> <i>Voting at Local Government elections to be voluntary</i> <i>The first past the post method of counting votes</i> <p>Comment</p> <p>It should be noted that the sector's advocacy</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
		<p>against compulsory voting and “All in All out” 4 year terms has been successful and these items are not included in the reform proposals.</p> <p>The introduction of preferential voting will be a return to the system of voting prior to the <i>Local Government Act 1995</i>. The Local Government Advisory Board reported on voting systems in 2006 (<i>‘Local Government Structural Reform in Western Australia: Ensuring the Future Sustainability of Communities’</i>) and provided the following comments in support of both first past the post voting and preferential voting:</p> <p><i>‘Comments in support of retaining first past the post include:</i></p> <ul style="list-style-type: none"> <i>• Quick to count. Preferential voting is time consuming to count.</i> <i>• Easily understood.</i> <i>• Removes politics out of campaigning. Preferential will encourage alliances formed for the distribution of preferences and party politics into local government.</i> <i>• Preferential voting allows election rigging through alliances or ‘dummy’ candidates.</i> <i>• In a preferential system, the person that receives the highest number of first preference votes does not necessarily get elected.’</i> <p><i>‘Comments in support of replacing first past the post include:</i></p> <ul style="list-style-type: none"> <i>• Preferential voting is more democratic and removes an area of confusion.</i> <i>• Preferential voting ensures that the most popular candidates are elected who best reflect the will of the voters.</i> <i>• Preferential system should be introduced. In FPP</i> 	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
		<p><i>elections, candidates work together to get votes for each other. Preferential would make it more difficult for this practice to take place.</i></p> <ul style="list-style-type: none"> <i>• FPP does not adequately reflect the wishes of electors when there are three candidates or more.</i> <i>• FPP is unsuitable when there is more than one vacancy.</i> <i>• Allows for a greater representation from a range of interest groups and prevents domination of elections by mainstream party politics.'</i> <p>The Sector supports first past the post voting for its simplicity and fundamental apolitical nature, therefore the proposed reforms are not supported. Feedback is sought to ensure the advocacy position for first past the post elections remains the preferred option.</p> <p>Recommendation Not currently supported - Local Government feedback requested</p>	
4.4 Public Vote to Elect the Mayor and President			
<ul style="list-style-type: none"> The Act currently allows local governments to have the Presiding Member (the Mayor or President) elected either: <ul style="list-style-type: none"> by the electors of the district through a public vote; or by the council as a resolution at a council meeting. 	<ul style="list-style-type: none"> Mayors and Presidents of all local governments perform an important public leadership role within their local communities. Band 1 and 2 local governments generally have larger councils than those in bands 3 and 4. Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be 	<p><u>Current Local Government Position</u></p> <p>Item 4.4 <u>does not align</u> with Advocacy Position 2.5.2 - 'Election of Mayors and Presidents be at the discretion of Local Government.'</p> <p><i>Local Governments should determine whether their Mayor or President will be elected by the Council or elected by the community.</i></p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
	<p>elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system.</p> <ul style="list-style-type: none"> A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham. 	<p>Comment</p> <p>There are 43 Band 1 and 2 Local Governments with 22 popularly electing the Mayor or President: Band 1 - 15 Band 2 - 7</p> <p>The remaining 21 Local Governments have a Council-elected Mayor or President. The cited examples of the City of Rockingham and City of Stirling electors determining by referendum to change the process for electing the Mayor are examples of the current system working as intended. There is no evidence of elector support for uniform direct election of Mayors.</p> <p>Recommendation</p> <p>Not currently supported - Local Government feedback requested</p>	
4.5 Tiered Limits on the Number of Councillors			
<ul style="list-style-type: none"> The number of councillors (between 5-15 councillors) is decided by each local government, reviewed by the Local Government Advisory Board, and if approved by the Minister. The Panel Report recommended electoral reforms to improve representativeness. 	<ul style="list-style-type: none"> It is proposed to limit the number of councillors based on the population of the entire local government. Some smaller local governments have already been moving to having smaller councils to reduce costs for ratepayers. The Local Government Panel Report proposed: <ul style="list-style-type: none"> For a population of up to 5,000 – five councillors (including the President) population of between 5,000 and 75,000 – five to nine councillors (including the 	<p><u>Current Local Government Position</u></p> <p>Item 4.5 <u>does not align</u> with Advocacy Position 2.5.1 – ‘Councils consist of between six and 15 (including the Mayor/President)’</p> <p><i>Local Governments being enabled to determine the number of Elected Members required on the Council between six and 15 (including the Mayor/President)</i></p> <p>Comment</p> <p>The proposed reform to restrict Local Governments with populations under 5,000 to 5 Council Members does not reflect the varied</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
	<p>Mayor/President)</p> <ul style="list-style-type: none"> ○ population of above 75,000 – nine to fifteen councillors (including Mayor). 	<p>communities of interest within this grouping. Some Local Governments are essentially regional centres such as the Shires of Katanning (9), Dandaragan (9), Merredin (9), Moora (9) and Northampton (9) (current Councillor numbers bracketed). Local Governments such as the Shire of Ngaanyatjarraku (9) manage substantial land areas, manage isolated communities such as the Shire of Meekatharra (7) and culturally diverse communities such as the Shire of Christmas Island (9). Some Local Governments with populations up to 5,000 warrant a greater number of Councillors to effectively share the representative role that Council Members play within their communities.</p> <p>The additional proposed reforms in population categories over 5,000 generally reflect the current Councillor numbers.</p> <p>Recommendation</p> <p>Recommend 5 to 7 Council Members for populations up to 5,000 and support the remaining proposed reforms.</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
4.6 No Wards for Small Councils (Band 3 and 4 Councils only)			
<ul style="list-style-type: none"> A local government can make an application to be divided into wards, with councillors elected to those wards. Only about 10% of band 3 and 4 local governments currently have wards. 	<ul style="list-style-type: none"> It is proposed that the use of wards for councils in bands 3 and 4 is abolished. Wards increase the complexity of elections, as this requires multiple versions of ballot papers to be prepared for a local government's election. In smaller local governments, the population of wards can be very small. These wards often have councillors elected unopposed, or elect a councillor with a very small number of votes. Some local governments have ward councillors elected with less than 50 votes. There has been a trend in smaller local governments looking to reduce the use of wards, with only 10 councils in bands 3 and 4 still having wards. 	<p><u>Current Local Government Position</u> There are no advocacy positions in relation to Items 4.6, 4.7, 4.8 or 4.9.</p> <p><u>Comment</u> The proposed reform to discontinue wards in Band 3 and 4 Local Governments brings alignment with the majority and provides that affected Local Governments will no longer have to conduct 8 year ward reviews or make representation to the Local Government Advisory Board to revert to a no wards system.</p> <p>Remaining proposed reforms will improve and clarify election processes.</p> <p><u>Recommendation</u></p> <p><u>Supported</u></p>	

4.7 Electoral Reform – Clear Lease Requirements for Candidate and Voter Eligibility			
<ul style="list-style-type: none"> • A person with a lease in a local government district is eligible to nominate as a candidate in that district. • A person with a lease in a local government district is eligible to apply to vote in that district. • The City of Perth Inquiry Report identified a number of instances where dubious lease arrangements put to question the validity of candidates in local government elections, and subsequently their legitimacy as councillors. 	<ul style="list-style-type: none"> • Reforms are proposed to prevent the use of “sham leases” in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council. • The City of Perth Inquiry Report identified sham leases as an issue. • Electoral rules are proposed to be strengthened: <ul style="list-style-type: none"> ○ A minimum lease period of 12 months will be required for anyone to register a person to vote or run for council. ○ Home based businesses will not be eligible to register a person to vote or run for council, because any residents are already the eligible voter(s) for that address. ○ Clarifying the minimum criteria for leases eligible to register a person to vote or run for council. • The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home based businesses (where the resident is already eligible) and very small sub-leases. • The basis of eligibility for each candidate (e.g. type of property and suburb of property) is proposed to be published, including in the candidate pack for electors. 	As above	
4.8 Reform of Candidate Profiles			
<ul style="list-style-type: none"> • Candidate profiles can only be 800 characters, including spaces. This is equivalent to approximately 150 words. 	<ul style="list-style-type: none"> • Further work will be undertaken to evaluate how longer candidate profiles could be accommodated. • Longer candidate profiles would provide more information to electors, potentially through publishing profiles online. • It is important to have sufficient information available to assist electors make informed decisions when casting their vote. 	As above	
4.9 Minor Other Electoral Reforms			
<ul style="list-style-type: none"> • Other minor reforms are proposed to improve local government elections. 	<ul style="list-style-type: none"> • Minor other electoral reforms are proposed to include: <ul style="list-style-type: none"> ○ The introduction of standard processes for vote re-counts if there is a very small margin between candidates (e.g. where there is a margin of less than 10 votes a recount will always be required) ○ The introduction of more specific rules concerning local government council candidates’ use of electoral rolls. 	As above	

Theme 5: Clear Roles and Responsibilities

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
5.1 Introduce Principles in the Act			
<ul style="list-style-type: none"> The Act does not currently outline specific principles. The Act contains a short “Content and Intent” section only. The Panel Report recommended greater articulation of principles 	<ul style="list-style-type: none"> It is proposed to include new principles in the Act, including: <ul style="list-style-type: none"> The recognition of Aboriginal Western Australians Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal) Community Engagement Financial Management. 	<p><u>Current Local Government Position</u> Item 5.1 <u>generally aligns</u> with Advocacy Position 2.6 - Legislative Intent <i>Provide flexible, principles-based legislative framework.</i> Recommendation Supported</p>	
5.2 Greater Role Clarity			
<ul style="list-style-type: none"> The Act provides for the role of council, councillor, mayor or president and CEO. The role of the council is to: <ul style="list-style-type: none"> govern the local government’s affairs be responsible for the performance of the local government’s functions. 	<ul style="list-style-type: none"> The Local Government Act Review Panel recommended that roles and responsibilities of elected members and senior staff be better defined in law. It is proposed that these roles and responsibilities are further defined in the legislation. These proposed roles will be open to further consultation and input. These roles would be further strengthened through Council Communications Agreements (see item 5.3). 	<p><u>Current Local Government Position</u> Item 5.2 <u>aligns</u> with Advocacy Position 2.6.36 - ‘Roles and Responsibilities’ <i>That clarification of roles and responsibilities for Mayors/ Presidents, Councillors and CEOs be reviewed to ensure that there is no ambiguity.</i> Recommendation Supported</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
	<p>5.2.1 - Mayor or President Role</p> <ul style="list-style-type: none"> • It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for: <ul style="list-style-type: none"> ○ Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council ○ Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act ○ Developing and maintaining professional working relationships between councillors and the CEO ○ Performing civic and ceremonial duties on behalf of the local government ○ Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government. 	As above	
	<p>5.2.2 - Council Role</p> <ul style="list-style-type: none"> • It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Council is responsible for: <ul style="list-style-type: none"> ○ Making significant decisions and determining policies through democratic deliberation at council meetings ○ Ensuring the local government is adequately resourced to deliver the local governments 	As above	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
	<p>operations, services and functions - including all functions that support informed decision-making by council</p> <ul style="list-style-type: none"> ○ Providing a safe working environment for the CEO; ○ Providing strategic direction to the CEO; ○ Monitoring and reviewing the performance of the local government. 		
	<p>5.2.3 - Elected Member (Councillor) Role</p> <ul style="list-style-type: none"> • It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors. • While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for: <ul style="list-style-type: none"> ○ Considering and representing, fairly and without bias, the current and future interests of all people who live, work and visit the district (including for councillors elected for a particular ward) ○ Positively and fairly contribute and apply their knowledge, skill, and judgement to the democratic decision-making process of council ○ Applying relevant law and policy in contributing to the decision-making of the council ○ Engaging in the effective forward planning and review of the local governments' resources, and the performance of its operations, services, and functions ○ Communicating the decisions and resolutions of council to stakeholders and the public ○ Developing and maintaining professional working relationships with all other councillors and the CEO ○ Maintaining and developing their knowledge and skills relevant to local government ○ Facilitating public engagement with local 	As above	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
	<p>government.</p> <ul style="list-style-type: none"> It is proposed that elected members should not be able to use their title (e.g. “Councillor”, “Mayor”, or “President”) and associated resources of their office (such as email address) unless they are performing their role in their official capacity. 		
	<p>5.2.4 - CEO Role</p> <ul style="list-style-type: none"> The <i>Local Government Act 1995</i> requires local governments to employ a CEO to run the local government administration and implement the decisions of council. To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs. While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for: <ul style="list-style-type: none"> Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions Facilitating the implementation of council decisions Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3) Overseeing the compliance of the operations of the local government with State and Federal legislation 	As above	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
	<ul style="list-style-type: none"> on behalf of the council Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council. 		

5.3 Council Communication Agreements			
<ul style="list-style-type: none"> The Act provides that council and committee members can have access to any information held by the local government that is relevant to the performance of the member in their functions. The availability of information is sometimes a source of conflict within local governments. 	<ul style="list-style-type: none"> In State Government, there are written Communication Agreements between Ministers and agencies that set standards for how information and advice will be provided. It is proposed that local governments will need to have Council Communications Agreements between the council and the CEO. These Council Communication Agreements would clearly specify the information that is to be provided to councillors, how it will be provided, and the timeframes for when it will be provided. A template would be published by DLGSC. This default template will come into force if a council and CEO do not make a specific other agreement within a certain timeframe following any election. 	<p><u>Current Local Government Position</u></p> <p>There is no advocacy position in relation to Item 5.3.</p> <p>Comment</p> <p>The availability of information not already in the public domain to Councillors under Section 5.92 of the Act can become contentious in the absence of a clear statement in support of the function the Council Member is performing. This can place CEO's in the invidious position of ruling on the availability of a record of the Local Government, when it is also their function under Section 5.41(h) of the Act to <i>'ensure that records and documents of the local government are properly kept for the purposes of this Act and any other written law'</i>.</p> <p>Consistent availability of information motivates this proposed reform and it does not appear that individual Council Communication Agreements will be a means to that end. There is a better case for a uniform approach in the form of a regulated Agreement, in much the same way that the Communication Agreements between Ministers and agencies are based on provisions of the <i>Public Sector Management Act 1994</i>.</p> <p>Recommendation</p> <p>Support a consistent, regulated Communications Agreement.</p>	

5.4 Local Governments May Pay Superannuation Contributions for Elected Members			
<ul style="list-style-type: none"> Elected members are eligible to receive sitting fees or an annual allowance. Superannuation is not paid to elected members. However, councillors can currently divert part of their allowances to a superannuation fund. Councils should be reflective and representative of the people living within the district. Local governments should be empowered to remove any barriers to the participation of gender and age diverse people on councils. 	<ul style="list-style-type: none"> It is proposed that local governments should be able to decide, through a vote of council, to pay superannuation contributions for elected members. These contributions would be additional to existing allowances. Superannuation is widely recognised as an important entitlement to provide long term financial security. Other states have already moved to allow councils to make superannuation contributions for councillors. Allowing council to provide superannuation is important part of encouraging equality for people represented on council – particularly for women and younger people. Providing superannuation to councillors recognises that the commitment to elected office can reduce a person's opportunity to undertake employment and earn superannuation contributions. 	<p><u>Current Local Government Position</u></p> <p>There is no advocacy position in relation to Item 5.4.</p> <p>Comment</p> <p>WALGA was in the process of consulting with the sector when this reform was announced. The feedback to date from Local Governments varied. The proposed discretionary approach will permit Local Governments to exercise general competence powers to make their own determination on paying superannuation to Council Members.</p> <p>Recommendation</p> <p>Supported</p>	
5.5 Local Governments May Establish Education Allowances			
<ul style="list-style-type: none"> Local government elected members must complete mandatory training. There is no specific 	<ul style="list-style-type: none"> Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education 	<p><u>Current Local Government Position</u></p> <p>Item 5.5 <u>generally aligns</u> with Advocacy Position 2.8 - Elected Member Training</p> <p><i>Support Local Governments being required to establish an</i></p>	

<p>allowance undertaking education.</p> <p>for further</p>	<p>that is directly related to their role on council.</p> <ul style="list-style-type: none"> • Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members. • Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas, and university studies, which relate to local government. • Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council, and also provide professional development opportunities for councillors. 	<p><i>Elected Member Training Policy to encourage training and include budgetary provision of funding for Elected Members;</i></p> <p>Comment</p> <p>The proposal augments recent Act amendments that require Local Governments to adopt a professional development policy for Council Members. Many Local Governments now budget for training requirements that align with the policy statement.</p> <p>Recommendation</p> <p>Supported</p>	
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5.6 Standardised Election Caretaker period			
<ul style="list-style-type: none"> • There is currently no requirement for a formal caretaker period, with individual councils operating under their own policies and procedures. • This is commonly a point of public confusion. 	<ul style="list-style-type: none"> • A statewide caretaker period for local governments is proposed. • All local governments across the State would have the same clearly defined election period, during which: <ul style="list-style-type: none"> ○ Councils do not make major decisions with criteria to be developed defining 'major' ○ Incumbent councillors who nominate for re-election are not to represent the local government, act on behalf of the council, or use local government resources to support campaigning activities. ○ There are consistent election conduct rules for all candidates. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.6</p> <p><u>Comment</u> WALGA developed a template Caretaker Policy in 2017 on request for a consistent approach. There are no known instances where Caretaker Policy have led to unforeseen or unmanageable consequences impacting on decision-making functions.</p> <p><u>Recommendation</u></p> <p>Supported</p>	

5.7 Remove WALGA from the Act			
<ul style="list-style-type: none"> The Western Australian Local Government Association (WALGA) is constituted under the <i>Local Government Act 1995</i>. The Local Government Panel Report and the Select Committee Report included this recommendation. 	<ul style="list-style-type: none"> The Local Government Panel Report recommended that WALGA not be constituted under the <i>Local Government Act 1995</i>. Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity. 	<p><u>Current Local Government Position</u></p> <p>There is no advocacy position in relation to Item 5.7.</p> <p><u>Comment</u></p> <p>WALGA is conducting its own due diligence on this proposal, previously identified in the Local Government Review Panel Report. The outcome of this reform would require a transition of WALGA from a body constituted under the Act to an incorporated association. It is important to the Local Government sector that the provisions relating to the mutual self-insurance scheme and tender exempt prequalified supply panels remain in the Act and are not affected by this proposal. Further work is being carried out by WALGA to fully understand the effect this proposal will have on WALGA and the sector.</p> <p><u>Recommendation</u></p> <p>WALGA to undertake its due diligence on this proposal and advise the sector accordingly.</p>	

5.8 CEO Recruitment			
<ul style="list-style-type: none"> Recent amendments introduced provisions to standardise CEO recruitment. The recruitment of a CEO is a very important decision by a local government. 	<ul style="list-style-type: none"> It is proposed that DLGSC establishes a panel of approved panel members to perform the role of the independent person on CEO recruitment panels. Councils will be able to select an independent person from the approved list. Councils will still be able to appoint people outside of the panel with the approval of the Inspector. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 5.8.</p> <p>Comment The proposed reform augments the CEO Standards in relation to recruitment introduced in February 2021.</p> <p>Recommendation</p> <p>Supported</p>	

Theme 6: Improved Financial Management and Reporting

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
6.1 Model Financial Statements and Tiered Financial Reporting			
<ul style="list-style-type: none"> The financial statements published in the Annual Report is the main financial reporting currently published by local governments. Reporting obligations are the same for large (Stirling, Perth, Fremantle) and small (Sandstone, Wiluna, Dalwallinu) local governments, even though they vary significantly in complexity. The Office of the Auditor General has said that some existing reporting requirements are unnecessary or onerous - for instance, information that is not relevant to certain local 	<ul style="list-style-type: none"> The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance, and prudent financial management in local government. It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects. Local governments differ significantly in the complexity of their operations. 	<p><u>Current Local Government Position</u> Items 6.1 and 6.2 generally align with Advocacy Position 2.6 – Support a size and scale compliance regime and Advocacy Position 2.6.24 – Financial Management and Procurement.</p> <p><i>The Local Government sector:</i></p> <ol style="list-style-type: none"> 1. Requests the Minister for Local Government to direct the Department of Local Government to prepare a Model set of Financial Statements and Annual Budget Statements for the Local Government sector, in consultation with the Office of the Auditor General. 2. Requests the Department of Local 	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
governments, or that is a duplicate of other published information.	<p>Smaller local governments generally have much less operating complexity than larger local governments.</p> <ul style="list-style-type: none"> • The Office of the Auditor General has identified opportunities to improve financial reporting, to make statements clearer, and reduce unnecessary complexity. • Recognising the difference in the complexity of smaller and larger local governments, it is proposed that financial reporting requirements should be tiered – meaning that larger local governments will have greater financial reporting requirements than smaller local governments. • It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils, and simpler, clearer financial statements for band 3 and 4. • Online Registers, updated quarterly (see item 3.4), would provide faster and greater transparency than current annual reports. Standard templates will be published for use by local governments. • Simpler Strategic and Financial Planning (item 6.2) would also improve the budgeting process. 	<p><i>Government to re-assess the amount of detail required to be included in annual financial reports, in particular for small and medium sized entities as suggested by the Office of Auditor General.</i></p> <p>Comment</p> <p>The Sector has a long-standing position for a broad review of the financial management and reporting provisions of the Act, which remain largely unchanged since commencing in 1996.</p> <p>Recommendation</p> <p>Supported</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
6.2 Simplify Strategic and Financial Planning			
<ul style="list-style-type: none"> Requirements for plans are outlined in the Local Government Financial Management and Administration Regulations. There is also the Integrated Planning and Reporting (IPR) framework. While many councils successfully apply IPR to their budgeting and reporting, IPR may seem complicated or difficult, especially for smaller local governments. 	<ul style="list-style-type: none"> Having clear information about the finances of local government is an important part of enabling informed public and ratepayer engagement and input to decision-making. The framework for financial planning should be based around information being clear, transparent, and easy to understand for all ratepayers and members of the public. In order to provide more consistency and clarity across the State, it is proposed that greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers. Local governments would be required to adopt a standard set of plans, and there will be templates published by the DLGSC for use or adaption by local governments. It is proposed that the plans that are required are: <ul style="list-style-type: none"> Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives, with a new plan required at least every eight years. These will be short-form plans, with a template available from the DLGSC Simplified Asset Management Plans to consistently forecast costs of maintaining the local 	As above	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
	<p>government's assets. A new plan will be required at least every ten years, though local governments should update the plan regularly if the local government gains or disposes of major assets (e.g. land, buildings, or roads). A template will be provided, and methods of valuations will be simplified to reduce red tape</p> <ul style="list-style-type: none"> ○ Simplified Long Term Financial Plans will outline any long term financial management and sustainability issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years ○ A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long Term Financial Plan) – providing a forecast to ratepayers (updated at least every four years) ○ The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become Service Plans and Project Plans added to the yearly budget if 		

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
	approved by council. This provides clear transparency for what the functions and initiatives of the local government cost to deliver. Templates will be available for use by local governments.		
6.3 Rates and Revenue Policy			
<ul style="list-style-type: none"> Local governments are not required to have a rates and revenue policy. Some councils defer rate rises, resulting in the eventual need to drastically raise rates to cover unavoidable costs – especially for the repair of infrastructure. 	<ul style="list-style-type: none"> The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure. A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services. The Policy would need to reflect the Asset Management Plan and the Long Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs. A template would be published for use or adaption by all local governments. The Local Government Panel Report included this recommendation. 	<p><u>Current Local Government Position</u></p> <p>Item 6.3 generally aligns with Advocacy Position 2.1.6 - Rate Setting and WALGA's Rate Setting Policy Statement.</p> <p><i>Councils' deliberative rate setting processes reference their Integrated Planning Framework – a thorough strategic, financial and asset management planning process – and draw upon the community's willingness and capacity to pay.</i></p> <p>Recommendation</p> <p>Supported</p>	
6.4 Monthly Reporting of Credit Card Statements			
<ul style="list-style-type: none"> No legislative requirement. Disclosure requirements brought in by individual councils have shown significant reduction of expenditure of funds. 	<ul style="list-style-type: none"> The statements of a local government's credit cards used by local government employees will be required to be tabled at council at meetings on a monthly basis. This provides oversight of incidental local government spending. 	<p><u>Current Local Government Position</u></p> <p>There is no advocacy position in relation to Item 6.4.</p> <p>Comment</p> <p>This proposed reform reflects widespread common practice for credit card transactions to be included in</p>	

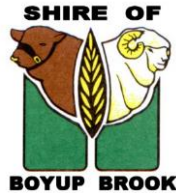
CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
		<p>monthly financial reports and lists of accounts paid.</p> <p>Recommendation</p> <p>Supported</p>	
6.5 Amended Financial Ratios			
<ul style="list-style-type: none"> Local governments are required to report seven ratios in their annual financial statements. These are reported on the MyCouncil website. These ratios are intended to provide an indication of the financial health of every local government. 	<ul style="list-style-type: none"> Financial ratios will be reviewed in detail, building on work already underway by the DLGSC. The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful. 	<p><u>Current Local Government Position</u></p> <p>Item 6.5 <u>aligns</u> with Advocacy Position 2.6.25 - Review and reduce financial ratios.</p> <p><i>Advocate to the Minister for Local Government to amend the Local Government (Financial Management) Regulations 1996 to prescribe the following ratios:</i></p> <ul style="list-style-type: none"> <i>a. Operating Surplus Ratio,</i> <i>b. Net Financial Liabilities Ratio,</i> <i>c. Debt Service Coverage Ratio, and</i> <i>d. Current Ratio.</i> <p>Recommendation</p> <p>Supported</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
6.6 Audit Committees			
<ul style="list-style-type: none"> Local governments must establish an Audit Committee that has three or more persons, with the majority to be council members. The Audit Committee is to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under the Act. The Panel Report identified that Audit Committees should be expanded, including to provide improved risk management. 	<ul style="list-style-type: none"> To ensure independent oversight, it is proposed the Chair of any Audit Committee be required to be an independent person who is not on council or an employee of the local government. Audit Committees would also need to consider proactive risk management. To reduce costs, it is proposed that local governments should be able to establish shared Regional Audit Committees. The Committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson. 	<p><u>Current Local Government Position</u></p> <p>Item 6.6 <u>does not align</u> with Advocacy Position 2.2.4 – Accountability and Audit <i>That audit committees of Local Government, led and overseen by the Council, have a clearly defined role with an Elected Member majority and chair.</i></p> <p>Comment</p> <p>The Sector's view is well established, that the Council must maintain, and be seen by the community to have, majority involvement and investment in the purpose of an Audit Committee. There is sector support for some independent members on the Audit Committee, however not a majority.</p> <p>The dual effect of the proposed reform is to guarantee a place for a majority of independent persons on Audit Committees, with the additional requirement that an independent person Chair this Committee. Presently, not all Local Government Audit Committees are able to include an independent person. This may be for a variety of reasons not least of which is a lack of suitable, available candidates with the required qualification, skill and experience.</p> <p>It would be counter-productive if the proposed reforms led to the appointment</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
		<p>of unsuitable independent persons to a skills-based role. The concept of Regional Audit Committees has apparent merit in this case but there is no detail regarding practicalities; for example, is the Regional Audit Committee intended to include the same independent persons who will meet separately with each Local Government within the region?</p> <p>There is too little certainty that the imperative question of appropriate representation will be managed as a consequence of the proposed reforms for it to be supported.</p> <p>The proposal for the Audit Committees to also consider proactive risk management is supported.</p> <p>Recommendation</p> <ol style="list-style-type: none"> 1. Do not support majority independent members of the Audit Committee 2. Support Audit Committees of Local Government with an Elected Member majority including independent members, and to consider proactive risk management issues. 	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
6.7 Building Upgrade Finance			
<ul style="list-style-type: none"> The local government sector has sought reforms that would enable local governments to provide loans to property owners to finance for building improvements. This is not currently provided for under the Act. The Local Government Panel Report included this recommendation. 	<ul style="list-style-type: none"> Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures. This would allow local governments to lend funds to improve buildings within their district. Limits and checks and balances would be established to ensure that financial risks are proactively managed. 	<p><u>Current Local Government Position</u></p> <p>Item 6.7 <u>aligns</u> with Advocacy Position 2.6.26 - Building Upgrade Finance. <i>The Local Government Act 1995 should be amended to enable a Building Upgrade Finance mechanism in Western Australia.</i></p> <p>Comment</p> <p>Building Upgrade Finance would enable Local Governments to guarantee finance for building upgrades for non-residential property owners. In addition to building upgrades to achieve environmental outcomes, Local Governments have identified an opportunity to use this approach to finance general upgrades to increase the commercial appeal of buildings for potential tenants. In this way, BUF is viewed as means to encourage economic investment to meet the challenges of a soft commercial lease market and achieve economic growth.</p> <p>Recommendation</p> <p>Supported</p>	

CURRENT REQUIREMENTS	PROPOSED REFORMS	COMMENTS	SHIRE POSITION
6.8 Cost of Waste Service to be Specified on Rates Notices			
<ul style="list-style-type: none"> No requirement for separation of waste charges on rates notice. Disclosure will increase ratepayer awareness of waste costs. The Review Panel Report included this recommendation. 	<ul style="list-style-type: none"> It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service). This would provide transparency and awareness of costs for ratepayers. 	<p><u>Current Local Government Position</u> There is no advocacy position in relation to Item 6.8.</p> <p><u>Comment</u> This proposed reform will require a relatively simple calculation,</p> <p><u>Recommendation</u></p> <p><u>Supported</u></p>	



MINUTES

**Boyup Brook Shire Council Annual Awards Committee held in the Boyup Brook Council Chambers
on Thursday, 18th November 2021 commenced at 5.05pm.**

1 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

Committee

Cr Helen O'Connell
Cr Sarah Alexander
Cr Steele Alexander
Cr Darren King
Cr Kevin Moir

Staff

Dale Putland – Chief Executive Officer
Maria Lane - Executive Assistant

1.1 ELECTION OF PRESIDING MEMBER, DEPUTY PRESIDING MEMBER

The first item of business for the first meeting of a new committee is the election of Presiding Member and Deputy Presiding Member.

The Chief Executive Officer called for nominations for the position of Presiding Member.

Cr Sarah E G Alexander nominated Cr Darren King as Presiding Member and Cr Helen C O'Connell seconded the nomination.

Cr Darren King accepted the nomination.

There were no further nominations.

The Presiding Member called for nominations for the position of Deputy Presiding Member.

Cr Sarah E G Alexander nominated Cr Helen C O'Connell as Deputy Presiding Member and Cr Steele Alexander seconded the nomination.

Cr Helen C O'Connell accepted the nomination.

There were no further nominations.

1.2 Shire of Boyup Brook Annual Awards Committee Meeting – 10th December 2020.

COMMITTEE RECOMMENDATION - Item 1.2

MOVED: Cr Helen O’Connell

SECONDED: Cr Sarah Alexander

That the minutes of the Annual Awards Committee Meeting held on 10th December 2020 be confirmed as an accurate record.

CARRIED 5/0

Res 21/10/163

2 REPORTS / GENERAL BUSINESS

2.1 Australia Day Awards – Meeting Process

Council passed the following motion at its Special Council meeting held on 21 October 2021:

That Cr Helen O’Connell, Cr Kevin Moir, Cr Sarah Alexander, Cr Darren King and Cr Steele Alexander be appointed to Council’s Annual Awards Committee.

5.23. Meetings generally open to the public

- (1) Subject to subsection (2), the following are to be open to members of the public —*
 - (a) all council meetings; and*
 - (b) all meetings of any committee to which a local government power or duty has been delegated.*
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
 - (a) a matter affecting an employee or employees;*
 - (b) the personal affairs of any person;*
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) a matter that if disclosed, would reveal —*
 - (i) a trade secret;*
 - (ii) information that has a commercial value to a person; or*

- (iii) *information about the business, professional, commercial or financial affairs of a person,*
where the trade secret or information is held by, or is about, a person other than the local government;
- (f) *a matter that if disclosed, could be reasonably expected to —*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) *endanger the security of the local government's property; or*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
- (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*
- (h) *such other matters as may be prescribed.*
- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

It will be noted that the meeting may be closed to the public and so the following recommendation is made:

5.23. Meetings generally open to the public

- (1) *Subject to subsection (2), the following are to be open to members of the public —*
 - (a) *all council meetings; and*
 - (b) *all meetings of any committee to which a local government power or duty has been delegated.*
- (2) *If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —*
 - (a) *a matter affecting an employee or employees;*
 - (b) *the personal affairs of any person;*
 - (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting;*
 - (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;*
 - (e) *a matter that if disclosed, would reveal —*
 - (i) *a trade secret;*
 - (ii) *information that has a commercial value to a person; or*

- (iii) *information about the business, professional, commercial or financial affairs of a person,*
where the trade secret or information is held by, or is about, a person other than the local government;
 - (f) *a matter that if disclosed, could be reasonably expected to —*
 - (i) *impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law;*
 - (ii) *endanger the security of the local government's property; or*
 - (iii) *prejudice the maintenance or enforcement of a lawful measure for protecting public safety;*
 - (g) *information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and*
 - (h) *such other matters as may be prescribed.*
- (3) *A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.*

BEHIND CLOSED DOORS

MOVED: Cr Helen C O'Connell

SECONDED: Cr Steele Alexander

Meeting closed to the public to deal with a confidential matter.

CARRIED 5/0

Res 21/10/164

Mr Wayne Butler left the Chambers at 5.10pm.

MOVED INTO COMMITTEE

MOVED: Cr Helen C O'Connell

SECONDED: Cr Steele Alexander

That the Council move into a committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.to allow members free discussion on the matter.

CARRIED 5/0

Res 21/10/165

MOVED OUT OF COMMITTEE

MOVED: Cr Helen C O'Connell

SECONDED: Cr Sarah E G Alexander

That the Council moves out of committee of the whole under clause 15.6 of the Standing Orders, Local Law No.1.

CARRIED 5/0

Res 21/10/166

2.3 Confidential item
Australia Day Awards for 2021

Award Nominations closed on the 12th November 2021.

COMMITTEE RECOMMENDATION

MOVED: Cr Sarah E G Alexander **SECONDED: Cr Helen C O’Connell**

The Annual Awards Committee accept a late nomination.

CARRIED 5/0 **Res 21/10/167**

COMMITTEE RECOMMENDATION

MOVED: Cr Sarah E G Alexander **SECONDED: Cr Helen C O’Connell**

That Yvonne Dent be awarded Citizen of the Year for 2022.

CARRIED 5/0 **Res 21/10/168**

COMMITTEE RECOMMENDATION

MOVED: Cr Helen C O’Connell **SECONDED: Cr Sarah E G Alexander**

That Susan Wallace be awarded the Kevin Henderson Memorial Award for 2022.

CARRIED 5/0 **Res 21/10/169**

COMMITTEE RECOMMENDATION

MOVED: Cr Steele Alexander **SECONDED: Cr Kevin Moir**

That Robin White be awarded the Sports Person of the Year for 2022.

CARRIED 5/0 **Res 21/10/170**

COMMITTEE RECOMMENDATION

MOVED: Cr Steele Alexander **SECONDED: Cr Sarah E G Alexander**

As no nominations were received for the “*Young Person of the Year Award*”, Council to consult with the community. Nominations to be included in the next Ordinary Council meeting.

CARRIED 5/0 **Res 21/10/171**

MOVED OUT FROM BEHIND CLOSED DOORS

MOVED: Cr Helen C O'Connell

SECONDED: Cr Sarah E G Alexander

In accordance with Section 5.23 (2) of the Local Government Act 1995 the next part of the meeting is open to the members of the public, the time being 5.30pm.

CARRIED 5/0

Res 21/10/172

2.4 CLOSURE OF MEETING

There being no further business the Presiding Member, Cr D King declared the meeting closed at 5.31pm.