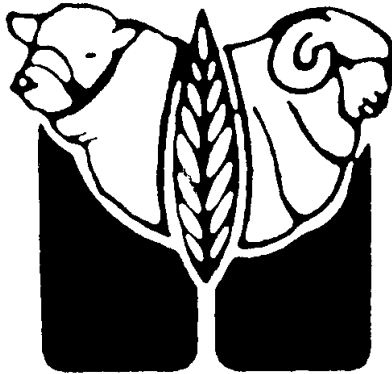


# MINUTES



SPECIAL MEETING  
HELD

THURSDAY, 18 APRIL 2019  
COMMENCED AT 7.30PM

AT

SHIRE OF BOYUP BROOK  
ABEL STREET – BOYUP BROOK

## **TABLE OF CONTENTS**

1.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED .....	3
2.	PUBLIC QUESTION TIME .....	4
3.	APPLICATIONS FOR LEAVE OF ABSENCE .....	4
4.	MATTERS REQUIRING A DECISION .....	4
	4.1.1 Decisions made at the 07 March 2019 Annual Electors' Meeting.....	5
5.	MEETING CLOSED.....	13

**1. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

**1.1 Attendance**

Cr G Aird- Shire President  
Cr R Walker-Deputy Shire President  
Cr A Alexander  
Cr P Kaltenrieder  
Cr K Moir  
Cr E Muncey  
Cr H O'Connell  
Cr E Rear

STAFF: Mr S Carstairs (Acting Chief Executive Officer)  
Mrs M Lane (Executive Assistant)

**1.2 Apologies**

**1.3 Leave of Absence**

Cr T Oversby

**2. PUBLIC QUESTION TIME**

Nil

**3. APPLICATION FOR LEAVE OF ABSENCE**

Nil

#### 4. MATTERS REQUIRING A DECISION

<b>4.1.1 Decisions made at the 07 March 2019 Annual Electors' Meeting</b>
---

<b>Location:</b>	<i>Shire of Boyup Brook</i>
<b>Applicant:</b>	<i>Not applicable</i>
<b>File:</b>	<i>AEM</i>
<b>Disclosure of Interest:</b>	<i>Nil</i>
<b>Date:</b>	<i>12 April 2019</i>
<b>Author:</b>	<i>Stephen Carstairs - Acting CEO</i>
<b>Authorizing Officer:</b>	<i>Stephen Carstairs – Acting CEO</i>
<b>Attachments:</b>	<i>Yes: 1. Minutes of the 07 March 2019 Annual Electors' Meeting</i>

---

#### **PURPOSE**

Council is requested to consider and adopt the decisions made at the March 2019 Annual Electors' Meeting.

#### **BACKGROUND**

Section 5.33 *Decisions made at electors' meetings* of the *Local Government Act 1995* (the Act) prescribes how decisions made at elector's meetings will be managed as follows:

##### **5.33. Decisions made at electors' meetings**

- (1) All decisions made at an electors' meeting are to be considered at the next ordinary council meeting or, if that is not practicable —
  - (a) at the first ordinary council meeting after that meeting;  
or
  - (b) at a special meeting called for that purpose,whichever happens first.
- (2) If at a meeting of the council a local government makes a decision in response to a decision made at an electors' meeting, the reasons for the decision are to be recorded in the minutes of the council meeting.

Decisions made at the February 2019 Annual Electors' Meeting were as follows:

**2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

2.1 Minutes of the previous meeting held on 15<sup>th</sup> March 2018.

2.2

**MOVED: Cr Kaltenrieder**

**SECONDED: Cr Oversby**

**That the minutes of the annual meeting of electors held on 15<sup>th</sup> March 2018 be confirmed as a true and correct record.**

**CARRIED 5/0**

**Res 32/19**

**3 RECEIVING OF THE ANNUAL REPORT FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2018**

3.1 Annual Report 2017/18

**MOVED: Cr Kaltenrieder**

**SECONDED: Cr Alexander**

**That the Annual Report for the year ended 30<sup>th</sup> June 2018 as presented and made available previously to the public be received.**

**CARRIED 5/0**

**Res 33/19**

**COMMENT**

There being no general business with prior notice, only the matters referred to in the Background section of this report were dealt with at the 07 March 2019 meeting. Because this matter wasn't brought before Council at its March 2019 ordinary meeting, in accord with s.5.33(1)(b) of the Act Council is to consider the decisions of the 07 March 2019 meeting at this special meeting.

**CONSULTATION**

In accord s.5.29(1) and (2) of the Act (refer excerpt below), local public notice of the 07 March 2019 Annual Electors' Meeting was given.

**5.29. Convening electors' meetings**

- (1) The CEO is to convene an electors' meeting by giving —
  - (a) at least 14 days' local public notice; and
  - (b) each council member at least 14 days' notice,of the date, time, place and purpose of the meeting.
- (2) The local public notice referred to in subsection (1)(a) is to be treated as having commenced at the time of publication of the notice under section 1.7(1)(a) and is to continue by way of exhibition under section 1.7(1)(b) and (c) until the meeting has been held.

**STATUTORY ENVIRONMENT**

Sections 5.29 and 5.33 of the *Local Government Act 1995* have relevance to this report.

**POLICY IMPLICATIONS - Nil**

**FINANCIAL IMPLICATIONS - Nil**

**STRATEGIC IMPLICATIONS - Nil**

**VOTING REQUIREMENT**

Simple Majority required: Yes.

**COUNCIL DECISION & OFFICER RECOMMENDATION - Item 4.1.1**

**MOVED: Cr Alexander**

**SECONDED: Cr Kaltenrieder**

That having considered the decisions made at the 07 March Annual Electors' Meeting, Council resolves to adopt those decisions as presented:

**2 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

2.1 Minutes of the previous meeting held on 15<sup>th</sup> March 2018.

2.2

**MOVED: Cr Kaltenrieder**

**SECONDED: Cr Oversby**

**That the minutes of the annual meeting of electors held on 15<sup>th</sup> March 2018 be confirmed as a true and correct record.**

**CARRIED 5/0**

**Res 32/19**

**3 RECEIVING OF THE ANNUAL REPORT FOR THE YEAR ENDED 30<sup>TH</sup> JUNE 2018**

3.1 Annual Report 2017/18

**MOVED: Cr Kaltenrieder**

**SECONDED: Cr Alexander**

**That the Annual Report for the year ended 30<sup>th</sup> June 2018 as presented and made available previously to the public be received.**

**CARRIED 5/0**

**Res 33/19**

**CARRIED 8/0**

**Res 99/19**

**5 CLOSURE OF MEETING**

There being no further business the Shire President, Cr Aird thanked all for attending and declared the meeting closed at 7.36pm.