

# Shire of Boyup Brook Adopted Fees & Charges 2023 - 2024



*ANZAC Day, Dawn 2023*

## Shire of Boyup Brook

📍 55 Abel Street, Boyup Brook WA 6244  
✉ PO Box 2, Boyup Brook WA 6244

☎ (08) 9765 1200  
✉ [shire@boyupbrook.wa.gov.au](mailto:shire@boyupbrook.wa.gov.au)  
🌐 [www.boyupbrook.wa.gov.au](http://www.boyupbrook.wa.gov.au)



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	Statutory / Council	GST Inc	Fees & Charges 2023-2024
<b>Rates and Debtor Charges</b>			
<b>Schedule 3</b>			
Overdue Rates Interest Charge	C	No	11% p/a
Interest on Instalments	C	No	5.5% p/a
Administration Fee on Instalment Arrangements - each for instalments 2, 3 and 4	C	No	\$14.85
Administration Fee on Instalment (Rates) Special Arrangements	C	No	\$0.00
Dishonour Fees (includes Administration Fee)			\$50.00
Rate Enquiry Fee (written - Enquiry & Advice of Sale [EAS])	C	Yes	\$90.00
Rate Enquiry Fee (EAS - Including Orders & Requisitions)	C	Yes	\$135.00
Rate Notice Reprint / Reproduction Fee	C	Yes	\$20.00
WA State Government ESL Fee - As advised by DFES	S	No	
Enquiries not of a general nature requiring research – per hour fee (or part thereof)	C	Yes	\$50.00 p/hr
Administration Fee – BPAY – allocation of monies to correct assessments due to multi payments on one assessment unique reference	C	Yes	\$42.40
<b>Governance / Administration Charges</b>			
<b>Schedule 4</b>			
<b>Staff Time Charges and Secretarial Services (Time permitting)</b>			
Research – Historical / Cemetery Information – per hour fee (or part thereof), includes research for building plans etc	C	Yes	\$50.35 p/hr
<b>Sale of Photocopies</b>			
<b>A4 single sided</b>			
1 – 9 copies - per page	C	Yes	\$0.70
10 – 50 copies - per page	C	Yes	\$0.70
50+ page (of same doc) - charge per page	C	Yes	\$0.70
<b>A4 double sided</b>			
1 – 9 copies	C	Yes	\$0.95
10 – 50 copies	C	Yes	\$0.95
50+ (of same doc)	C	Yes	\$0.95
<b>A3 single sided</b>			
1 – 9 copies	C	Yes	\$0.95
10 – 50 copies	C	Yes	\$0.95
50+ (of same doc)	C	Yes	\$0.95
<b>A3 double sided</b>			
1 – 9 copies	C	Yes	\$1.65
10 – 50 copies	C	Yes	\$1.65
50+ (of same doc)	C	Yes	\$1.65



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
For Colour Copies, the fee will be double that of the above listed charges. Not-For-Profit Organisations may be allowed a discount on the above fees, at the discretion of the CEO			
<b>Copies of Maps (Inclusive of GST)</b>			
<b>Cadastral</b>			
A4 Size	C	Yes	\$2.15
A3 Size	C	Yes	\$3.20
<b>Topographic</b>			
A4 Size-Per Page Charge	C	Yes	\$4.25
A3 Size - Per Page Charge	C	Yes	\$7.45
<b>Freedom of Information Charges</b>			
Personal information or amendment of personal information about yourself (not allowed information on others)	S	No	Free
Application fee for documents (which are non-personal in nature)	S	No	\$30.00
Costs associated with dealing with an application	S	No	\$30.00
Supervision by staff when access is given to view documents	S	No	\$30.00
Staff preparation of a transcript or make photocopies	S	No	\$30.00
Staff for performing the photocopying	S	No	\$30.00
Photocopies in relation to a FOI request	S	Yes	\$0.20
Preparing a copy of a tape, film or computerised information, or arranging delivery, packaging and postage of documents	S		At Cost
Delivery, packaging and postage charge	S		At Cost
Members of the public may ask the Shire for an estimate of charges when lodging an application. If the charges are likely to exceed the above listed fee, the Shire will provide an estimate of charges and enquire whether the application is to proceed. The Shire must be notified within 30 days of an intention to proceed with the application. An advance deposit may be requested at the discretion of the CEO. Financially disadvantaged applicants may obtain a 25% reduction of charges at the discretion of the CEO.			
<b>Electoral Roll</b>			
Sale of Electoral Rolls to Individuals - No Commercial Sales	C	Yes	\$190.00
<b>Law Order and Public Safety (Ranger, Fire &amp; Emergency Services) Schedule 5</b>			
<b>Fire Control</b>			
Sale of Fire Maps - cost per map (non-laminated)	C	Yes	\$23.35
Application for Firebreak variation (per lot applied for)	C	Yes	\$100.00
Arrange Firebreak work - non-compliant land - admin fee	C	Yes	\$201.40
Firebreak Creation - contract work - actual cost	C	Yes	At Cost



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
<b>Animal Control</b>			
Dog and cat fees are statutory fees and are reviewed by the statutory body applicable, currently under review. Further clarification - refer WALGA website <a href="http://www.dlgsc.wa.gov.au/local-government/community/cats-and-dogs">www.dlgsc.wa.gov.au/local-government/community/cats-and-dogs</a>			
Application to keep more than the prescribed number of dogs or cats	C	No	\$106.00
Ranger Inspection Fee - dangerous dog / kennel (annual)	C	Yes	\$55.00
Trap Hire - unreturned trap	C	Yes	Replacement Cost (Minimum \$500.00)
<b>Impound Fees – Dogs and Cats</b>			
Seizure and impounding of dogs or cats (where necessary) first within 12 months	C	Yes	\$65.00
Seizure and impounding of dogs or cats (where necessary) subsequent within 12 months	C	Yes	\$130.00
Seizure and impounding of dogs or cats (where necessary) – non business hours: weekends, weekdays between 4:30pm to 8:30am	C	Yes	\$250.00
Private boarding fee, Vet fees, microchipping, sterilisation (where necessary)	C	Yes	At cost
Surrender, destruction or disposal of dog or cat	C		\$238.00
Sustenance Fee for impounded dog	C	Yes	\$42.50 per day
Sustenance Fee for impounded cat	C	Yes	\$26.00 per day
<b>Impound Fees – Livestock</b>			
These fees vary from the schedule of fees and charges per the <i>Local Government (Miscellaneous Provisions) Act 1960</i>			
Livestock 1 - (horses, mules, asses, camels, bulls or boars etc above 2 years of age) - 1st day	C	Yes	\$60.00 + pick up and transport costs
per day thereafter	C		\$25.00
Livestock 2 - (horses, mules, asses, camels, bulls or boars etc under 2 years of age) - 1st day	C	Yes	\$30.00 + pick up and transport costs
per day thereafter	C		\$25.00
Livestock 3 - (mares, geldings, colts, fillies, foals, oxen, cows, steers, eifers, calves, rams or pigs etc) - 1st day	C	Yes	\$15.00 + pick up and transport costs
per day thereafter	C		\$25.00
Livestock 4 - (wethers, ewes, lambs, goats etc) - 1st day	C	Yes	\$5.00 + pick up and transport costs
per day thereafter	C		\$25.00
Under six months running with mother no sustenance charge	C		FREE
Non business hours surcharge all grades: weekends and weekdays between 4:30pm to 8:30am			
The above fees include driving, leading or otherwise transporting the animal or animals no more than a distance of 3 kms. Where the distance is more than 3 kms, an additional charge of 65 cents for each 1.0 km, or part thereof, in excess of 3 kms shall be paid for each animal impounded, other than a suckling animal.			
<b>Vehicle Impoundment</b>			
Vehicle Impound Fee	C	No	\$160.00



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
Towage	C	No	At cost+30% Administration fee
Poundage per day	C	No	\$120.00 per day
<b>Parking &amp; Parking Facilities</b>			
Parking Infringements	C		As per local law
<b>Health Schedule 7</b>			
<b>Food Legislation / Food Business</b>			
Notification Fee	C	No	\$42.50
Registration Fee	C	No	\$205.00
Annual Notification & Registration Fee (local business)	C	No	110.00
Mobile Food Vendor Licence	C	No	\$205.00
Annual Inspection Fee (medium and low risk business)	C	No	FREE
Local 'Not-for-Profit' organisations will not be charged inspection or notification fees			
<b>Traders, Thoroughfares &amp; Public Places</b>			
Festivals - Food Stallholders - Event Permit	C	No	\$40.00
Festivals - Other Stallholders - Event Permit non consumables	C	No	FREE
<b>Waste Water</b>			
Septic Tank Application	S	No	\$118.00
Septic Tank 'Permit to Use' Certificate	S	No	\$118.00
<b>Accommodation - Lodging Houses, Chalets, Bed &amp; Breakfast etc</b>			
Inspection Fee – subsequent years	C	No	\$40.00
<b>Application / Registration (Includes initial inspection)</b>			
<b>Serviced Apartments</b>			
Lodging House	C	No	\$340.00
Holiday Accommodation (Chalets etc)	C	No	\$340.00
Temporary Caravan Park Licence	S	No	\$100.00
Caravan Camping Sites Inspection Fee	C	No	\$108.00
Water Testing (per bacteriological sample) - where not as part of a public health response	C	Yes	\$100.00
<b>Certificates</b>			
<b>Public Building Certificate of Approval - Initial Inspection</b>			
Licensed Premises	C	No	\$108.00
Other Premises	C	No	\$108.00
<b>Section 39 Certificate (Liquor Licence Premises) - Initial Inspection</b>			
Permanent Facilities	C	No	\$108.00
Temporary Facilities (excluding Shire Halls)	C	No	FREE



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
<b>Boyup Brook Medical Centre</b>			
Concession card holders and children under the age of 16 will be bulk billed			
Consultations - Short MBS Item 3	C	No	\$45.00
Consultations - Standard MBS Item 23	C	No	\$80.00
Consultations - Long (MBS Item 36)	C	No	\$125.00
Consultations – Extra Long (MBS Item 44)	C	No	\$175.00
Administration fee - missed appointments (after the third missed appointment)	C	Yes	\$80.00
Medical Reports for Third Parties	C	Yes	\$600.00 p/hr
File Copy of Records for Third Parties	C	Yes	\$160.00
Full Medical Records (sent to other practices)	C	Yes	\$27.50
Employment Medical	C	Yes	\$170.00
Work Cover Case Conference	C	Yes	\$330.00
Repeat Prescription Fee - private patients	C	No	\$15.00
Repeat Prescription Fee - bulk billed patients	C	No	\$10.00
Repeat Referral Fee - without seeing the Doctor	C	No	\$10.00
<b>Hire of Consultation Rooms - Allied Health Services Only, per month</b>			
Mana Health – per month	C	Yes	\$80.00
Bridgetown Physiology – per month	C	Yes	\$80.00
Podiatrist – per month	C	Yes	\$80.00
Exercise Physiologist – per month	C	Yes	\$80.00
Transport Medical (eg endorsement, commercial licence)	C	No	\$160.00
Procedures - as per Medicare Schedule	S	No	\$140.00
Procedure Consumables:			
• Mirena consumables	C	No	\$20.00
• Biopsy consumables	C	No	\$30.00
• Rem consumables (including suture packs, pessaries, lesion)	C	No	\$40.00
<b>Education and Welfare</b>		<b>Schedule 8</b>	
<b>Boyup Brook Early Learning Centre</b>			
Daily fee	C	No	\$95.00
Above fee is prior to any subsidies that are applied for eligible parents from the Department of Human Services (Centrelink)			
Late Collection fee - per minute per child of the same family	C	No	\$1.60



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
<b>Housing</b>			
<b>Schedule 9</b>			
<b>Community Housing</b>			
16A Forrest Street, Boyup Brook			LG Act. 1995 / S 6.16
16B Forrest Street, Boyup Brook			LG Act. 1995 / S 6.16
24A Proctor Street, Boyup Brook			LG Act. 1995 / S 6.16
24B Proctor Street, Boyup Brook			LG Act. 1995 / S 6.16
<b>GROH Housing</b>			
7 Knapp Street, Boyup Brook			Lease
<b>Community Amenities</b>			
<b>Schedule 10</b>			
<b>Waste Management</b>			
<b>Rubbish Removal Charges</b>			
The following rubbish collection charge is to be applied to all occupied premises within the area prescribed under the provisions of the <i>Health Act (112A) 1911</i> (as amended).			
<b>Definitions as defined by the Health Act 1911</b>			
"Occupier" includes a person having the charge, management, or control of the premises and in the case of a house which is let out in separate tenements, or in the case of a lodging-house which is let to lodgers, the person receiving the rent payable by the tenants or lodgers, either on his own account or as the agent of another person; and in the case of a vessel, the master or other person in charge thereof; the term also includes any person in occupation of the surface of any lands of the Crown, notwithstanding any want of title to occupy same.			
Council provides a rubbish removal service to urban properties which have been classified as 'Occupied', & includes residential, commercial, and industrial properties, storage, and most land with buildings on it.			
Council imposes Rubbish Removal Charges in accordance with the <i>Waste Avoidance &amp; Resource Recovery Act 2007</i> .			
Receiving of commercial waste from outside the district is to be by Council approval.			
<b>Boyup Brook Townsite and Environs (prescribed area)</b>			
Kerbside service charge for 1x240litre MGB collected once per week (52 times/year) (GST FREE)	C	No	\$252.80
Kerbside recycling charge for 1x240litre MGB collected once per fortnight (26 times/year) (GST FREE)	C	No	\$126.40
Additional service 1x240litre MGB collected once per week (52 times/year)	C	No	\$252.80
Additional service for recycling of 1x240litre MGB collected once per fortnight (26times/year)	C	No	\$126.40
Community and Transfer Station Waste Collection Rate - per assessment in the district	C	No	0.0000006 cents in \$
Community and Transfer Station Waste Collection Rate – minimum per assessment	C	No	\$25.00
Pro-rata collection service charges apply from the 1 <sup>st</sup> of the month following the delivery of the bin (occupiers requiring a new collection service where there was no previous service)			
When a service is provided to a property which is in a 'satellite' urban area/village/locality, and the landowner/tenant and the Council agree on a service being provided, then the fee shall be at least the same as that which applies for an urban property but adjusted accordingly for the number of collections per year.			
When a service is provided to a property which is outside an urban area, and the landowner / tenant and			





	Statutory / Council	GST Inc	Fees & Charges 2023-2024
the Council agree on a service being provided, then the fee shall be at least the same as that which applies to an urban property but adjusted accordingly for the number of collections per year.			
<b>Boyup Brook Transfer Station and Landfill Charges (Local residents only)</b>			
Transfer Station will accept loads up to 3 cubic metres loaded into rubbish trailer. Loads greater than this go directly to landfill - by appointment with the Shire of Boyup Brook. Waste Transfer Station and Landfill is for rate payers and residents, subject to proof of rate payer or residential status in the Shire of Boyup Brook with proof being demonstrated via an acceptable process such as Shire of Boyup Brook registration plates, rate notice or driver's licence. Rubbish Removal Pass (Rural Landowners) – 2 x 20 x 240 MGB's or equivalent pa). Available for collection from the Shire of Boyup Brook Administration Office by the landowner – proof of ownership required at the time of collection.			
Rubbish Removal Pass - (20 x 240 MGBs or equivalent pa)	C	Yes	\$49.85
Rubbish Removal Pass - (10 x 240 MGBs or equivalent pa)	C	Yes	\$30.75
Rubbish Removal Pass - (5 x 240 MGBs or equivalent pa)	C	Yes	\$22.80
1 x 240 litre Mobile Garbage Bin (& units of 240 litre after)	C	Yes	\$14.35
Sedan / Station-wagon - 4WD - Boot Load	C	Yes	\$14.35
Van - Utility - Trailer (not exceeding 1.8mx1.2m)	C	Yes	\$36.05
Small Truck (2-4 tonne)	C	Yes	\$73.15
Medium Truck (4-6 tonne)	C	Yes	\$87.45
Truck (6-8 tonne)	C	Yes	\$100.70
Truck (8 plus tonne single axle)	C	Yes	\$157.45
Truck (8 plus tonne dual axle)	C	Yes	\$187.65
Truck (semi trailer 20m <sup>3</sup> capacity)	C	Yes	\$360.40
Bulk Bins (3m <sup>3</sup> or less)	C	Yes	\$73.70
Bulk Bin (3m <sup>3</sup> - 6m <sup>3</sup> )	C	Yes	\$87.45
Bulk Bin (6m <sup>3</sup> -10m <sup>3</sup> )	C	Yes	\$101.80
Bulk Bin (exceeding 10m <sup>3</sup> )	C	Yes	\$187.65
Asbestos Sheets - 2 m <sup>2</sup> or less	C	Yes	\$26.00
Asbestos - 1m <sup>3</sup> Minimum Charge	C	Yes	\$187.65
Asbestos per m <sup>3</sup> following initial 1m <sup>3</sup>	C	Yes	\$31.30
Plastic Drums not included in drum muster collection)	C	Yes	\$7.95 per 20 litre
Green waste: van - utility - trailer (not exceeding 1.8m x 1.2m)	C		FREE
White Goods Degassing (fridge, air conditioner)	C	Yes	\$40.00
Note. Residential Recyclable of uncontaminated green waste, aluminium, steel cans, newspaper, plastic containers, bottles, glass bottles, wax cardboard, corrugated cardboard and other items approved by attendant.			
<b>Recycling From Commercial Premises</b>			
Small trailer 1.2 x 1.8 x .5 (ie 1 cubic metre)	C	Yes	\$16.35
Large trailer (2 cubic metres)	C	Yes	\$36.05



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
<b>Septic Disposals / Liquid Waste</b>			
Liquid Waste originating from outside Shire of Boyup Brook	C	Yes	\$69.45 per m3
Liquid Waste from Shire of Boyup Brook	C	Yes	\$12.20 per m3
Portable Ablution Block hire - 6 x pans + urinal (week minimum)	C	Yes	\$69.45 per day
Ablution Block pump out fee	C	Yes	At cost+ 30% administration fee
Bond - per ablution block	C	No	\$357.25
<b>Town Planning</b>			
Pursuant to Town Planning (Local Government Planning Fees) and Development Regulations 2009			
Fees to be paid at the time of application are as follows:			
Determining a development application (other than for an extractive industry) where the estimated cost of the development is			
1.(a) not more than \$50,000	S	No	\$147.00
1.(b) more than \$50,000 but not more than \$500,000	S	No	0.32% of the estimated cost of development
1.(c) more than \$500,000 but not more than \$2.5 million	S	No	\$1,700+ 0.257% for every \$1 in excess of \$500,000
1.(d) more than \$2.5 million but not more than \$5 million	S	No	\$7,161+ 0.206% for every \$1 in excess of \$2.5 million
1.(e) more than \$5 million but not more than \$21.5 million	S	No	\$12,633+ 0.123% for every \$1 in excess of \$5 million
1.(f) more than \$21.5 million	S	No	\$34,196.00
2. Penalty fee for retrospective approvals shall be 3 x the calculated planning fee			
If the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application fee, making the total fee payable for an application subject to a penalty three times the application fee under paragraph (a), (b), (c), (d), (e) or (f)			
3. Determining an application for extractive industry where the development has not commenced or been carried out.	S	Yes	\$739.00
4. Determining an application for extractive industry where the development has commenced or been carried out.	S	Yes	The Fee in item1+ by way of penalty, twice that fee
5A. Determining an application to amend or cancel development approval	S	No	\$295.00
5. Providing a subdivision clearance for;			
5.(a) Not more than 5 lots; charge per lot	S	No	\$73.00 per lot
5.(b) More than 5 lots but not more than 195 lots; 1st 5 lots to be as per 5(a), 5above: 6-195 lots, Charge per lot	S	No	\$73.00 first 5 lots then \$35.00 per lot
5.(c) More than 195 lots	S	No	\$7,393.00
6. Determining an initial application for home occupation	S	No	\$222.00



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
where the home occupation has not commenced.			
7. Determining an initial application for home occupation where the home occupation has commenced.	S	No	Fee in item 6 plus by way of penalty, twice that fee
8. Determining an application for the renewal of a home occupation where the application is made before the approval has expires.	S	No	\$73.00
9. Determining an application for the renewal of a home occupation where the application is made after the approval has expired.	S	No	Fee in item 6 plus by way of penalty, twice that fee
10. Determining an application for a change of use or for an alteration or extension or change of non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	S	No	\$295.00
11. Determining an application for a change of use or for an alteration or extension or change of non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has not commenced or been carried out	S	No	Fee in item 10 plus by way of penalty, twice that fee
12. Providing a zoning certificate	S	No	\$73.00
13. Replying to a property settlement questionnaire	S	No	\$73.00
14. Providing written planning advice	S	No	\$73.00
<b>Amendments to Planning Applications</b>			
Minor Amendment fee estimate	S	Yes	If amendment not initiated by Council \$500 refunded
Major Amendment fee estimate	S	Yes	If amendment not initiated by Council \$2,000 refunded
The fee estimate is based upon the following hourly charges and where they exceed the above "estimate", then Council may require the balance to be paid. Advertising costs are not included in this estimate.			
Executive / Shire Planner (Planning & Development Regulations 2009)	S	Yes	\$91.00 per hour
Manager / Senior Planner	S	Yes	\$68.00 per hour
Planning Officer, Environmental Health Officer or other officer with qualifications relevant to request	S	Yes	\$38.00 per hour
Other staff	S	Yes	\$47.50 per hour
Secretary / administration	S	Yes	\$31.50 per hour
Note: The above rates include a loading of 33.3% for overheads, as provided for in the Regulations			
<b>Advertising Costs</b>			
Local newspaper, West Australian, Government Gazette	C		100% Cost Recovery
<b>Goods and Services Tax (GST)</b>			
The Goods and Services Tax (GST) <b>does not</b> apply to the following compulsory Planning Fees: Development applications, subdivision clearances, home occupations, change of use or zoning			

	Statutory / Council	GST Inc	Fees & Charges 2023-2024
certificates			
The Goods and Services Tax (GST) <b>does</b> apply to the following Planning Services: Property settlement questionnaires, written planning advice, scheme amendments, structure plans			
<b>Advertising / Notification of Proposals (not scheme amendments)</b>			
Local Newspaper Advertising	C	Yes	100% Cost Recovery
Advertising fees are to be paid in addition to any development application fees (as set out in part 1 of this Schedule). If advertising of proposals is required both of the above fees will be charged (in addition to development application fee). Advertising may be required to comply with Council's town planning scheme(s), policies or may be determined as being a requirement of the planning assessment process by Shire officers. Costs associated with written notification of adjoining/nearby landowners associated with the assessment of a planning application have been built into development application fees set out in Part 1.			
<b>Other Fees Addressing Applications Processed by Planning Department but Concern Issue Not Applicable to Town Planning and Development Act</b>			
Road Closure Application (note this fee covers costs of processing and advertising application up to point of Council resolution to proceed with closure. All costs after referral of the application to DOLA will be the responsibility of the applicant).	C	No	\$752.60
Copy of Town Planning Scheme Text ( <i>includes GST</i> )	C	Yes	\$34.45
Copy of Local Planning Strategy (colour)( <i>includes GST</i> )	C	Yes	\$164.30
<b>Relocated Dwellings Inspection Fee (inspection by Shire staff prior to dwelling being approved for relocation)</b>			
Where building is located within Shire of Boyup Brook:	C	Yes	\$299.45
Where building is located within South-West Region:	C	Yes	\$524.70
Where building is located in Perth Metropolitan Area or elsewhere within 3 hour drive from Boyup Brook:	C	Yes	\$1025.55
Where building is located greater than three (3) hours drive from Boyup Brook: (including travelling, inspection time)	C	Yes	\$150.55 p/hr
<b>Planning/Development Bonds:</b>			
Relocated dwellings	C	No	\$5,734.60
Relocated outbuildings	C	No	\$590.45
<b>Boyup Brook Cemetery</b>			
Copy of Grant of Right of Burial	C	Yes	\$27.05
Renewal of Grant of Right of Burial	C	Yes	\$93.85
Transfer of Grant of Right of Burial	C	Yes	\$93.85
<b>Burials (Add Grant of Right of Burial if Required)</b>			
Interment in grave to depth of 2.13m depth	C	Yes	\$1,500.00
Interment of a child (under 13 years) including registration fee	C	Yes	\$594.70
Interment of any stillborn child in ground set aside for that purpose (includes Res. Fee)	C	Yes	\$307.40



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
<b>Extra Charges</b>			
Additional fee for interment on a Saturday, Sunday or Public Holiday	C	Yes	\$471.70
Reservation fee of specific site (reserve for 25 years)	C	Yes	\$359.35
Administration fee for exhumation of grave (note Council will not carry out the exhumation or reinterment, Undertakers are to arrange such matters)	C	Yes	\$108.15
Administration fee - re-open grave for 2nd interment	C	Yes	\$108.15
<b>Placement of Ashes in the Niche Wall</b>			
Placement in single niche including standard bronze plaque and inscription	C	Yes	\$551.20
Placement in double niche including standard bronze plaque and first inscription	C	Yes	\$786.55
Placement of second Ashes into double niche including attachable bronze plaque and inscription	C	Yes	\$286.20
Reservation of specific site in Niche Wall	C	Yes	\$172.80
Vase of Perpetual Emblem Attachment	C	Yes	Actual cost of attachment
<b>Placement of Ashes into a Grave</b>			
Placement of Ashes into existing gravesite	C	Yes	\$286.20
Place Ashes into new gravesite (+ Res. Fee: see above)	C	Yes	\$286.20
Transfer of Ashes to a new position plus cost of plaques if required (note: This fee does not include new Plaque)	C	Yes	\$286.20
Removal of Ashes from Cemetery to authorised family member	C	Yes	\$180.20
<b>Miscellaneous Fees</b>			
Funeral Directors Annual Licence Fee	C	Yes	\$180.20
Funeral Directors Single Funeral Permit (Applicable to Non-Licence Holders)	C	Yes	\$108.15
Monumental Masons Annual Licence Fee	C	Yes	\$180.20
Monumental Masons – installing a new headstone/monument	C	Yes	\$108.15
Placement and Registration of Plaque (No ashes)	C	Yes	\$551.20
<b>Recreation &amp; Culture</b>		<b>Schedule 11</b>	
<b>Boyup Brook Hall Hire</b>			
The Hall Hire Fees do not include kitchen, bar, or stage. If requiring the extra areas, then other Fees will apply. Unless otherwise stated, the Fees are of a 'daily' nature, covering 7am to 7pm, or 2pm to 12pm.			
For all prospective hires not subject to an Alcohol Licence, in the following list from Stage Shows through to the Lesser Hall hire, all applications will incur a mandatory bond deposit. All bonds are fully refundable minus cleaning charges and damages to facilities.	C	No	\$200.00
For all prospective hires with an Alcohol Licence, in the following list from Stage Shows through to the Lesser Hall	C	No	\$400.00



	<b>Statutory / Council</b>	<b>GST Inc</b>	<b>Fees &amp; Charges 2023-2024</b>
hire, all applications will incur a mandatory bond deposit. All bonds are fully refundable minus cleaning charges and damages to facilities.			
<b>BOOKINGS ESSENTIAL TO SECURE DATES</b>			
Cleaning charges where hired facility is not cleaned by user	C		\$60.00 p/hr
<b>Stage Shows, Balls, Weddings, Other Hiring's</b>			
Hire Charge	C	Yes	FREE
<b>NFP Community Groups (50% of Standard Hire)</b>			
Hire Charge	C	Yes	FREE
<b>Badminton / Gym / Aerobics and Like Activities</b>			
Hire Charge	C	Yes	FREE
<b>Rehearsals (per occasion)</b>			
Hire Charge	C	Yes	FREE
<b>Kitchen Only (Bond still applies)</b>			
Commercial Hire (per half day)	C	Yes	\$22.00
Hire Charge 1/2 day (prior to or after midday)	C	Yes	FREE
Hire Charge full day	C	Yes	FREE
<b>Stage, Bar, Other</b>			
Charge for each area	C	Yes	FREE
<b>Public Meetings (no kitchen)</b>			
Hire Charge	C	Yes	FREE
<b>Lesser Hall Hire</b>			
Daily use (not including kitchen)	C	Yes	FREE
Night use (not including kitchen)	C	Yes	FREE
<b>Recreation and Sporting Venues</b>			
Fee for leaving the lights on at recreation facility following conclusion of event	C	Yes	\$106.00
Cleaning charges where hired facility is not cleaned by user	C	Yes	\$60.00 p/hr
Boyup Brook Football Club per season	C	Yes	\$1,113.00
Boyup Brook Hockey per season	C	Yes	\$556.50
Boyup Brook Cricket Club per season	C	Yes	\$556.50
Boyup Brook Juniors Netball per season (when required)	C	Yes	\$556.50
Boyup Brook Tennis Club per season	C	Yes	\$556.50
Boyup Brook Swimming Club per season	C	Yes	\$556.50
Country Music Club of Boyup Brook - Charge for use of Music Park per year	C	Yes	\$790.00
Music Park (includes stage) per day	C	Yes	\$76.50



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
Other Public Open Space per day	C	Yes	\$137.80
Oval per day	C	Yes	\$82.70
Hockey Ablutions – Use of Showers and no other facilities	C	Yes	\$6.00
Hockey Ground per day	C	Yes	\$41.15
<b>Swimming Pool Entry Fees</b>			
Adult entry	C	Yes	\$6.50
Spectator entry	C	Yes	\$3.00
Pensioner Card	C	Yes	\$4.50
Child entry - under 1 year, up to 5 years	C		FREE
Child entry – Attending school	C	Yes	\$4.00
School Group - Entry Fee (accompanying supervising teachers, parents FREE)	C	Yes	\$3.00
Local School swimming carnivals - supervising teachers, parents	C		FREE
Australia Day - Free Entry all day	C		FREE
<b>Swimming Pool - Book 10 Tickets</b>			
Adult	C	Yes	\$45.00
Child (Attending School) / Non swimmer	C	Yes	\$23.00
Pensioner	C	Yes	\$23.00
<b>Swimming Pool - Family Day Pass</b>			
Family (includes 2 adults and all children attending school)	C	Yes	\$13.00
<b>Swimming Pool Season Tickets - eligible persons as identified on the Season Pass</b>			
Adult only	C	Yes	\$165.00
Family, Single - Adult and 1 Child (attending school)	C	Yes	\$165.00
Family Single - Adult with all children attending school	C	Yes	\$164.30 plus \$5.00 for each child attending school
Family (includes 2 adults and all children attending school)	C	Yes	\$290.00
Family - Pension / Senior Card Holder - 1 Adult and all children attending school	C	Yes	\$150.00
Child only - (Over 10 years of age and attending school)	C	Yes	\$85.00
Single Pensioner / Senior	C	Yes	\$85.00
Pensioner Couple - with Pension / Senior Cards	C	Yes	\$155.00
<b>Vacation Swimming Lessons</b>			
Parent / Carer (non-swimmer) entry 7 Day pass	C	Yes	\$12.50
Child (6 - 17 yrs) 7 Day Pass	C	Yes	\$12.50
<b>Other</b>			
Private Hire - Available upon prior arrangements made with	C	Yes	\$100.00



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
Swimming Pool Manager			
Private Hire – Inflatables (min 2 hours) – Pool operating hours (Includes 2 lifeguards)	C	Yes	\$265.00
Private Hire – Inflatables (min 2 hours) – Pool NON operating hours (includes 2 lifeguards) eg Saturday/Sunday 9am to 12pm. Subject to conditions.	C	Yes	\$425.00
Mat Hire (maximum period 1 hour)	C	Yes	\$3.00
Use of showers and no other swimming pool facilities	C	Yes	\$6.00
Water Aerobics (entry not included)	C	Yes	\$7.50 Per Session
Water Aerobics - 10 class pass (entry not included)	C	Yes	\$70.00
Private Swimming Lessons (minimum 4 participants)	C	Yes	\$60.00
<b>Concession will be given to holders of Pension and Senior Cards (not Health Care Cards)</b>			
<b>Boyup Brook Community Gym</b>			
Casual (daily pass)	C	Yes	\$10.00
3 Month Adult	C	Yes	\$112.00
3 Month Pensioner / Concession	C	Yes	\$56.00
3 Month Youth (14-17 years)	C	Yes	\$56.00
6 Month Adult	C	Yes	\$225.00
6 Month Pensioner / Concession	C	Yes	\$112.50
6 Month Youth (14-17 years)	C	Yes	\$112.50
12 month adult (pay in full 10 months for 12 months)	C	Yes	\$325.00
12 month pensioner / concession (pay in full 10 months for 12 months)	C	Yes	\$162.50
12 month youth (pay in full 10 months for 12 months) FREE for guardian	C	Yes	\$162.50
Family 2 x adult plus child (14-17 years)	C	Yes	\$455.00 plus \$20.00 per child
Single family 1 x adult plus child (14-17 years)	C	Yes	\$305.00 plus \$20.00 per child
Single family concession plus child (14-17 years)	C	Yes	\$152.00 plus \$20.00 per child
School fee unlimited usage Gym	C	Yes	\$530.00 per year
School group entry fee	C	Yes	\$3.00 per child
Professional membership (clients require membership)	C	Yes	\$371.00 per year
Corporate membership (5 or more employees)	C	Yes	25% discount
Services membership	C	Yes	25% discount
<b>Works &amp; Services Department</b>		<b>Schedule 12</b>	
<b>Works &amp; Services Charges (Inclusive of GST)</b>			
Application for Temporary Road Closure	C	No	\$86.00
Heavy Haulage Approval	C	No	\$190.00



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
Heavy Haulage Approval Renewal	C	No	\$190.00
Approval of Road and Drainage Plans for Sub-Divisions	C	Yes	1.5% of Construction Costs + GST
<b>Residential Crossovers (inclusive of GST)</b>			
<b>Shire Contribution</b>			
(Note to receive a contribution the crossover must be built in accordance with Shire specifications)			
Shire contribution to a concrete crossover is half the cost of the crossover to a maximum of	C	Yes	\$1,287.00
Shire contribution to a brick paved crossover is half the cost of the crossover to a maximum of	C	Yes	\$1,287.00
Shire contribution to an asphalt crossover is half the cost of the crossover to a maximum of	C	Yes	\$1,072.00
Shire contribution to a 2 coat, 5mm stone, spray seal crossover is half the cost to a maximum of	C	Yes	\$1,180.00
Shire contribution to a gravel crossover is half the cost to a maximum of	C	Yes	\$715.00
Note: In addition to the above construction costs, a Shire contribution is available if a culvert is required.			
<b>Shire contribution where a stormwater culvert is to be installed. Consisting of a minimum of Class 4 concrete pipes and 2 headwalls.</b>			
Two pipe lengths plus two precast headwalls			
300mm	C	Yes	\$887.00
375mm	C	Yes	\$985.00
Three pipe lengths plus two precast headwalls			
300mm	C	Yes	\$1,071.00
375mm	C	Yes	\$1,258.00
Two pipes only (no precast headwalls)			
300mm	C	Yes	\$572.00
375mm	C	Yes	\$673.00
Three pipes only			
300mm	C	Yes	\$715.00
375mm	C	Yes	\$959.00
Notes: A standard residential crossover (for the purposes of the <i>Local Government Act 1995</i> ) has the following dimensions:			
Length (verge width) = 7m			
Width at boundary line = 3m			
Width at edge of road = 6m			
Area = 31.5m <sup>2</sup>			
Thickness for concrete = 100mm			
Thickness for Asphalt = 25mm			
Thickness of base course for Asphalt/Spray Seal = 100mm			

	Statutory / Council	GST Inc	Fees & Charges 2023-2024
Thickness of sub base course for Asphalt/Spray seal = 100mm			
<b>Other</b>			
<b>Accessing Water from Shire Standpipes – (inclusive of GST)</b>			
Ad-hoc use as per Water Corporation Charges and service fee	C	No	\$10.00per kilo litre
Administration charge for use of standpipe	C	Yes	\$4.50
<b>Motor Vehicle Special Plates (inclusive of GST)</b>			
Shire administration fee for Special Series Number Plates	C	Yes	\$22.00
<b>Economic Services</b>		<b>Schedule 13</b>	
<b>Flax Mill Sheds Storage</b>			
Storage key bond	C	Yes	\$25.00
Administration charge - First or initial hire agreement	C	Yes	\$118.75
Administration charge - Annual hire agreement renewal	C	Yes	\$27.60
Per square metre per month	C	Yes	\$0.40 per m2
Minimum Annual Charge	C	Yes	\$500.35
Completion of the Flax mill Storage Hire form is required before the commencement of storage and then on an annual basis.			
<b>Abel Street Shed Storage</b>			
Abel Street Shed Storage		Yes	\$25.45 per week
<b>Commercial Rentals</b>			
Shop 80A Abel Street, Boyup Brook		Yes	LG Act. 1995 / S 6.16
Shop 80B Abel Street, Boyup Brook		Yes	LG Act. 1995 / S 6.16
Shop 80C Abel Street, Boyup Brook		Yes	LG Act. 1995 / S 6.16
<b>Building Control (GST not applicable unless specifically stated)</b>			
All fees are to be paid upon application (excepting building licence application fees) and are non-refundable.			
Building Approval Certificate	S		Plus BSL
Amended Building Plans	S		Plus BSL & CTF
Building Occupancy Certificate	S		Plus BSL
Demolition License (per storey)	S		Plus BSL
Temporary Accommodation Approval/Renewal (6 month/annum)	C	No	\$157.95
Swimming Pool Inspection Fee (4 yearly)	S	No	\$58.45
Copy of Building and/or Septic Plans (where available)	C	No	\$71.05
Monthly Building Statistics (per month including GST)	C	Yes	\$21.75



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
<b>Other Property and Services</b>			
<b>Schedule 14</b>			
<b>Private Works Charges (Inclusive of GST)</b>			
Plant and Machinery (including labour, overheads and parts) – Wet Hire Only			
Motor Grader	C	Yes	\$225.00
Tip Truck	C	Yes	\$200.00
Side Tipping Truck and Trailer	C	Yes	\$345.00
Tray Top Truck (4 tonne)	C	Yes	\$165.00
Tray Top Truck (3 tonne)	C	Yes	\$165.00
Utilities	C	Yes	\$150.00
Front End Loader	C	Yes	\$225.00
Tractors	C	Yes	\$145.00
Backhoe	C	Yes	\$145.00
Water Cart	C	Yes	\$265.00
Ride-on Mower	C	Yes	\$145.00
10 tonne Vibrating Roller	C	Yes	\$210.00
16 tonne Multi Tyre Roller	C	Yes	\$200.00
Prime Mover and Low Loader	C	Yes	\$345.00
<b>Labour</b>			
Labour and overheads only, doesn't include cost of plant, or any materials	C	Yes	\$109.00
Labour and overheads only, doesn't include cost of plant, or any materials – time and half	C	Yes	\$163.50
Labour and overheads only, doesn't include cost of plant, or any materials – double time	C	Yes	\$218.00
Materials	C	Yes	Cost + 30% + GST
Waste Oil Disposal	C	Yes	Cost + 30% + GST
Waste Oil Disposal (under 100 litres)	C		FREE
<p>A fee is charged from leaving the Depot to return if job is separate to Council Works.</p> <p>Where a Shire staff member is on a private job, all hours while present will be charged at the 'Labour and Overheads' rate.</p> <p>The Shire Works Manager, or Works Supervisor, has authority to negotiate on large jobs.</p> <p>If work is carried out outside of 7:00am - 4:00pm, then the charges for labour will also involve the applicable overtime rates.</p>			
<b>Traffic Management Plan Evaluation</b>			
Evaluation of previously assessed Traffic Management Plans	C	Yes	\$56.00
Evaluation of new Traffic Management Plans	C	Yes	\$106.00
Fees for Event Plans waived at CEO's discretion	C		
Rural Numbering – per sign	C	Yes	\$49.00
Replacement of Rural Road Numbering (includes sign, post	C	Yes	\$61.50



	Statutory / Council	GST Inc	Fees & Charges 2023-2024
and fittings)			
<b>Rylington Park Accommodation &amp; Facility Hire</b>			
Accommodation per night (Children Under 12 stay free)	C	Yes	\$35.00 per person
Full facility hire (pro rata) up to 16 people including catering	C	Yes	\$1000.00 per day
<b>CMCA Flax Mill Caravan Park Boyup Brook Fees (Managed by Campervan and Motorhome Club of Australia (CMCA) - Commission based</b>			
<b>CMCA Members</b>			
Ensuite (Single, Couple and Additional Adults plus \$4)	C	Yes	\$34.00 single + \$4.00 per adult
Powered site	C	Yes	\$26.00 single + \$4.00 per adult
Tent	C	Yes	\$14.00 single + \$4.00 per adult
Self contained vehicles	CMCA	Yes	\$5.00 single + \$2.00 per adult
Self-contained vehicles and ablution	CMCA	Yes	\$8.00 single + \$2.00 per adult
<b>Non CMCA Members (Single charge, couples and additional adults + daily fee)</b>			
Ensuite	C		\$42.00 single + \$5.00 per adult
Powered Site	C		\$29.00 single + \$5.00 per adult
Tent	C		\$21.00 single + \$4.00 per adult
Self-contained vehicles	CMCA		\$15.00 per night
Self-contained vehicles and ablution	CMCA		\$18.00 per night
Disclaimer: When a fee listed in this Schedule is updated by any Act, Regulation, Local Law, or Council decision, then the updated fee amount supersedes this schedule.			