



AGENDA

SPECIAL COUNCIL MEETING

To be held on

Monday 13 February 2023

Commencing at 1.30pm

Shire of Boyup Brook Shire Council Chambers, Boyup Brook

NOTICE OF SPECIAL COUNCIL MEETING

To:-

Cr Richard F Walker – Shire President
Cr Helen C O'Connell – Deputy Shire President
Cr Sarah E G Alexander
Cr Steele Alexander
Cr Charles A D Caldwell
Cr Philippe Kaltenrieder
Cr Darren E King
Cr Kevin J Moir
Cr Adrian Price

Maggie Le Grange – Executive Assistant

A Special Council Meeting of the Shire of Boyup Brook will be held on Monday 13 February 2023 in the Shire Council Chambers, Shire of Boyup Brook, 55 Abel Street, Boyup Brook – commencing at 1.30pm.

The purpose is to:

1. Appoint an Acting CEO
2. Address the substantive CEO employment accordingly

Cr Richard Walker
Shire President

INDEX PAGE

- 1. **DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS 4**
- 2. **RECORD OF ATTENDANCE 4**
- 3. **DISCLOSURE OF INTEREST 4**
- 4. **REPORT..... 5**
- 4.1 **Appointment of Acting Chief Executive Officer..... 5**
- 5. **CLOSURE OF MEETING 6**

1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS

We acknowledge and pay our respects to the traditional custodians of the land on which we meet and work.

2. RECORD OF ATTENDANCE

PRESENT: Shire President
Deputy Shire President
Councillor

Richard F Walker
Helen C O'Connell
Sarah E G Alexander
Steele Alexander
Charles A D Caldwell
Philippe Kaltenrieder
Darren E King
Kevin J Moir
Adrian Price

Executive Assistant

Maggie Le Grange

APOLOGIES:
LEAVE OF ABSENCE:
MEMBERS OF PUBLIC:

3. DISCLOSURE OF INTEREST

MOTION

THAT COUNCIL MOVE BEHIND CLOSED DOORS

4. REPORT

4.1 Appointment of Acting Chief Executive Officer

Location:	Not applicable
Applicant:	Not applicable
Disclosure of Officer Interest:	None
Author:	Cr Richard Walker – Shire President
Authorising Officer:	Cr Richard Walker – Shire President
Attachments:	Nil

SUMMARY

Notice of Motion Appointing an Acting CEO

That Council close the meeting to the public under s5.23(2)(a), (b) and (c) of the *Local Government Act 1995* as this item relates to a matter affecting an employee, personal affairs of a person and a contract that may be entered into.

BACKGROUND

It is proposed that an Acting CEO be engaged to assist with staff workload, confidence and retention in this difficult time.

VOTING REQUIREMENTS

Absolute Majority

COUNCILLORS MOTION – Item 4.1

That Council:

- 1. Appoint Arthur Kyron as Acting CEO of the Shire of Boyup Brook
From.....
Until.....**
- 2. Is satisfied that Arthur Kyron is suitably qualified for the position of Acting CEO and is satisfied with the contract of employment.**
- 3. Agree to the following remuneration arrangements being as for the substantive CEO, vehicle supplied, and will travel from Busselton while accommodation is arranged.**

4. **Agree to pay out the remaining portion of the substantive CEO contract with Dale Putland’s last day being Monday 13th February 2023.**

5. **CLOSURE OF MEETING**

MOTION

THAT COUNCIL MOVE OUT FROM BEHIND CLOSED DOORS

There being no further business the Shire President, thanked all for attending and declared the meeting closed at.....