



FEES & CHARGES 2020 / 2021

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	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020-2021	Notes
Rates & Debtor Charges	Sched 3	Local Govt. Act 1995			
Overdue Rates Interest Charge	Council	LGA S6.51 FM 70-71	No	8.0%	per annum 2020/21 ONLY
Interest on Instalments	Council	LGA S6.51 FM 70-71	No	3.0%	per annum
Administration Fee on Instalment Arrangements - each for instal 2, 3 & 4	Council	LGA 6.45 (3)	No	\$0.00	Per instalment 2020/21 ONLY
Administration Fee on Rates Special Payment Arrangements	Council		No	\$0.00	2020/21 ONLY
Dishonour Fee (includes administration Fee)		LGA s.6.16		\$45.50	
Rate Enquiry Fee (written-Enquiry & Advice of Sale [EAS])	Council		Yes	\$79.55	
Rate Enquiry Fee (EAS - Including Orders & Requisitions)	Council		Yes	\$120.40	
Rate Notice Reprint/ Reproduction Fee	Council		Yes	\$24.40	
WA State Gov't ESL Fee - As advised by DFES	Statutory		No	As advised by DFES	
Enquiries not of a general nature requiring research	Council		Yes	\$44.80	per hour
Governance/Administration Charges	Sched 4				
Staff Time Charges & Secretarial Services (Time permitting)					
Research - Historical/Cemetery Information - Per Hour Fee	Council		Yes	\$44.80	
This also involves Research for Building Plans, etc					
Sale of Photocopies					
A4 single sided					
1 - 9 copies - per page	Council		Yes	\$0.55	
10 - 50 copies - per page	Council		Yes	\$0.55	
50+ page (of same doc) - charge per page	Council		Yes	\$0.55	
A4 double sided					
1 - 9 copies	Council		Yes	\$0.75	
10 - 50 copies	Council		Yes	\$0.75	
50+ (of same doc)	Council		Yes	\$0.75	
A3 single sided					
1 - 9 copies	Council		Yes	\$0.75	
10 - 50 copies	Council		Yes	\$0.75	
50+ (of same doc)	Council		Yes	\$0.75	
A3 double sided					
1 - 9 copies	Council		Yes	\$1.15	
10 - 50 copies	Council		Yes	\$1.15	
50+ (of same doc)	Council		Yes	\$1.15	
[Note 1: For Colour Copies, the Fees will be double that of the above listed Charges]					
[Note 2: Not-For-Profit Organisations may be allowed a discount on the above Fees, at the discretion of the CEO]					
Copies of Maps (Inclusive of GST)					
Cadastral					
A4 Size	Council		Yes	\$1.65	
A3 Size	Council		Yes	\$2.70	
Topographic					
A4 Size-Per Page Charge	Council		Yes	\$3.80	
A3 Size - Per Page Charge	Council		Yes	\$6.55	
Freedom of Information Charges					
Cost on application as per Freedom of Information Act 1992 (WA)					
Electoral Roll					
Sale of Electoral Rolls to Individuals-No Commercial Sales	Council		Yes	\$ 180.25	
Law, Order & Public Safety	Sched 5				
The full list of State Laws and penalty infringements can be found on the State Law Publisher website					
The full list of Local Law penalty infringements can be found on the Shire website					
Fire prevention (GST included)					
Sale of Fire Maps - Cost per map [non laminated]	Council		Yes	\$20.00	
Hazard Reductions - Cost per lot up to 1000m2	Council		Yes	\$580.00	
Hazard Reductions - Lots in excess of 1000m2	Council		Yes	\$875.00	
Arrange Firebreaks work: Non-Compliant Land	Council		Yes	\$180.00	
Firebreak Creation - Contract Work	Council		Yes	At Cost	
Infringements - Fire related	Statutory		No	\$250.00	
Vehicle Impound					
Towage - at cost plus 30% administration fee	Council		No	At cost + 30% Administration fee	
Poundage per day	Council		No	\$10.00	per day
Parking & Parking Facilities					
Parking Infringements	Council			Parking and Parking Facilities Local Law - refer Schedule 2	

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
Dogs, & Other Animals - Control Fees					
Dog and Cat Fees are Statutory fees and will be reviewed by the Statutory body applicable					
Registration - Unsterilised Dog other than a dangerous dog (unless owned by pensioner):					
1 Year	Statutory		No	\$50.00	
3 Years	Statutory		No	\$120.00	
Lifetime	Statutory		No	\$250.00	
Registration - Dangerous Dog					
1 Year - NO Pensioner Concession	Statutory		No	\$50.00	
Registration - Dog in approved kennel establishment	Statutory		No	\$200.00	
Registration - Sterilised Dog					
1 Year	Statutory		No	\$20.00	
3 Years	Statutory		No	\$42.50	
Lifetime	Statutory		No	\$100.00	
Working Dog	Statutory		No	1/4 fee	
Pensioner Concession	Statutory		No	1/2 fee	
Note: Dog Registrations after 31 May in any year, for that registration year, 1/2 of Registration Fee					
[Note: Permits required for keeping of 3 or more Cats]					
Registration of dog kept in an approved kennel established licensed under Dog Regulations 2013 S27	Statutory		No	\$200.00	per establishment
Replacement Registration Tag	Statutory		No	\$2.10	
Pound Fees (Inclusive of GST)					
Seizure and impounding of Dogs [or Cat, where necessary]	Council		Yes	At cost + 30% Administration fee + \$80.00 release fee	
Euthanise of Dog or Cat	Council		Yes	At cost + 30% Administration fee	
Trap Hire Fee - per hire	Council		Yes	\$10.00	per day
Trap Hire - Bond [Refundable on Return]	Council		No	\$50.00	
Other Fees - Dogs					
Application to keep more than two dogs				\$80.00	

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
Impounding Fees - Straying Animals					
Impounded between 6am and 6pm					
Entire horses, mules, asses, camels, bulls or boars	Council		Yes	At cost + 30% Administration fee + \$20.00 release fee	
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs, per head	Council		Yes	At cost + 30% Administration fee + \$20.00 release fee	
Wethers, ewes, lambs, goats, per head	Council		Yes	At cost + 30% Administration fee + \$20.00 release fee	
Late Impoundment-After 6pm before 6am next day					
Entire horses, mules, asses, camels, bulls or boars	Council		Yes	At cost + 30% Administration fee + \$30.00 Release fee	
Mares, geldings, colts, fillies, foals, oxen, cows, steers, heifers, calves, rams or pigs	Council		Yes	At cost + 30% Administration fee + \$30.00 Release fee	
Withers, ewes, lambs, goats	Council		Yes	At cost + 30% Administration fee + \$30.00 Release fee	
No charge is payable in respect of a suckling animal under the age of 6 months running with its mother.					
The above fees include driving, leading or otherwise transporting the animal or animals no more than a distance of 3 kms. Where the distance is more than 3 kms, and additional charge of 65 cents for each 1.0 kms, or part thereof, in excess of 3 kms shall be paid to the ranger for each animal impounded, other than a suckling animal.					
If the amounts are increased, decreased, or otherwise varied, the amounts as so increased, decreased, or varied are chargeable & payable					
Sustenance fees					
Entire horses, mules, asses, camels, bulls or boars above or apparently above the age of 2 years, per head	Council		Yes	At cost + 30% Administration fee	
Concessions do not apply to the above Council fees and charges					
Registration - Cats					
<i>ALL CATS MUST BE STERILISED AND MICROCHIPPED (Unless Vet gives exemption)</i>					
1 Year	Statutory		No	\$20.00	
3 Years	Statutory		No	\$42.50	
Lifetime	Statutory		No	\$100.00	
PENSIONER CONCESSION	Statutory		No	1/2 fee	
Infringements					
Enforcement Final Demand	Statutory		No	\$ 24.10	
Enforcement Registry Certificate	Statutory		No	\$ 20.50	
Enforcement Registry Registration Fee	Statutory		No	\$ 77.00	

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
Health	Sched 7				
Food Legislation					
\$ Notification Fee	Council		No	\$38.20	
\$ Registration Fee	Council		No	\$193.00	
\$ Annual Notification & Registration Fee (Local Business)	Council			\$100.00	
\$ Annual Inspection Fee (medium and low risk business)	Council		No	\$88.00	
Waste Water					
\$ Septic Tank Application	Statutory		No	\$118.00	
\$ Septic Tank 'Permit to Use' Certificate	Statutory		No	\$118.00	
Note: Local 'Not-for-Profit' organisations will not be charged inspection or notification fees					
Bed & Breakfast Accommodation					
Annual Inspection Fee	Council		No	100% Cost Recovery	
Lodging Houses					
Application/Renewal Registration					
Serviced Apartments					
\$ Lodging House	Council		No	\$306.00	
\$ Holiday Accommodation (Chalets etc)	Council		No	\$306.00	
Food Businesses					
Compliance Inspection fees	Council		No	\$147.00	
Inspection of request	Council		No	\$147.00	
Traders, Thoroughfares & Public Places Local Law					
\$ Festivals - Food Stallholders - Event Permit	Council		No	\$38.00	
\$ Festivals - Other Stallholders - Event Permit	Council		No	\$38.00	
\$ Traders (Outdoor Eating Facilities) Annual Fee	Council		No	\$193.00	
\$ Traders (Outdoor Eating Facilities) Event Fee	Council			\$67.00 + \$6.00 per square metre of public area used	
Temporary Caravan Park Licence	Statutory		No	\$ 100.00	
Caravan Camping Sites Annual Inspection Fee	Council		No	\$306.00	
Water Testing (per bacteriological sample) - where not as part of a public health response	Council		Yes	\$90.00	
Certificates					
Public Building Certificate of Approval					
\$ Licensed Premises	Council		No	\$218.55	
\$ Other Premises	Council		No	\$193.00	
Section 39 Certificate (Liquor Licence Premises)					
\$ Permanent Facilities	Council		No	\$129.00	
\$ Temporary Facilities (excluding Shire Halls)	Council		No	\$64.00	
\$ Charitable Events - as per Policy B.01	Council				
Boyup Brook Medical Services					
Concession card holders and children under the age of 16 will be bulk billed					
Consultations - Short MBS Item 3	Council		No	\$45.00	
Consultations - Standard MBS Item 23	Council		No	\$80.00	
Consultations - Long [MBS Item 36]	Council		No	\$125.00	
Consultations - Extra Long [MBS Item 44]	Council		No	\$175.00	
Administration fee - missed appointments	Council		Yes	\$85.00	after the third missed appointment
Reports for Third Parties	Council		Yes	\$600.00	per hour
Employment Medical	Council		Yes	\$170.00	
Repeat Prescription Fee - private patients	Council		No	\$15.00	
Repeat Prescription Fee - bulk billed patients	Council		No	\$10.00	
Repeat Referral Fee	Council		No	\$10.00	
File Copy for Third Party	Council		Yes	\$160.00	
Transport Medical (eg endorsement, commercial licence)	Council		No	\$140.00	
Procedures - As per Medicare Schedule	Statutory		No		
Procedure Consumables - Charged on table basis	Council		No		
Room Hire - Allied Health Services only				Nil charge	
Education and Welfare	Sched 8				
Boyup Brook Early Learning Centre					
Daily fee	Council		No	\$77.00	
Above fee is prior to any subsidies that are applied for eligible parents from the Department of Human Services (Centrelink)					
Late Collection fee			No	\$1.00	per minute per child of the same family
Library Fees & Charges (Inc of GST)					
Administration fee for lost/damaged book	Council		Yes	\$7.20	
Administration for overdue book (>6 Weeks)	Council		Yes	\$7.20	
Replacement of lost book as per LISWA depreciated value table	LISWA		Yes	At Cost	

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
Community Amenities	Sched 10				
Rubbish Removal Charges					
The following rubbish collection charge is to be applied to all occupied premises within the area prescribed under the provisions of the Health Act (112A)					
Definitions as defined by the health Act 1911					
"Occupier" includes a person having the charge, management, or control of the premises and in the case of a house which is let out in separate tenements, or in the case of a lodging-house which is let to lodgers, the person receiving the rent payable by the tenants or lodgers, either on his own account or as the agent of another person; and in the case of a vessel, the master or other person in charge thereof; the term also includes any person in occupation of the surface of any lands of the Crown, notwithstanding any want of title to occupy same.					
Council provides a Rubbish removal Service to urban properties which have been classified as 'Occupied', & includes Residential, Commercial, & Industrial properties, storage, & most land with buildings on it					
Council imposes Rubbish Removal Charges in accordance with the Waste Avoidance & Resource Recovery Act, 2007.					
Receiving of Commercial waste from outside the district is to be by Council approval					
Boyup Brook Townsite & Environs (prescribed area)					
Kerbside service charge for 1x240litre MGB collected once per week (52 times/year) (GST FREE)	Council		No	\$231.30	
Kerbside recycling charge for 1x240litre MGB collected once per fortnight (26 times/year) (GST FREE)	Council		No	\$115.60	
Additional service 1x240litreMGB collected once per week (52 times/year)	Council		No	\$231.30	
Additional service for recycling of 1x240litreMGB collected once per fortnight (26 times/year)	Council		No	\$115.60	
Waste Collection Rate - per property in the district	Council		No	0.000002	cents in \$
Waste Collection Rate - minimum per property	Council		No	\$23.00	minimum
Note 1: Pro-rata collection service charges apply from the 1 st of the month following the delivery of the bin (occupiers requiring a new collection service where there was no previous service)					
Note 2: When a Service is provided to a property which is in a 'Satellite' urban area/village/locality, & the landowner/tenant & the Council agree on a service being provided, then the Fee shall be at least the same as that which applies for an urban property, but adjusted accordingly for the number of collections per year.					
Note 3: When a Service is provided to a property which is outside an urban area, & the landowner/tenant & the Council agree on a service being provided, then the Fee shall be at least the same as that which applies to an urban property, but adjusted accordingly for the number of collections per year.					
Boyup Brook Transfer Station & Landfill Charges					
Receiving of Asbestos or Commercial waste from outside the district is to be by Council approval					
Transfer Station will accept loads up to 3 cubic metres, loaded into rubbish trailer. Loads greater than this go directly to landfill - by appointment with the Shire of Boyup Brook					
Rubbish Removal Pass - (20 x 240 MGBs or equivalent pa)	Council		Yes	\$44.50	
Rubbish Removal Pass - (10 x 240 MGBs or equivalent pa)	Council		Yes	\$27.00	
Rubbish Removal Pass - (5 x 240 MGBs or equivalent pa)	Council		Yes	\$20.00	
1 x 240 litre Mobile Garbage Bin (& units of 240 litre after)	Council		Yes	\$12.50	
Sedan / Station-wagon - 4WD - Boot Load	Council		Yes	\$12.50	
Van - Utility - Trailer (not exceeding 1.8mx1.2m)	Council		Yes	\$32.00	
Small Truck (2-4 tonne)	Council		Yes	\$66.00	
Medium Truck (4-6 tonne)	Council		Yes	\$78.50	
Truck (6-8 tonne)	Council		Yes	\$89.50	
Truck (8 plus tonne single axle)	Council		Yes	\$141.00	
Truck (8 plus tonne dual axle)	Council		Yes	\$168.00	
Truck (semi trailer 20m³ capacity)	Council		Yes	\$323.50	
Bulk Bins (3m³ or less)	Council		Yes	\$66.00	
Bulk Bin (3m³- 6m³)	Council		Yes	\$78.40	
Bulk Bin (6m³-10m³)	Council		Yes	\$91.00	
Bulk Bin (exceeding 10m³)	Council		Yes	\$168.00	
Asbestos Sheets - 2 m2 or less	Council		Yes	\$23.00	
Asbestos - 1 m3; Minimum Charge	Council		Yes	\$168.00	Minimum
Asbestos (\$159.50 for 1 st m³ then \$29.50 per m³ there-after)	Council		Yes	\$168.00	
Plastic Drums (not included in drum muster collection)	Council		Yes	\$6.50	Per 20 litre
Green waste: Van - Utility - Trailer (not exceeding 1.8m x 1.2m)	Council				
Note. Residential Recyclable of uncontaminated green waste, aluminium, steel cans, newspaper, plastic containers, bottles, glass bottles, wax cardboard, corrugated cardboard and other items approved by attendant					
RECYCLING FROM COMMERCIAL PREMISES					
Small trailer 1.2 x 1.8 x .5 (ie 1 cubic metre)	Council		Yes	\$13.50	
Large trailer (2 cubic metres)	Council		Yes	\$32.00	
De-gassing - electrical devices eg refrigerator	Council		Yes	\$6.50	
SEPTIC DISPOSALS/LIQUID WASTE -					
Liquid Waste originating from outside Shire of Boyup Brook	Council		Yes	\$62.00	per m3
Liquid Waste from Shire of Boyup Brook	Council		Yes	\$10.50	per m3
Portable Ablution Block hire - 6 x pans + urinal (week minimum)	Council		Yes	\$62.00	per day
Ablution block pump out fee	Council		Yes	At cost + 30% administration fee	Per pump out
BOND - per ablation block	Council		No	\$320.00	

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
Town Planning					
Pursuant to Town Planning (Local Government Planning Fees) & Development Regulations 2011					
Fees to be paid at the time of application are as follows:					
Determining a development application (other than for an extractive industry) where the estimated cost of the development is					
1(a) not more than \$50,000	Statutory		No	#REF!	
1(b) more than \$50,000 but not more than \$500,000	Statutory		No	0.32% of the estimated cost of development	
1(c) more than \$500,000 but not more than \$2.5 million	Statutory		No	\$1,700 + 0.257% for every \$1 in excess of \$500,00	
1(d) more than \$2.5 million but not more than \$5 million	Statutory		No	\$7,161 + 0.206% for every \$1 in excess of \$2.5 million	
1(e) more than \$5 million but not more than \$21.5 million	Statutory		No	\$12,633 + 0.123% for every \$1 in excess of \$5 million	
1(f) more than \$21.5 million	Statutory		No	\$34,196.00	
Penalty fee for Retrospective Approvals shall be 3 x the calculated Planning Fee					
If the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for determination of the application fee, making the total fee payable for an application subject to a penalty three times the application fee under paragraph (a), (b), (c), (d), (e) or (f)					
3. Determining an application for extractive industry where the development has not commenced or been carried out.	Statutory		Yes	\$739.00	
4. Determining an application for extractive industry where the development has commenced or been carried out.	Statutory		Yes	The Fee in item 1 plus, by way of penalty, twice that fee	
5A... Determining an application to amend or cancel development approval	Statutory		No	\$295.00	
5. Providing a subdivision clearance for ;					
5 (a) Not more than 5 lots; Charge per Lot	Statutory		No	\$73.00	per lot
5. b) More than 5 lots but not more than 195 lots; [1st 5 Lots to be as per 5(a), 5 above: 6-195 lots, Charge per Lot	Statutory		No	\$73.00	first 5 lots then \$35.00 per lot
5. (c) More than 195 lots	Statutory		No	\$7,393.00	
6. Determining an initial application for home occupation where the home occupation has not commenced.	Statutory		No	\$222.00	
7. Determining an initial application for home occupation where the home occupation has commenced.	Statutory		No	Fee in item 6 plus by way of penalty, twice that fee	
8. Determining an application for the renewal of a home occupation where the application is made before the approval has expired.	Statutory		No	\$73.00	
9. Determining an application for the renewal of a home occupation where the application is made after the approval has expired.	Statutory		No	Fee in item 6 plus by way of penalty, twice that fee	
10. Determining an application for a change of use or for an alteration or extension or change of non-conforming use to which item 1 does not apply, where the change or the alteration, extension or change has not commenced or been carried out			No	\$295.00	
11. Determining an application for a change of use or for an alteration or extension or change of non-conforming use to which item 2 does not apply, where the change or the alteration, extension or change has not commenced or been carried out			No	The fee in item 10 plus by way of penalty, twice that fee	
120 Providing a zoning certificate	Statutory		No	\$73.00	
13. Replying to a property settlement questionnaire	Statutory		No	\$73.00	
14. Providing written planning advice	Statutory		No	\$73.00	
Amendments to Planning Applications					
Minor Amendment fee estimate	Statutory		Yes	\$2,863.00 If amendment not initiated by Council \$500 refunded	
Major Amendment fee estimate	Statutory		Yes	\$5,526.00 If amendment not initiated by Council \$2,000 refunded	
The fee estimate is based upon the following hourly charges and where they exceed the above "estimate", then Council may require the balance to be paid. Advertising costs are not included in this estimate.					
Executive/Shire Planner	Statutory		Yes	\$88.00	per hour
Manager/Senior Planner	Statutory		Yes	\$66.00	per hour
Planning Officer, Environmental Health officer or other officer with qualifications relevant to request	Statutory		Yes	\$36.86	per hour
Other staff	Statutory		Yes	\$45.85	per hour
Secretary/administration	Statutory		Yes	\$30.20	per hour
[NB: The above rates include a loading of 33.3% for overheads, as provided for in the Regulations]					
Structure Plans					
Advertising Costs					
Local newspaper;	Council			100% Cost Recovery	
West Australian; or	Council			100% Cost Recovery	
Government Gazette.	Council			100% Cost Recovery	
Goods and Services Tax (GST)					
The Goods and Services Tax (GST) does not apply to the following compulsory Planning Fees:-					
development applications;					
subdivision clearances;					
home occupations;					
change of use; or					
zoning certificates.					
The Goods and Services Tax (GST) does apply to the following Planning Services:-					
property settlement questionnaires;					
written planning advice,					
scheme amendments; and					
structure plans.					

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
PART 6 - ADVERTISING/NOTIFICATION OF PROPOSALS (NOT SCHEME AMENDMENTS)					
Local Newspaper Advertising	Council		Yes	100% Cost Recovery	
Notes:					
· Advertising fees are to be paid in addition to any development application fees (as set out in part 1 of this Schedule)					
· If advertising of proposals is required both of the above fees will be charged (in addition to development application fee)					
· Advertising may be required to comply with Council's town planning scheme(s), policies or may be determined as being a requirement of the planning assessment process by Shire officers					
· Costs associated with written notification of adjoining/nearby landowners associated with the assessment of a planning application have been built into development application fees set out in Part 1.					
OTHER FEES ADDRESSING APPLICATIONS PROCESSED BY PLANNING DEPARTMENT BUT CONCERN ISSUES NOT APPLICABLE TO TOWN PLANNING AND DEVELOPMENT ACT					
Road Closure Application (note this fee covers costs of processing and advertising application up to point of Council resolution to proceed with closure. All costs after referral of the application to DOLA will be the responsibility of the applicant).	Council		No	\$674.90	
Copy of Town Planning Scheme Text (includes GST)	Council		Yes	\$30.90	
Copy of Local Planning Strategy (colour)(includes GST)	Council		Yes	\$147.30	
Relocated Dwellings Inspection Fee (inspection by Shire staff prior to dwelling being approved for relocation):					
Where building is located within Shire of Boyup Brook:	Council		Yes	\$268.85	
Where building is located within South-West Region:	Council		Yes	\$470.70	
Where building is located in Perth Metropolitan Area or elsewhere within 3 hour drive from Boyup Brook:	Council		Yes	\$920.85	
Where building is located greater than 3 hours drive from Boyup Brook: (including travelling, inspection time)	Council		Yes	\$134.95 per hour	
Planning/Development Bonds:					
Relocated Dwellings	Council		No	\$ 5,150.00	
Relocated Outbuildings	Council		No	\$ 530.00	
Boyup Brook Cemetery					
Burials- includes interment and Grant of Right of Burial as need					
Interment in grave to depth of 2.13m depth including registration fee (Includes Burial Cost & Res. Fee)	Council		Yes	\$1,044.50	
Interment of a child (under 13 years) including registration fee	Council		Yes	\$533.50	
Interment of any stillborn child in ground set aside for that purpose (includes Res. Fee)	Council		Yes	\$276.00	
Interment that requires manual grave digging - including registration fee	Council		Yes	\$2,118.70	
Grave preparation/excavation	Council		Yes	At Cost + 30% Admin Fee	
Extra Charges					
Interment on a Saturday, Sunday or Public Holiday	Council		Yes	\$423.50	
Reservation Fee of specific site (Reserve for 25 Yrs)	Council		Yes	\$322.50	
Administration fee for exhumation of Grave (Note Council will not carryout the exhumation or reinterment; Undertakers are to arrange such matters)	Council		Yes	\$97.00	
Administration fee-Re-open Grave for 2nd interment	Council		Yes	\$97.00	
Placement of Ashes					
Placement in single niche including standard bronze plaque and inscription	Council		Yes	\$494.40	
Placement in double niche including standard bronze plaque and first inscription	Council		Yes	\$706.60	
Placement of second Ashes into double niche including attachable bronze plaque and inscription	Council		Yes	\$256.50	
Reservation of specific site in Niche Wall	Council		Yes	\$154.50	
Placement of Ashes into existing gravesite	Council		Yes	\$256.50	
Place Ashes into new gravesite [+ Res. Fee: See Above]	Council		Yes	\$256.50	
Transfer of Ashes to a new position (plus cost of plaques if required) [Note: This fee does not include new Plaque]	Council		Yes	\$256.50	
Removal of Ashes from Cemetery to authorised family member	Council		Yes	\$160.70	
Miscellaneous Fees					
Funeral Directors & Monumental Masons Annual Lic. Fee	Council		Yes	\$161.00	
Single Funeral Permit [Applicable to Annual Licence Holders, as per above]	Council		Yes	\$97.00	
Single Funeral Permit [Applicable to Non Licence Holders]	Council		Yes	\$161.00	
Monumental Masons Annual Licence Fee	Council		Yes	\$161.00	
Single Monument Permit	Council		Yes	\$96.80	
Copy of Cemeteries Local Law	Council		Yes	\$38.00	
Copy of Grant of Right of Burial	Council		Yes	\$24.00	
Renewal of Grant of Right of Burial	Council		Yes	\$83.50	

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
Recreation & Culture	Sched 11				
Boyup Brook Hall Hire					
[Note 1: The Hall Hire Fees do not include Kitchen, Bar, or Stage. If requiring the extra areas, then other Fees will apply]					
[Note 2: Unless otherwise stated, the Fees are of a 'daily' nature, covering 7am to 7pm, or 2pm to 12pm]					
BONDS - Where no liquor consumed			No	\$ 210.00	
BONDS - Where liquor is consumed			No	\$ 530.50	
DEPOSITS - Generally Optional. If an organisation wishes to secure a date well in advance, then they may pay a deposit of \$100.			No	\$ 107.00	
Stage Shows; Balls; Weddings; Other Hiring's					
Hire Charge	Council		Yes	\$335.00	
NFP Community Groups [50% of Standard Hire]					
Hire Charge	Council		Yes	\$170.00	
Badminton/Gym/Aerobics & Like Activities					
Hire Charge	Council		Yes	\$13.00 for first hour & \$4.65 per hour or part thereof thereafter	
Rehearsals (per occasion)					
Hire Charge	Council		Yes	\$26.00	
Kitchen Only [Bond still applies]					
Hire Charge 1/2 day (prior to or after midday)	Council		Yes	\$26.00	
Hire Charge full day	Council		Yes	\$53.00	
[Note: Where Kitchen is used, that fee is to be added to all Hall Hiring's]					
Stage, Bar, Other					
Charge for each area	Council		Yes	\$53.00	
Public Meetings (no kitchen)					
Hire Charge	Council		Yes	\$167.00	
Lesser Hall Hire					
Daily use (not including kitchen)	Council		Yes	50% of Standard Main Hall Charge	
Night use (not including kitchen)	Council		Yes	50% of Standard Main Hall Charge	
Recreation and Sporting Venues					
Boyup Brook Football Club per season	Council		Yes	\$1,025.00	
Boyup Brook Hockey per season	Council		Yes	\$515.00	
Boyup Brook Cricket Club per season	Council		Yes	\$515.00	
Boyup Brook Juniors Netball per season (when required)	Council		Yes	\$515.00	
Boyup Brook Tennis Club per season	Council		Yes	\$515.00	
Boyup Brook Swimming Club per season	Council		Yes	\$515.00	
Country Music Club of Boyup Brook - Charge for use of Music Park per year	Council		Yes	\$731.00	
Use of Recreation Facilities by other non Shire community groups, at CEO's discretion (Bond \$200 applies)					
Oval	Council		Yes	\$257.50	
Hockey Ground	Council		Yes	\$129.00	
Music Park (includes stage) per day	Council		Yes	\$257.50	
Other Public Open Space per day	Council		Yes	\$129.00	
Use of Recreation Facilities by other Shire community groups - (Bond \$200 applies)					
Oval per day	Council		Yes	\$77.00	per day
Hockey Ground per day	Council		Yes	\$38.00	per day
Music Park (excludes stage) per day	Council		Yes	\$77.00	per day

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
Swimming Pool Entry Fees					
Adult entry	Council		Yes	\$5.50	
Spectator entry	Council		Yes	\$2.50	
Pensioner Card	Council		Yes	\$3.50	
Child entry - under 1 year, up to 5 years - Free					
Child entry - Attending school	Council		Yes	\$3.50	
School Group - Entry fee including accompanying parents	Council		Yes	\$2.50	
Local School swimming carnivals - supervising teachers					
Australia Day - Free Entry all day	Council				
Swimming Pool - Book 10 Tickets					
Adult	Council		Yes	\$41.00	
Child (Attending School) / Non swimmer	Council		Yes	\$20.50	
Pensioner	Council		Yes	\$20.50	
Swimming Pool - Family Day Pass					
Family (includes 2 adults and all children attending school)	Council		Yes	\$10.50	
Swimming Pool Season Tickets - eligible persons as identified on the Season Pass					
Adult only	Council		Yes	\$148.50	
Family, Single - Adult and 1 Child (Attending school)	Council		Yes	\$148.50	
Family Single - Adult with all children attending school	Council		Yes	\$148.50 + \$5.00 for each child attending school	
Family (includes 2 adults and all children attending school)	Council		Yes	\$266.00	
Family - Pension / Senior Card Holder - 1 Adult & all children attending school	Council		Yes	\$138.00	
Child only - (Over 10 years of age and attending school)	Council		Yes	\$79.00	
Single Pensioner / Senior	Council		Yes	\$79.00	
Pensioner Couple - with Pension / Senior Cards	Council		Yes	\$143.00	
Vacation Swimming Lessons					
Parent / Carer (non-swimmer) entry 10 Day pass	Council		Yes	\$15.50	
Child (6 - 17 yrs) 10 Day Pass	Council		Yes	\$15.50	
Other					
Private Hire - Available upon prior arrangements made with Swimming Pool Manager	Council		Yes	\$91.50	
Mat Hire [maximum period = 1 hour]	Council		Yes	\$2.00	
Gym Equipment use	Council		Yes	\$3.00	
Gym Equipment use - per season	Council		Yes	\$79.50	
Use of Showers and no other swimming pool facilities	Council		Yes	\$5.00	
Water Aerobics (entry not included)	Council		Yes	\$6.50	per session
Private swimming lessons	Council		Yes	POA	Minimum 4 participants
Concession will be given to holders of pension and senior cards (not health care cards)					

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
Works & Services Department	Sched 12				
Works & Services Charges (Inclusive of GST)					
Application for Temporary Road Closure	Council		No	\$77.50	
Application - Heavy Haulage Permit	Council		No	\$170.00	
Heavy Haulage Permit - renew	Council		No	\$170.00	
Approval of Road & Drainage Plans for Sub-Divisions	Council			1.5% of Construction Costs + GST	
Residential Crossovers (Inclusive of GST)					
Shire Contribution					
(Note to receive a contribution the crossover must be built in accordance with Shire specifications)					
Shire contribution to a concrete crossover is half the cost of the crossover to a maximum of	Council		Yes	\$1,157.00	
Shire contribution to a brick paved crossover is half the cost of the crossover to a maximum of	Council		Yes	\$1,157.00	
Shire contribution to an asphalt crossover is half the cost of the crossover to a maximum of	Council		Yes	\$963.00	
Shire contribution to a 2 coat, 5mm stone, spray seal crossover is half the cost to a maximum of	Council		Yes	\$1,060.00	
Shire contribution to a gravel crossover is half the cost to a maximum of	Council		Yes	\$642.00	
Note: In addition to the above construction costs, a Shire contribution is available if a culvert is required.					
Shire contribution where a stormwater culvert is to be installed. Consisting of a minimum of Class 4 concrete pipes and 2 headwalls.					
Two pipe lengths plus two precast headwalls					
300mm	Council		Yes	\$797.00	
375mm	Council		Yes	\$885.00	
Three pipe lengths plus two precast headwalls					
300mm	Council		Yes	\$963.00	
375mm	Council		Yes	\$1,130.00	
Two pipes only (no precast headwalls)					
300mm	Council		Yes	\$514.00	
375mm	Council		Yes	\$604.00	
Three pipes only					
300mm	Council		Yes	\$642.00	
375mm	Council		Yes	\$861.00	
Notes: A standard residential crossover (for the purposes of the Local Government Act 1995) has the following dimensions:					
Length (verge width) = 7m					
Width at boundary line = 3m					
Width at edge of road = 6m					
Area = 31.5m ²					
Thickness for concrete = 100mm					
Thickness for Asphalt = 25mm					
Thickness of base course for Asphalt/Spray Seal = 100mm					
Thickness of sub base course for Asphalt/Spray seal = 100mm					
Other					
Accessing Water from Shire Standpipes					
Ad-hoc use as per Water Corporation Charges and service fee, for 560 KL consumed per annum	Council		No	\$11.60	
Administration charge for use of standpipe	Council		Yes	\$4.00	
Motor Vehicle Special Plates (inclusive of GST)					
Shire administration fee for Special Series Number Plates	Council		Yes	\$64.50	

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
Economic Services	Sched 13				
Boyup Brook Caravan Park and Flax Mill Camp (Inclusive of GST)					
(Note. Full payment required for all bookings within 14 days of registration)					
Caravan Park					
Ensuite sites					
2 persons per night	Council		Yes	\$38.00	
Charge per night for each additional person	Council		Yes	\$16.50	
Weekly charge for 2 persons	Council		Yes	\$196.50	
Powered sites					
2 persons per night	Council		Yes	\$29.00	
Charge per night for each additional person	Council		Yes	\$13.50	
Weekly charge for 2 persons	Council		Yes	\$170.00	
Camping & No Powered sites					
2 persons per night	Council		Yes	\$21.00	
Charge per night for each additional person	Council		Yes	\$6.00	
Weekly charge for 2 persons	Council		Yes	\$116.50	
Recreational Vehicle (RV) in paddocks - no facilities					
Minimum for 2 people per night	Council		Yes	\$8.00	
Extra persons	Council		Yes	\$5.00	
Camp Facilities					
Function Rooms per day	Council		Yes	\$108.00	
Function Rooms per hour	Council		Yes	\$27.00	
Washing machine per cycle	Council		Yes	Coin operated	
Dryer per cycle	Council		Yes	Coin operated	
Canoe Hire (including Life Jackets) per hour	Council		Yes	\$12.50	
Canoe Hire (including Life Jackets) per day [7am-7pm]	Council		Yes	\$109.20	
Showers Only per use	Council		Yes	\$5.00	per use
Flax mill Sheds Storage					
Administration charge -First or Initial hire agreement	Council		Yes	\$108.00	
Administration charge - Annual Hire agreement renewal	Council		Yes	\$24.40	
Per square metre per annum OR for minimum see below	Council		Yes	\$3.60	per m2
Minimum annual charge	Council		Yes	\$450.00	
Completion of the Flaxmill Storage Hire form is required before the commencement of storage and then on an annual basis					
Abel Street Shed Storage					
Abel Street Shed Storage	Council		Yes	\$21.25	per week
Building Control (GST not applicable unless specifically stated)					
All fees are to be paid upon application (excepting building licence application fees) and are non-refundable.					
Building Approval Certificate	Statutory			Plus BSL	
Amended Building Plans	Statutory			Plus BSL & CTF	
Building Occupancy Certificate	Statutory			Plus BSL	
Demolition License (per storey)	Statutory			Plus BSL	
Temporary Accommodation Approval / Renewal (6 month/annum)	Council		No	\$142.00	
Swimming Pool Inspection Fee (4 yearly)	Statutory		No	\$55.00	
Copy of Building and/or Septic Plans (where available)	Council		No	\$64.50	
Monthly Building Statistics (per month including GST)	Council		Yes	\$19.00	

	Statutory or Council	Legislation	GST Included	Adopted Fees & Charges 2020- 2021	Notes
Other Property & Services	Sched 14				
Private Works Charges (Inclusive of GST)					
Plant & Machinery (including labour, overheads and parts)					
Motor Grader	Council		Yes	\$218.50	
Tandem Tip Truck (14 tonne)	Council		Yes	\$194.20	
Tray Top Truck (4 tonne)	Council		Yes	\$160.70	(As per MWS)
Tray Top Truck (3 tonne)	Council		Yes	\$160.70	
Utilities	Council		Yes	\$142.15	
Front end Loader	Council		Yes	\$218.00	
Tractors	Council		Yes	\$142.00	
Backhoe	Council		Yes	\$142.00	
Water Cart	Council		Yes	\$260.00	(As per MWS)
Ride-on Mower	Council		Yes	\$142.00	
10 tonne vibrating Roller	Council		Yes	\$202.90	
16 tonne Multi tyre roller	Council		Yes	\$194.20	
Prime Mover & Low Loader	Council		Yes	\$334.25	
Labour					
Labour & Overheads (only; doesn't include cost of plant, or any materials)	Council		Yes	\$97.85	
Materials	Council		Yes	Cost + 30% + GST	
Waste Oil Disposal	Council		Yes	Cost + 30% + GST	
Waste Oil Disposal (under 100 litres)	Council			FREE	
Note 1: A fee is charged from leaving Depot to return if job is separate to Council Wks.					
Note 2: Where a Council Staff Member is on a private job, all hours while present will be charged at the 'Labour & Overheads' rate					
Note 3: The Council's Works Manager, or Works Supervisor, has authority to negotiate on large jobs					
Note 4: If work is carried out outside of 7am-4pm, then the charges for labour will also involve the applicable overtime rates.					
Traffic Management Plan Evaluation					
Evaluation of previously assessed Traffic Management Plans	Council		Yes	\$50.00	
Evaluation of new Traffic Management Plans	Council		Yes	\$95.00	
Fees for Event Plans waived at CEO's discretion					
Replacement of Rural Road Numbering (includes sign, post and fittings)	Council		Yes	\$55.00	
Rylington Park Accommodation & Facility Hire					
Accommodation per night	Council		Yes	\$33.00	per person
Note: Children Under 12 stay free					
Sheep Camp - Facility Hire	Council		Yes	\$1,100.00	per camp
Shearing School -Facility Hire (per 5 days)	Council		Yes	\$19,063.00	per 5 days